

Role description for Central Team members

Role: To form a Central Team, comprising Clergy, Wardens and Administrator, to discuss matters of central importance before they come to PCC, and to provide central administration for the parish

Role Requirements:

To be: To be a person of integrity, called by God and approved by All Saints church, who leads in a gracious, Christ-like manner; and who treats each member of the parish with respect and dignity, as a unique individual created in the image of God. To be baptised and on the Electoral Roll of the parish.

To do:

- To offer an immediate response in matters of emergency, before bringing these matters to the PCC/Standing Committee
- To provide a forum for discussion for issues of immediate concern, before discussion at PCC/Standing Committee
- To consider wider issues of wider importance, and bring them to the PCC/Standing Committee as appropriate
- To provide central administration for the parish, via the parish office
- To read, adhere to and promote the church's Safeguarding Policy (www.cofeguildford.org.uk/safeguardingpolicy), including Safer Recruitment and Training requirements; and to adhere to all other policies of the church

Reports to: The Incumbent

Agreement: I agree to being a Central Team member at All Saints Church, under the supervision of the Incumbent. I agree to comply with all aspects of the All Saints Safeguarding Policy (www.cofeguildford.org.uk/safeguardingpolicy), including recruitment and training requirements; and all other church policies.

Name (print and sign): _____

Incumbent: _____

Date: _____

January 2021