

## **All Saints Church Guildford - Premises VG.**

**Notes from the Zoom meeting at 8.00pm on Thursday, 4<sup>th</sup> March, 2021.**

**Present** RH, PP, DM, TT, CN, PN

### **Repetitive tasks and other jobs arising**

- The What's Ap group formed after the previous meeting has proved a good means of communication and prompt response to maintenance issues arising. Many thanks to all.
- With the changes in roles in church Henrietta is now managing the rota for locking and unlocking the church.
- Someone needs to put the Biffa bins out on Sunday evenings. Trish will then deal with the emptied bins on Monday mornings and cancel collections during half term and holidays when the Montessori Group does not meet.
- Contact person for Hall users. Eve will be the first contact. On weekday mornings Montessori people will go to Trish.
- Maintaining supplies of consumables for use in Hall and Church. In normal times Trish does this.

### **Field**

- No further action proposed on notices about access to the field. There has not been any response from the lawyer at the diocese about the letter received from one of the residents. CN to follow-up.
- Dave will complete the annual service on the mower in time for a first cutting of the grass once conditions allow.
- There is plenty of on-going maintenance needed around the field – the shrubbery garden, the memorial garden and also the control of brambles etc. all round the perimeter.

### **Church**

- Future arrangements for church heating – nothing to report.
- Bell tower – Dave has done more work on the problem leg of the bell tower. The cracking that is visible is due to weathering rather than rot. The weather needs to improve before attention turns to repairing or replacing the slats, many of which are in poor condition. Dave is exploring the options. As a replacement it is understood that this work will not require a Faculty.
- Secondary glazing in church. PP has had an initial contact and a visit by a potential supplier to view the current windows is to be arranged.
- Water ingress in to the Chapel. The guttering is not blocked but there are concerns about the condition of the felt, some of which is covered in moss. The tape covering the joins between the planks of wood in the chapel ceiling make it difficult to assess exactly exactly where water is getting in – so the tape is to be removed (CN). The people who repaired the roof over the Resource Centre area are to be asked to return and assess the situation and make necessary repairs (RH).
- Reading Room door. 19<sup>th</sup> March is set for the repairs and adjustments to be completed (DM).
- Timer for heater in church toilet. To be completed (PN).
- Chair storage and use of Reading Room. The blue chairs have been sold and empty dollies are stored in the Chair Store. The wooden bookshelf currently in the Reading Room can be disposed of. The donor has not been identified.
- Lightning conductors. The next assessment visit has been set for March. It seems likely that a Surge Protection device may need to be installed.

- External door in vestry. As a temporary measure a draft excluder will be fitted (PN).

## Hall

- Heating has been working OK, but the weather has not been so cold! During the coldest weather an overnight temperature of 12°C needs to be maintained, otherwise the heating system is unable to achieve the required daytime temperature.

## Work Days

- With the continuing lockdown a normal Workday is not possible, though individuals or family groups could work independently on specific tasks. Jobs to be done before Easter include cleaning out grills in front of the main entrance to church and cutting the grass in front of the office. Further dates and jobs were identified as follows:
  - April 17<sup>th</sup>. 9am start. Jobs to include hedge trimming, mowing and clearing gutters.
  - Other dates: 22<sup>nd</sup> May and 3<sup>rd</sup> July - in advance of Fete planned for 10<sup>th</sup> July.

## AOB

- **6, Thorn Bank.**
  - The shed roof is to be repaired.
  - The owners of the neighbouring property (No. 8) are planning to build a major extension to the rear of their property that will require deep foundations, to the extent that the earthworks have the potential to affect the foundations of No 6. A surveyor has been appointed to assess the possible impact and represents the church's interests. The full cost incurred will be borne by the owners of No. 8.
- **Eco Group.**
  - The group has discussed options for replacing the boiler at No. 6.
  - Noted that the location of nesting boxes around the field needs to be reviewed. Many are in exposed positioned and unlikely to be used.
  - Eco Group and Premises groups will now share and circulate Minutes from their respective meetings.
- **Community Day – September date**
  - This is a joint ECO and Premises VG event. Date set is 18<sup>th</sup> September. RH to follow-up.
- **Grant funding via David Goodwin**
  - Funding might be requested for picnic table(s), benches and/or replacement shed(s). While the new carpet for the Reading Room has been budgeted for 2021 obtaining external funding would reduce the deficit in the church budget (TT).

**Dates for next and future meetings** –29<sup>th</sup> April, 1<sup>st</sup> July, 2<sup>nd</sup> September, 4<sup>th</sup> November (8pm start)

PN, 10/3/2021