

Minutes of PCC Meeting - Monday 15th July 2019

Present: Beverly Watson (**Chair**), Marguerite Barclay, Rebecca Brown, Rob Burch, Eve Gunn, Henrietta Harding, Robin Holdsworth, Chris Lambert, Lara Milne, Carolyn Nicholls, Paddy Payne, Angela Rose, Jo Smalley, Trish Tye (**Secretary**), Martyn Whiteman

Apologies: Simon Doran, Lesley Graham, Julie Lodge

1. Approval of minutes

1.1. The minutes of the meetings held on 20th May 2019 were approved.

2. Standing committee decisions

2.1. The standing committee decisions of 18th June 2019 were noted. The Resource Centre Proposal was discussed in more detail as the bid had changed a little since the Standing Committee meeting. After some questions and comments to clarify the bid, the following was proposed:

Proposal: That we proceed with the relocation of the books from the Diocesan Resource Centre based on the bid that has been accepted by the Diocese.

Proposed: Henrietta Harding; **Seconded:** Eve Gunn; abstained: Robin Holdsworth; remaining agreed.

3. Vision Groups

3.1. Finance:

Chris Lambert presented the half year accounts reporting a surplus of £3,985 against a predicted deficit of £2,943. The total income exceeded the budget largely due to an increase in regular giving; a legacy; historic Toddler Group income and a greater than expected income from the hall. Expenditure has been lower than forecast due to less spent on routine maintenance.

On the basis of the first six months, Chris currently anticipates a break-even situation at year end.

There was a discussion about mission giving and whether this should be budgeted for on a month by month basis, rather than looking like a potentially optional amount at the foot of the accounts.

Action: Finance Vision Group to consider how best to represent mission giving in the accounts.

3.2. Pastoral Vision Group (update by Marguerite)

Marguerite summarised the purpose and work of the Pastoral Vision Group. Additionally, there is currently thought being given to the 'Over 50s' events that have run and how they may look in the future. Carolyn Nicholls and Dave Barclay are considering how best to welcome new families. Marguerite Barclay and Richard Hemingway continue to coordinate the work with the housebound and elderly.

3.3. Worship Vision Group: (update by Beverly)

3.3.1 New Baptism liturgy:

Beverly explained that the Church of England has produced a new Christian Initiation booklet, entitled Additional Baptism Texts in Accessible Language. This offers a simpler, more accessible Service, which can be used as an alternative to the traditional Baptism Service from Common Worship. The booklet we've produced from Additional Baptism Texts doesn't include Communion; and we envisage using this Service during Altogether Worship Services.

The new version has been circulated to the Worship Vision Group for comment, with one response from Martyn.

Proposal: That the PCC authorise use of the new version, as an option, if the Worship VG approves it at their next meeting.

Proposed: Eve Gunn; **Seconded:** Marguerite Barclay; abstentions – Lara Milne and Martyn Whiteman; remaining agreed.

3.3.2 Choir/Choral Scholars:

Karen Taylor has been training the choir this term. Although this has gone well in some areas, there have been some issues, such as not able to offer a regular practice slot. Karen has suggested to Beverly that she steps down as she feels she hasn't done the job to the desired standard. Beverly has accepted this decision.

Jeremy Barham has offered to train the choir, but ideally, he would like to encourage University students to join the choir as choral scholars, to give the choir a boost.

Having choral scholars would mean a financial outlay in the form of an honorarium, and the scholars would then be committed to attend all rehearsals, Sunday services, festivals and special services. (St Nicolas Church do this with great success)

After some discussion, including clarification that the weekly costs to Jeremy Barham would only increase by what we currently pay the choir trainer, the following proposal was put forward:

Proposal: Offer a scholarship of £500/year to three scholars for two years. Look for funding to come from pledges from the congregation. (Note: Beverly has had 3 offers of either £25 or £10 so far).

Proposed: Lara Milne; **Seconded:** Rebecca Brown; abstentions – Robin Holdsworth and Paddy Payne; remaining agreed.

3.4. Events

3.4.1 Fête update:

Henrietta reported on the success of the Fête on 6th July and offered her thanks to everyone involved. The team have scheduled a review meeting to ensure we capture the lessons learned. It looks like we raised approx. £2k.

3.4.2 Coffee after 10am service:

The rota had become a bit depleted, but we now have additional helpers; Carolyn Nicholls, Henrietta Harding, Linda Doran and Linda Roe

3.4.3 Upcoming events

Eve reported that the next events in the calendar are: Strawberry Teas, Harvest Quiz and Supper, and the Patronal Festival

3.4.4 Bonfire Night

Eve reported that the Events Vision Group will be happy to organise the refreshments, but we will need a team to organise the bonfire and fireworks.

Action: Eve to contact Simon Moulden and Alex Tear to see if they are happy to organise the bonfire and fireworks as they did last year.

3.4.5 Christmas Social Event

Eve reported that Jean Reed would like to hold a musical evening this year. Early thoughts are that we could have this at Willow Grange along with a

buffet supper.

Action: Events Vision Group to decide on the details of the Christmas event.

3.5. Church Seating: (update by Beverly)

The team have had their first meeting and agreed a forward plan. The first task is to visit visiting approximately six churches, all of whom have flexible seating arrangements, or have made alterations to their seating provision in recent years. Additionally, Paddy is researching the various seating options.

The project aims to get options and proposals to the PCC in October. If the PCC want to consider a seating change then there will be a Parish Consultation in November, with a view to the PCC making a decision in December.

3.6. Premises:

Robin updated the PCC that we will be re-turfing the play area that has been worn by Montessori at a cost of approximately £600. The area will be cordoned off to allow recovery. The area is 4m x 4m plus a strip alongside the path. Scheduled to be done in August.

4. Transforming Church Plan

4.1. Review of goals.

The PCC reviewed the actions that have been updated since the last PCC.

5. Vicar's report

Beverly updated the PCC on the period since the last PCC:

- Youth Pilgrimage to St. Martha's Church, Sunday 25th May; part of the refreshed Youth Led Programme for this term. Went well, with six young people attending, and good support from adults; Margaret Roberts, Revd Jeremy Whittaker (friend of Julie Shaw).
- Pentecost Sunday, 9th June. Good Service in the morning, followed by a Beacon Event at the Cathedral in the evening. Clashed with Matrix, so not many of us were free to go; but Andy and Linda were there, with their choir.
- Big event was the Summer Fete, 6th July. Very well done to Henrietta and the Team. Lovely community event, beautifully hosted by many

volunteers from All Saints. Offered an opportunity to welcome the wider community, to build links and catch up with some of our more fringe members. Also raised about 2k for church funds.

- Songs of Praise, Sunday 7th July; also a good event with 30 or so people attending from All Saints, St. Nic's and the URC. Gave us the opportunity to say a fond farewell to Revd Phillip Jones, who's lived in the parish since Tom New's time.
- Alison Moulden is making some changes to her LMP training over the next 12 months. Alison has felt called to take a strong lead on the issue of climate change and is working with Extinction Rebellion and other Christian organisations working in the field. To allow time for this work, Alison will remain in training as an LLM but take a 'year out' from studying. She'll continue to preach at All Saints once a term, help with Messy Church, Altogether Worship and Children's Church; and will be involved with our Green Team, bringing fresh insights from her climate change activities to us. She'll complete here training during the academic year 2020-2021.

6. Safeguarding

6.1. Update

(by Julie via email)

"New volunteers are completing training quickly which is great.

More consultation is happening well in advance of events to resolve any safeguarding issues e.g. I recently attended a planning meeting with the youth led team and the fete team asked lots of questions in advance of the event itself."

7. Approvals

7.1. Installation of bicycle racks

Trish outlined the plans to install bicycle racks on the wall of the hall. The DAC has approved the faculty and public consultation is about to begin.

Proposal: That we install two x 4 bike bicycle racks on the hall wall where the bins currently stand and relocate the bins to the edge of the car park bordering Curling Vale.

Proposed: Trish Tye, **Seconded:** Robin Holdsworth; Unanimously agreed.

8. Correspondence

John Wallis Architecture has written with a proposal for how to progress any plans for developing the hall foyer, loos etc.

Carolyn and Robin met with the architect to discuss how we go about looking at any changes we might like to make. The architect explained that the procedure starts with a digital survey to show levels, services etc. We would then need to engage an architect to give an idea of possibilities, leading to discussions with a Quantity Surveyor.

Proposal: We proceed to the digital survey with a spending cap of £2.5k

Proposed: Robin Holdworth; **Seconded:** Paddy Payne; abstention
Henrietta Harding; remaining agreed.

9. Dates & Events

There are no updates to the calendar.

10. Dates of future meetings

Standing Committee – 17th September 2019

PCC Away morning – 28th September 2019

PCC – 14th October 2019

Standing Committee – 19th November 2019

PART 2 (*Confidential items*)

(none)

Note: The [Parish Safeguarding Handbook](#) is referenced here for your convenience.

Minutes approved on 14th October July 2019

Signed: