

Minutes of PCC Meeting - Monday 16th December 2019

Present: Beverly Watson (**Chair**), Marguerite Barclay, Rob Burch, Simon Doran (from item 3.3), Eve Gunn, Henrietta Harding, Robin Holdsworth, Chris Lambert, Julie Lodge, Lara Milne, Carolyn Nicholls, Paddy Payne, Angela Rose, Trish Tye (**Secretary**), Martyn Whiteman

Apologies: Rebecca Brown, Lesley Graham, Jo Smalley

1. Approval of minutes

1.1. The minutes of the meetings held on 14th October 2019 were approved.

2. Standing committee decisions

2.1. The standing committee decisions of 19th November 2019 were noted.

3. Vision Groups

3.1. Finance:

Chris presented a year-end projection. We look set to make a small surplus of just over £4k. The income is over budget and similar to last year, with the Church Hall income contributing well.

On the expenditure side, we have generally spent less than expected in most areas.

Bank reserves have stayed fairly constant.

The final accounts will be prepared a few days after year end.

Robin raised a question as to whether charities may sometimes be liable for corporation tax.

Action: Robin to talk to Mike Truman about this.

Beverly extended her thanks to Chris and commented that it has been a good year financially, especially as we have done some fairly significant work.

3.2. Premises Vision Group:

3.2.1 Old Baptistry Window Designs:

At the last premises meeting, time was spent looking at the all of the proposed designs along with the comments from PCC members. Although Julie Shaw's design was thought very good, it is quite complex and possibly too challenging for reproduction at this point.

The group decided that the suggestions by Annie Cox and Jo Smalley were

most favoured and that the design should include a bible verse.

We need to be mindful of copyright issues and so we need to ask a graphic designer to create some designs based on one of our examples.

Proposal: We move forward on the design submitted by Jo along with the verse from Annie “Jesus said, ‘I am with you always’ Matthew 28:20” – as a concept. We will take this to a designer and request a couple of choices, with varying line styles.

Proposed: Robin Holdsworth; **Seconded:** Julie Lodge;
Abstentions Paddy Payne, Martyn Whiteman, Carolyn Nicholls,
Henrietta Harding; Remaining agreed.

Action: Robin to ask Jo where she found the design and move this forward.

3.2.2 Library Roof:

Whilst moving the shelves to prepare for the Resource Library, we discovered that the roof in the library area is leaking. Neil Trussler has investigated several times with a resulting temporary repair. The temporary repair is currently being effective. In January, Neil will try to make the repair more permanent.

If we need the roof replaced, it is likely to cost in the region of £10k, but we won't make a decision on this until the spring when Neil has investigated further.

Neil advises that we leave the shelves out from the wall for the time being as they could still be retaining water.

3.2.3 Other matters:

The topographical survey is booked for 6th January. It will cover the Church, the hall and surroundings. The area covered by the survey will be from the memorial garden to the car park and from the front of church to the mound at the back of the hall.

The cost of the survey is approximately £600. If the survey proves to be meaningful, we could consider getting a further survey to cover services and amenities.

The surveyor will provide a report and electronic data on a CD.

Beverly extended our thanks to Robin for all his hard work.

3.3. Church Seating

Beverly remarked how well the seating consultation event went and that there was a lot of consensus. The PCC now needs to agree a way forward.

3.3.1 Proposal for removal of pews

Proposal: All Saints' Church removes the existing pews, and replaces them with comfortable, free-standing, aesthetically appropriate chairs, which will allow for greater flexibility in worship, and enable greater use by the wider community. This will be dependent upon the following:

Receiving a Faculty for the project from the Diocesan Advisory Committee.

Raising the finances necessary to complete the project, including refurbishment of the floor, via a new fund-raising project.

Outside agencies will seek PCC approval for use of the building.

Proposed: Beverly Watson; **Seconded:** Henrietta Harding;

Against: Angela Rose, Robin Holdsworth; **Abstained:** Simon Doran;

Remaining in favour.

3.3.2 Chair choice

A decision needs to be made between the Guildford and the Jacob chair. A wooden back with padded seat seemed the preferred design in order to maintain the natural wood look in the church.

Proposal: That we decide on the Jacob chair

Proposed: Paddy Payne; **Seconded:** Simon Doran; **Abstained:** Angela Rose and Robin Holdsworth; **Remaining in favour.**

3.3.3 Time frame

Rob suggested that as we need to raise approximately £20k and next year is 2020, we should dedicate the year to raising the money.

Proposal: We attempt to raise the funds in 2020.

Proposed: Rob Burch; **Seconded:** Lara Milne; **Abstained:** Robin Holdsworth, Angela Rose; **Remaining in favour.**

Paddy commented that we need to check how many chairs we need and how they would look in church.

Action: Seating Implementation Group to follow this up with Alpha.

Carolyn asked if the chair design changes much over time. Paddy said that they do change a little, but hopefully not year on year. We'd like some assurance from Alpha that they won't change significantly over time.

Robin asked how long the Alpha prices are valid for.

Action: Seating Implementation Group to seek a price hold from Alpha.

Simon commented that if the flooring needs doing, irrespective of the removal of the pews, then the cost should be from general funds. This was generally agreed by the meeting.

Rob Burch suggested that we should check the ethical credentials of Alpha, particularly around the wood and labour used.

There was some discussion over how we would deal with a shortfall in the fundraising and whether we have any options to phase the project.

Proposal: That we devolve responsibility for the project to the implementation group with the final plan to be approved by PCC.

Proposed: Beverly Watson; **Seconded:** Eve Gunn; Abstained
Robin Holdsworth, Angela Rose; Remaining in favour.

3.3.4 Seating Implementation Group

The members of the group will be the same as the Church Seating Group but with Richard Pointer stepping down and Chris Lambert joining.

The meeting was unanimous in giving thanks to Paddy for leading the consultation event so well.

3.4. Worship Vision Group:

Beverly reported that we had about 70 responses to the recent survey, representing a breadth of attendance types. Peter Nicholls helped to create the survey and has had an initial look at the results. There is more analysis needed and the Worship Vision Group will look at this further at their meeting in January.

Many people responded that they would like to talk further about the topics in the survey and so we might consider another consultation event when we have discovered further headlines from the survey.

3.5. Mission Vision Group – 2020 beneficiaries

The Mission Vision Group have considered the organisations that should receive our support in 2020.

Proposal: That we support the following 8 organisations:

Guildford Town Centre Chaplaincy
Friends International
Foundation for Relief and Reconciliation in the Middle East (FRRME),
Bible Society

United Society Partners in the Gospel (USPG)
Matrix Trust
Five Talents
The Koens family Wycliffe Bible Project

With these organisations supported at points during the year:

At Lent: The Bishop of Guildford's Foundation
During Christian Aid Week: Christian Aid
Sea Sunday: Mission to Seafarers
Harvest: A Rocha International

Proposed: Carolyn Nicholls; **Seconded:** Paddy Payne; All in favour

3.6. Proposed new Vision Group – Eco Vision Group

Trish explained that although the Green Team has been very active in achieving bronze Eco Church for All Saints, it has no direct route into the PCC when proposals need to be put forward for approval.

Proposal: That we form an Eco Vision Group and review in a year.

Proposed: Julie Lodge; **Seconded:** Martyn Whiteman; All in favour.

Action: Trish to advertise for the chair of the new vision group.

4. Transforming Church Plan

4.1. Review of goals.

The PCC reviewed the actions that have been updated since the last PCC.

5. Vicar's report

Beverly updated the PCC on the period since the last PCC:

- 3rd November, we celebrated our Patronal Festival with an All Age service in the morning and a choral evensong.
- 9th November, we held our very successful Bonfire & Fireworks event, that was very nearly a sell-out.
- 10th November, we held our Remembrance Day service, one of our biggest services with a large community engagement.
- 30th November, we opened the Resource Library, with the Archdeacon of Surrey.

- 6th December, Queen Eleanor's Carol Service at the cathedral.
- 7th December, 'All Saints has Talent' at Willow Grange with around 50 attending. A great night of talent and food.
- 15th December, Nine Lessons & Carols with lovely work from the choir.
- Beverly has suffered a problem with her left eye causing loss of vision. She is undergoing treatment and time will tell of any longer-term effects.

Beverly reminded us that it is good to remember, to give thanks and to celebrate all that goes on in our church.

6. Safeguarding

6.1. Training update from the Diocese

The Diocese have changed the conditions around updating safeguarding training. When you update, you just update at the highest level. For instance, if your role requires a C1 and C2, then you only need renew the C2. Julie and Carolyn have made a list of training needs and it looks sensible to host some onsite.

7. Dates & Events

The meeting reviewed the draft calendar for 2020 and made a couple of amendments.

Action: Trish to reissue the calendar with the amendments.

Action: Trish to check that the fete date doesn't clash with the school fetes.

8. Dates of future meetings

Standing Committee – 14th January 2020

PCC – 17th February 2020

PART 2 (*Confidential items*)

(none)

Note: The [Parish Safeguarding Handbook](#) is referenced here for your convenience.

Minutes approved on 24th February 2019

Signed: