



**All Saints Guildford**  
*Joyfully Living Jesus*

Welcoming Everyone

Growing Disciples Deepening Community

# **Reports & Accounts**

## **2018**

**Annual Parochial Church Meeting**  
**24th March 2019**

Registered Charity Number: 1149709

[www.allsaintschurchgfd.org.uk](http://www.allsaintschurchgfd.org.uk)



# All Saints' Church PCC 2018/19

## Ex-officio Members

<b>Vicar</b>	Revd Beverly Watson*
<b>Curate</b>	Revd Pippa Ford*
<b>Churchwardens</b>	Henrietta Harding* Carolyn Nicholls*
<b>Deputy Churchwarden</b>	Richard Hemingway
<b>Deanery Synod Representatives</b>	Simon Doran Angela Rose

## Current Members—term ending

### 2019

Sheila Kirkland  
Lara Milne  
Simon Moulden  
Alex Tear  
Trish Tye

### 2020

Robin Holdsworth (Lay Chairman)  
Lesley Graham (Honorary member)

### 2021

Eve Gunn  
Chris Lambert  
Bernard Parke  
Paddy Payne\*  
Martyn Whiteman

### Co-opted

Rebecca Brown

\* Members of Standing Committee

# **AGENDA**

## **Annual Vestry Meeting - All Saints' Church Guildford**

To be held on 24th March 2019

1. Opening Prayers
2. Apologies for Absence
3. Notice Convening the Meeting to be taken as read
4. Minutes of the Annual Vestry Meeting for 2018
5. Election of Churchwardens
6. Elections of Deputy Churchwardens

# **AGENDA**

## **Annual Parochial Church Meeting - All Saints' Church Guildford**

To be held on 24th March 2019

1. Notice Convening the Meeting to be taken as read
2. Minutes of the Annual Parochial Meeting for 2018
3. Revision of the Electoral Roll
4. Election of people to the PCC
5. Election of Sidespersons
6. Annual Reports for the Church
7. Financial statement for the year ending 31 December 2018
8. Appointment of Auditor
9. Review of Safeguarding
10. Appointment of Parish Safeguarding Representative
11. Year's Report by the Vicar
12. Transforming Church, Transforming Lives Plan
13. Questions and Points of Interest
14. Closing Prayers

## **Draft Minutes of All Saints' Annual Vestry Meeting held on 18th March 2018**

### **1. Opening Prayers**

The Meeting was chaired by the vicar, Reverend Beverly Watson, who, after welcoming those attending, said prayers.

### **2. Apologies for Absence**

Apologies were received from Margaret Arni, Cally Burch, Marianne Hehn, Del May, Elizabeth McAllister, Alison Moulden, Bernard Parke, Yvonne Quittenton, Jean Reed, Tony Reed, Andy Wells, Linda Wells. There were 32 parishioners recorded as attending the meeting.

### **3. Notice Convening the Meeting**

The notice convening the meeting was taken as read as it had been displayed for the requisite time prior to the meeting.

### **4. Minutes of the Vestry Meeting for 2017**

It was noted that the date on the minutes was incorrect. This has been corrected to 19th March 2017. With the mistake corrected the minutes were accepted unanimously as a true record and signed by the Vicar.

### **5. Election of Churchwardens**

Mary Bentall kindly served for a year as church warden and wished to step down. The Vicar offered her great thanks to Mary for her service.

Carolyn Nicholls and Henrietta Harding, having been nominated and seconded, were duly elected unanimously to serve as Churchwardens for the next twelve months.

### **6. Election of Deputy Churchwarden**

Richard Hemingway has been serving a Deputy Churchwarden and is happy to continue to do so. Having been nominated and seconded, he was duly elected unanimously to serve as Deputy Churchwarden for the next twelve months.

**Trish Tye  
PCC Secretary 2017/18**

## **Draft Minutes of All Saints' Annual Parochial Meeting held on 18th March 2018**

The Meeting was chaired by the Vicar, Reverend Beverly Watson, and followed on immediately after the Vestry Meeting.

**Apologies:** Margaret Arni, Cally Burch, Marianne Hehn, Del May, Elizabeth McAllister, Alison Moulden, Bernard Parke, Yvonne Quittenton, Jean Reed, Tony Reed, Andy Wells, Linda Wells.

### **1. Notice Convening the Meeting**

The notice convening the meeting was taken as read as it had been displayed for the requisite time prior to the meeting.

### **2. Minutes of the Annual Parochial Meeting for 2017**

These were unanimously accepted as a true record. They were then signed by the Vicar.

### **3. Revision of the Electoral Roll**

With 2 additions and 6 deletions (1 resignation, 5 deceased), there has been an decrease in the electoral roll of 4 giving a total of 154 in March 2018.

### **4. Election of 5 people to the Parochial Church Council**

Mike Truman retired by rotation. Rachel Brown resigned. Nominations were received for Eve Gunn, Chris Lambert, Bernard Parke, Paddy Payne and Martyn Whiteman who were duly elected to serve on the PCC for three years.

### **5. Election to the Deanery Synod**

There is one vacancy remaining for a member of the Deanery Synod. No nominations have been received.

### **6. Election of Sidespersons**

Carolyn Nicholls read out a list of Sidespersons, who were elected unanimously:

Pat Phillips, Gavin Everson, Mike Woodcock, Mary Bentall, Angela Rose, Simon Moulden, Tony Reed, Jean Reed, Sheila Lambert, Auriel Field, David Jesson-Atkins, Marguerite Barclay, Graeme Dunn, Noeleen Dunn, Martyn Whiteman.

## **7. Annual Reports for the Church**

The Annual Reports had been previously available online and in printed form in the Reports and Accounts document. A vote of thanks was given to Rebecca Brown for the timely preparation of the booklet and for making it available online.

Comments on the reports:

### *Pastoral Care:*

Richard Hemingway commented that Diana Reiblein has now retired as a trained Pastoral Assistant.

### *Worship:*

Sue Hemmingway asked for it to be noted that Elizabeth McAllister did the majority of the floral arrangements during the 50 Day celebration period.

### *Children and Young People's Vision Group:*

Simon Doran commented that there should be a mention of the Youth Group in this report. The Vicar responded that this would be mentioned in her report (Appendix A of these minutes)

## **8. Financial statement for the year ending 31 December 2017**

A Financial Review, the Balance Sheet, a Statement of Financial Activities and notes on the accounts had been included in the Reports and Accounts booklet. The Treasurer, Chris Lambert, presented a summary to the meeting. A vote of thanks was given to Chris for the clear and comprehensive accounts details given. Thanks were also given to Mike Truman for chairing the Finance Vision Group.

The Treasurer explained how the Parish Share is calculated and that it will be increasing next year as it is due for re-calculation alongside a new method for calculation.

The Treasurer explained that we do not have an auditor for the accounts and offered his grateful thanks to Mary-Jane Crump for stepping in to audit the 2017 accounts.

Robin Holdsworth asked what the finances looked like for the coming year. The Treasurer explained that we are likely to see a £5,500 deficit due to the increase in Parish Share and maintenance expenses on the Thorn Bank property and the Church Hall. We have also budgeted for the same income which may be optimistic.

## **9. Appointment of Auditor**

This is pending and will be addressed by the Finance Vision Group.

## **10. Review of Safeguarding**

Julie Lodge presented her report to the meeting: The Safeguarding laws apply to all of us. The National law has been taken into Church law and in turn, into Diocesan policy and guidance. The Diocese have now updated most of their policies and guidelines. Safeguarding.

Safeguarding underpins all activities at All Saints'. The Vicar has written in excess of 70 Role Descriptions for all volunteers, all in a common format. We have a robust Safer Recruitment process in place for paid and volunteer roles.

Basic safeguarding training is being arranged on an annual basis soon after the APCM. As it is difficult to find suitable training dates we will be arranging "Core Basic Awareness", "Leadership" and "Awareness of Domestic Abuse" training in the parish every year. We are placing an increased emphasis on Risk Assessments. If there is no Risk Assessment for an activity, there is no insurance cover. We have basic risk assessments for the Church and for the Church Hall. Activity leaders should check these and add an addendum for any specific risks not covered.

Julie ended her report by thanking everyone for their continued support.

Simon Doran stressed the importance of reading a risk assessment. It's crucial that the whole team involved in an activity read the risk assessment.

Sylvia Holdsworth asked that in the case where she has done everything she can and an accident still occurs, would she be covered by insurance. The Vicar answered that yes, if we have taken all reasonable precautions, there would be cover.

Martyn Whiteman asked if the risk assessments were on the website. They are not on the website, they are filed in the office.

Richard Pointer asked if activities in ones own home were covered by church insurance. They are covered if an official church activity with a risk assessment completed.

The Vicar thanked Julie Lodge for her hard work, and also to Marguerite Barclay for her work in the area of Vulnerable Adults.

#### **11. Appointment of Parish Safeguarding Representative**

Julie Lodge was prepared to continue as the Parish Safeguarding Representative and was duly appointed. In response to a query from Robin Holdsworth regarding the currency of Julie's training, the meeting was assured that Julie would be updating her training as needed and as available from the Diocese. Carolyn Nicholls pointed out that we also have backup from the Diocese if there are areas we need help with.

#### **12. Year's Report by the Vicar**

(see Appendix A)

#### **13. Transforming Church, Transforming Lives Plan**

The Vicar presented an update on the Transforming Church, Transforming Lives Plan and the progress we have made in the priority areas over the last year. In the coming year, the PCC will review each goal and assess any new goals that we should be focussing on.

#### **14. Questions and Points of Interest**

Simon Doran spoke to the meeting about our obligations under the new General Data Protection Regulations (GDPR) that come into force in May. Simon has been appointed as our Data Protection Officer and explained that we have to get in touch with parishioners to ask permission to store and use their personal details. We will be in touch via email where possible, but other means will be available for those where email is not suitable. Angus Bentall asked about the data contained within the Electoral Roll. It was agreed to discuss this outside of this meeting.

Richard Pointer asked that the PCC consider a more cohesive approach to our ministry to older people, much as we have done for children and young people. The Vicar agreed that this would be added to the PCC's agenda.

Richard Hemingway proposed the recording of our enormous gratitude to Beverly, particularly for her spiritual influence and the changes to the chapel.

#### **15. Closing Prayers**

The meeting closed with the Grace led by the Vicar.

## **Appendix A: Year's Report by the Vicar**

2017 has been a highly significant year in the life of All Saints. It has been a 'Jubilee Year' in which we've celebrated 50 years since the building of our present church – both the laying of the foundation stone, and also the consecration. And in many ways that has been our focus for the year – looking back with thankfulness for all that has gone before; and planning ahead for the next 50 years and beyond.

The main focus of our celebrations was the '50 Days for 50 Years', which we celebrated between Easter Day and Pentecost. Our All-Age Communion Service on Easter Day was taken by Andrew (Rt Revd Andrew Watson, Bishop of Guildford), and opened the 50 days of celebration. This was followed by a Community Songs of Praise where people from the local community came to join us and choose their favourite hymns. Next came celebrations of Baptism and Marriage where people who had been baptised or married in the parish came to renew their vows; and 4 'Golden Couples' from within our congregation who were celebrating their own 50 years of marriage took a leading role in the Marriage Service. Next was our Confirmation Service, at which we were joined by confirmands from other local churches; and 8 of our own young people were Confirmed, and 5 of our children admitted to Communion. And the time of celebration ended on Pentecost Sunday, where we were joined by previous All Saints clergy and others who had served here in the past; ending with a wonderful Pentecost Hog Roast in the sunshine on the field. The 50 Days were undergirded by prayer, inspired by the Archbishop's national Call to Prayer during Ascension and Pentecost. It was a truly memorable time, captured in our Photo Book for the 50 years with tells the story of our life together in words and photos. Thank you to Henrietta Harding for leading the '50 Days' project.

The 50 Years celebrations were a spur to us to look ahead and plan for the coming years, and future generations at All Saints too. A focus for this was phase 1 of the 'Windows Project', in which we set ourselves the goal of replacing the worn and damaged louvre windows in the church. In the space of a very short time, and through the generosity of past and previous members of the church, we were able to complete the project by the end of the year, with all the new windows installed in time for Christmas; and as a bonus, we had enough money to replace the office and toilet windows, and the Reading Room door too. The new windows have let more light into the building, and kept in the heat, and are a huge improvement to our building

going forwards. A big thank you to Paddy Payne for leading us through this first phase of the Project.

As you will see from the Reports and Accounts, much else has happened over the past year too. Our PCC has met faithfully, and guided us through the events of a year. The PCC's key activity has been helping us to articulate and deliver our Transforming Church Goals: these have been to 'Encourage generous giving', to 'Improve our church buildings', to 'Cultivate Community Partnerships' and to 'Grow our youth and children's ministries'. And significant progress has been made over the course of the year in all these areas, through the work of the PCC and also the Vision Groups. I'm also glad to report that the work of the PCC has been enhanced by improvements to our Administration this year, with the improved administration in our church office. Rebecca Brown was appointed as our new Administrator in August last year, and is now working 4 mornings a week; and we now have a refurbished office, broad band, and significantly improved equipment.

As we have already seen, 2017 was a busy year for the Premises Vision Group. Apart from the 'Windows Project' significant work has been done in other areas too. The old asbestos drainpipes have been replaced with plastic ones; the Church Hall floor has been sanded and resealed; the field and garden have been improved by the work of student from Merrist Wood; remedial work has been carried out at 6 Thorn Bank in preparation for a new tenant; and general work has been carried out by members of the congregation on 4 'Work Mornings'. A big thank you to Robin Holdsworth for overseeing the work of the Premises Vision Group.

Our Worship Vision Group has also been very active over the past year, guiding us through the '50 Days' Services, and continuing to lead us through ongoing cycle of the Church's year. An unexpected blessing in 2017 was the arrival of our first full time stipendiary curate, Revd Pippa Ford, in March. Pippa came to us as a Deacon, and was Priested at Guildford Cathedral on the 1st July; and Pippa's presence has given us extra resources to sustain and develop our worship over the course of the year. We're also delighted that Alison Moulden has begun to train as a Licenced Lay Minister, and that Martyn Whiteman has begun the Occasional Preachers Course. Significant new developments have been the start of our 'Youth Led Service' on the first Sunday evening of each month, where the young people have led us in prayer and worship; early fruit from that has been Emily Burch becoming Guildford Diocese's first 'Young Preacher of the Year' for 2017. Our Worship

for Everyone Service has sharpened its focus over the past year, becoming 'Altogether Worship' and seeking to be more accessible for children, whilst remaining meaningful for everyone; and the Worship VG will keep a close eye on the development of that service in the coming months. Meanwhile our regular Services, and our musical life, have continued to grow and develop; and I'm grateful to the many people who serve in various ways to ensure that growth in quality and depth continues.

The work of our Children and Young People's Vision Group has also made significant strides over the past year; and I'm grateful to Pippa Ford for taking the overview in that area. One of the unique features of All Saints is its 'All-Age' nature; the fact that we have people of all ages worshipping and growing together; it's possibly our most unique and valuable features. So we've welcomed families who bring their children for Baptism; we serve young families through the work of the Toddler Group on Friday morning, and the creche and Children's Church (what was Sunday Club) on Sundays, and through our work among young people and young adults; it's a wide ranging and developing ministry.

And we've seen significant transitions over the past year. Our Toddler Group is now overseen by Noleen Dunn, who took over from Alison Moulden as Alison began her LLM training. Children's Church is now overseen by Andy and Linda Wells, building on the many years of service given by thank Annie Cox and the Sunday Club Team over the years. Our Youth Group also entered a time of transition, as the number of young people attending outstripped the available space in the hall; and the youth leaders were faced by increasingly challenging behaviour from a few of the young people. In a climate of increased awareness of the importance of Safeguarding, the PCC took the decision to close Youth Group for a time, to allow for a period of reflection; and that time of reflection is continuing at the moment. Our work in Schools continues to grow and expand too, with Prayer Spaces in both QE and Onslow Infants, and Easter, Harvest and Christmas Service either in the schools themselves or here at All Saints. Along with Messy Church, it's a rich and varied programme that we're able to offer.

Our Events Vision Group has been busy too, not only with the activities that took place during the '50 Days', but also our ongoing favourites of the Quiz Night, the Lent Lunch, the Annual Walk to Willow Grange, the Strawberry Teas and Produce Sale, and the Harvest Supper. A new departure was the

Murder Mystery at Willow Grange, which I have to say that I enjoyed immensely. A big thank you to Trish and Eve and the Events VG for keeping us all happy over the past year!

The Missions VG have been similarly active; and a wonderful new development this year has been finding new Mission Partners in the Koens. Clare and Andrew and the family are working for Wycliff Bible Translators in Papua New Guinea; and it's been great to begin what we hope will be an ongoing relationship with them. We've continued to give 10% of our income to Missions over the past year, which amounts to over £7000. Many thanks to Peter Nicholls for leading the Missions VG over the past year.

And it's been a good year for our Finance Vision Group too. We set ourselves the goal of paying increasing our planned giving by 10%, in order to pay our Parish Share (the money we pay to the Diocese) out of donated income by the end of 2017. And I'm delighted that we've been able to achieve that aim - the first of our Transforming Church goals. Thank you to Mike Truman for heading up that Vision Group, to our Treasurer Chris for his dedicated and highly skilled work, and to everyone who gives so generously to the God's work in this parish. And finally, our church is primarily about people – we, the people of God, of all ages and stage of life – worshipping God and caring for each other and the world around us. And so our Pastoral Team exists to make sure we take seriously the call to love God, and to love our neighbours as ourselves; and to care for those who are going through difficult times. Over the past year the Pastoral Team has expanded to include Clergy, Pastoral Assistants, Pastoral Friends, and now our Small Group leaders - recognising that much of the day to day 'caring' goes on within our 10 Small Groups, which meet regularly for prayer, Bible study, friendship and fellowship. I'd like to say thank you today to Diana Reiblein who has been a Pastoral Assistant for 20 years or so; and who is retiring after a long and faithful time of service. I'd also like to remember today members of this congregation who have passed away over the last year, and who will miss: Sandra Hyde, Edith Ford and Andy Morgan.

Part of making sure we're a loving and caring community, is taking time to keep everyone safe. Over the past year we've spent much time bringing our Safeguarding practices into line with the new National Safeguarding Policy; and I'm very grateful to Julie Lodge, Marguerite Barclay, Pippa Ford, and the Wardens (Mary Bentall and Carolyn Nicholls) for the many hours work they've put into this over the past year.

So I think that brings us to the end of my Vicar's Report for 2017. Of necessity it can only be a snapshot of all that has happened; and there are many other things that could have been included – please forgive me for the things I've left out. Our reports describe what we see 'on the outside' as it were; but what does on 'in the inside' – in our hearts and minds and spirits – is of equal importance, and goes hand in hand with the practical work we do. That work of God's Spirit in us, helping us to love God more, to love one another more, to grow in our understanding and our depth of commitment is harder to quantify; yet of equal if not greater significance. It's something that we catch glimpses of as time goes by, and is of immense worth. So today we give thanks for the work of God's Spirit among us, his presence with us, and his blessing on our lives and on this community.

**Revd Beverly Watson**

## **Annual Reports 2018 - Introduction**

The Parochial Church Council of the church of All Saints, Guildford, Surrey (the PCC) has the responsibility (with the Incumbent) for promoting, in the ecclesiastical parish, the whole mission of the Church pastoral, evangelistic, social and ecumenical. These reports not only contain an account of church activities during 2018 for the benefit of parishioners and others who receive the reports, but also provide a justification of the charitable status of the church, which enables us to claim back income tax under the Gift Aid scheme of HMRC, as well as providing other rights and privileges. The PCC is also specifically responsible for the maintenance of the buildings of the church and church hall, and of the church field, car park and grounds. It is also responsible for the maintenance of 6 Thorn Bank, a house in the parish. Three members of the PCC represent the parish on Deanery Synod.

In terms of Licenced Ministry, All Saints now has an Incumbent (Revd Beverly Watson), a full-time stipendiary Curate (Revd Pippa Ford), two Licenced Lay Ministers (Mike Truman and David Barclay), a Licenced Lay Minister in training (Alison Moulden), an Occasional Preacher (Martyn Whiteman), and an Occasional Preacher in training (Julie Shaw); and one of our members (Cally Burch) has begun training for Ordained Ministry. The church also employs a part time parish Administrator and Communications Officer (Trish Tye). The Incumbent is now also Assistant Area Dean for Guildford Deanery.

The reports that follow give a detailed account of the life and worship of All Saints throughout 2018.

Governance structures at All Saints include 8 'Vision Groups' which report to the PCC on a regular basis. These groups cover the following areas of church life: Worship, Children and Young People, Events, Missions, Finance, Premises, Administration and Communications (newly added in 2018), Pastoral Care (newly added in 2018). Each Vision Group is active in both guiding and serving the community of All Saints. The Reports which follow give a more detailed account of the work of the Vision Groups over the past year. All Saints is an intergenerational church of 'all ages', providing for the needs of the youngest child through to the most senior adult. The worship attracts approximately 85-90 people each Sunday (72 adults and 15 children), with another 75 or so making up our wider 'worshipping community'. The majority of services are Eucharistic, with the exception of 'Altogether Worship' on the first Sunday of each month. A variety of other

services have been offered throughout the year, including Messy Church, a monthly 'Youth Led Service', 'Second Thoughts', 'Songs of Praise', Choral Evensong, Occasional Offices (including Baptism, Marriage and Funeral Services), a monthly service at Dray Court (sheltered housing for the elderly), Remembrance Services (including 'Living with Loss'), 'Stations of the Cross', a regular midweek Communion Service, and home Communion.

There is a strong sense of community at All Saints, supported and encouraged through social events and activities, via the work of the Events Vision Group and many others. This ministry of hospitality is extended to the wider community, through such events as the Fireworks Evening and the Summer Fete. The church has strong links with local community groups, including 7 Uniformed Organisations, and Onslow Village Residents Association (a local residents' group). The Incumbent is an ex-officio governor at Queen Eleanor School.

Pastoral Care is given by the Pastoral Team, under the leadership of the Incumbent and with the involvement of the Curate. There are 2 fully trained Pastoral Assistants, and 6 Pastoral Friends who visit those in need, and take Home Communion to the housebound. Pastoral care is offered via the 'Small Groups' at All Saints; and there are now 9 such groups meeting regularly for prayer, Bible study, fellowship and support. These form an integral part of the Pastoral Care that is offered at All Saints. Pastoral Care now sits within the Vision Group structures at All Saints, in the form of the Pastoral Care Vision Group.

Children and young people are highly valued at All Saints, and are nurtured through Children's Church, the Youth Led Service, the Toddler Group and Messy Church. Ministry in schools has continued to grow and develop over the past year, with regular services and involvement at Queen Eleanor Church of England Junior School, Onslow Infants School, and the Montessori nursery which meets in the church hall. All Saints now offers Messy Church on a termly basis at both Queen Eleanor School and Onslow Infants, alongside a termly celebration at All Saints. All Saints hosts 'Prayer Spaces' for both schools, either in the schools themselves or at All Saints; and both Incumbent and Curate take assemblies regularly, host school visits, and lead Harvest, Easter and Christmas Services each year.

Work on the buildings has continued, and a major achievement in 2018 has been the completion of Phase 2 of the 'Windows Project', following the completion of Phase 1 in 2017. This means that all lower floor windows in

both the church and the office have now been replaced, with light, modern equivalents which keep the church warmer, and reduce energy costs. The whole cost of this project was provided for by gifts from present and past members of All Saints church. A second achievement has been the installation of a kitchenette in the Reading Room of the church, with a grant from Poyle Charities in Guildford; this has made the Reading Room more hospitable for both church and community groups. The church office has been refurbished, with new desks, chairs and storage facilities. The church hall continues to be used extensively by both church and community groups, which serves local residents and brings significant income to All Saints. The parish-owned house in Thorn Bank has been refurbished with a new kitchen during 2018, and continues to provide a source of income for the parish.

Ecumenical links have continued through the partnership with St. Nicolas' church, and the United Reformed Church on Portsmouth Road. All Saints members regularly attend a joint Ash Wednesday Service at St. Mary's church in Guildford.

All Saints has continued to give 10% of its income to charities and Christian missions both locally and globally, and overall has made a financial surplus of approximately £5,000 over the course of the year.

Communication of the life and ministry of the church continues through the church website, social media, the parish magazine, the weekly news sheet, and hand-delivery of Easter and Christmas flyers to all homes in the parish.

All Saints now employs a part time 'Administrator and Communications Officer', to oversee the delivery of information to both church members and local residents.

All Saints is now an 'Eco-Church', working to reduce our carbon footprint and live in a sustainable way. As an 'Eco-Church' we seek to share this vision with our local community.

Along with all other Anglican churches, All Saints is committed to keeping people safe at all times. Much work has been done over the course of year to ensure that All Saints is fully compliant with the Church of England's National Safeguarding Policy; and we are indebted to our Safeguarding Team for their work in this area.

**Revd Beverly Watson, Incumbent**  
**28/1/2019**

## Vicar's Report

2018 has been a good year in the life of All Saints, following on from our '50 Days for 50 Years' Celebrations in 2017. Each year has its own 'character' in many ways; and as I've reflected on the past year, I think it's been one where we've seen growth and development in a variety of ways. Unlike 2017 where we had a clear focus – our 50 years Celebrations - this year has been one in which we've worked hard together, and seen signs of God at work in a range of different areas.

One that comes to mind is a growth in leadership at All Saints. After several years of discernment, Cally Burch began her training for Ordained ministry in the Church of England – the first ordinand to be sent out from All Saints. Pippa Ford is now in her final year as a Curate, and preparing to take on an Incumbency over the course of the coming year. Alison Moulden is now half way through her LLM training, and will be licensed as a Lay Minister next year. Martyn Whiteman has completed the Occasional Preachers Course; and Julie Shaw has followed closely on his heels. Trish Tye has become our new Administration and Communications Officer, and has taken a strong lead in moving the administration of our church forwards. Andy & Linda Wells are developing Children's Church, and taking it into new territory for both children and young people. We see growth and leadership in our children and young people themselves. It's lovely to watch the young people growing in confidence and maturity as they lead our monthly 'Youth Led Service' – and I don't know of any other church in the Diocese which is doing anything quite like it. It was great to see five of our children being Admitted to Communion after a four week course in the spring; and there are others who I could mention. That's an exciting thing for our church.

Another area where I see growth and development is with regard to our buildings. Over the course of the year we've completed Phase 2 of the Windows Project, which was focussed on the large window – sometimes known as the 'old baptistery window'. That means that over the course of the last 2 years we've replaced all the ground floor windows in church, with lighter, more energy efficient and more beautiful new ones. That's been a great achievement – especially as all the finance for the project has come from past or present members of All Saints; and means we have completed one of our Transforming Church goals. A big thank you to Paddy and the Premises VG for seeing us through that project. That's not all we've

achieved with regard to the buildings; we also have a new kitchenette in the Reading Room, and further refurbishment in the church office. Care of our buildings speaks of a church which believes our faith is of great importance in the present, but also for the future; we're investing in the next generation of those who will hold the Christian faith in this parish. Care of our buildings also tells our local community that our faith is alive and well, and we're here not just for ourselves but for every member of this parish.

2018 has been a year when our Worship has continued to develop in a variety of ways. At the beginning of the year we launched 'Altogether Worship' – sharpening the focus of what had been 'Worship for Everyone' to make it accessible for children at all times, whilst remaining meaningful for adults. Over the course of the year that Service has begun to take shape, with new children, young people and adults joining the Music Group; and a dedicated and creative team overseeing it. Messy Church has also entered a new phase, after 2 years since its inauguration at All Saints. The PCC took the decision to take Messy Church out into our local schools – both Queen Eleanor and Onslow Infants – which was the original vision over two years ago. Under Pippa's guidance and direction we now have a termly Messy Church here at All Saints, and termly Messy Churches in both of those schools. It's early days, but it fulfils the main goal of Messy Church, which is to be out in the community, offering the Gospel to those for whom it may be their first opportunity to hear it; and we'll watch closely how that develops in the coming year.

We've seen growth in our Worship in some unexpected ways too. Numbers at the 8 o'clock services have grown over the past year. Sometimes that's because it's the place where our newer preachers have had a first go at trying out their skills; and friends and family have come to support them. Sometimes it's because people might be busy later in the day, and have chosen to come to the 8 o'clock service rather than not worship at all. And so numbers have increased, and the age profile of worshippers has reduced. We've also seen new people coming to the Thursday Communion, and enjoying hospitality in the Reading Room afterwards. We've seen new people coming to Morning Prayer and the Saturday prayer breakfast too, with a steady and faithful group of people committed to daily prayer together.

Our Remembrance Day Service grows year on year, and we've now established what might be called a 'tradition' with our local Uniformed

Organisations. That's been good to see, along with a service called 'Living with Loss' around the same time – reaching out to those recently bereaved or facing losses of various kinds. We've continued to offer Baptism, Confirmation, Weddings and Funerals – with our first wedding here in the autumn of 2018, during my time as Vicar. We've added in some new services too: a Service of Wholeness and Healing, around St. Luke's day, which we'll repeat in this coming year; a Light Party at Hallowe'en; a Pet Service, led by Pippa, which was a great 'Church and Community' event – and I hope we'll be able to offer that again before Pippa leaves.

Overall our average Sunday attendance at Service has dropped a bit – from 94 in 2017, to 87 in 2018. Both numbers of adults and numbers of children are slightly down; and that's something we need to be aware of, and give our attention to. It partly reflects the fact that some of our key members have moved away during the past year – Mary and Angus Bentall, Graeme and Noeleen Dunn, Ann Feest and Cally Burch; and we faced the death of our oldest member, Buntly Harris too. It's possible the reduction in numbers of children may be due to the new Messy Church pattern, with fewer Messy Churches taking place on Sundays. But new people are gradually joining us, and we need to welcome them and help them make their home at All Saints; and we need to make a priority of worshipping as regularly as we can ourselves.

But much of our work and ministry over the past year has been outward facing, and also building of a sense of 'community' – which we pray will in time bear fruit in terms of numerical growth at All Saints. Our Events Vision Group have had a great year, offering the Fireworks Event in the autumn, a second Murder Mystery at Willow Grange, our first Harvest/Quiz night, a 'Tea and Produce Sale' at the Vicarage in the summer, and many other smaller events. We're hugely grateful to Eve Gunn and the Team for all they do, often behind the scenes, to make All Saints the loving and close community that it is.

In a similar vein, our Pastoral Work has grown and developed over the past year too. Back in 2017 we included the Small Groups in the church, into our framework of Pastoral Care – recognising that much of the behind the scenes care and support in our church is provided by those Groups. There are now 9 of them: The Barnabas Group, the Sharing and Learning Group, the Friday Group, the 18+Group, the Men's Lunch/Men's Coffee, the Hard of Hearing Group, the Welcome Group at Dray Court, the Wednesday Lunch

Group, the Mothers' Union; and they offer opportunities for spiritual growth and nurture too. Some of those groups have grown over the past year, including the Men's Lunch/Men's Coffee, which serves quite a large group of men from both our church and the local community. The monthly Service at Dray Court is now well into its third year, and offers both pastoral care and spiritual nourishment to a regular group of people from Dray Court and beyond (fulfilling another of our Transforming Church goals – to develop strong community partnerships). It's led by a great team from All Saints, who've been able to offer extended pastoral care to individual residents at Dray Court over the past year; and that's been greatly appreciated.

Another area of church life which has held firm over the past year, is our financial giving – despite losing some long-term members of the congregation. We run a budget of approximately 110k per year, with increasing costs in terms of parish share, maintenance of our buildings, and general costs. One of our Transforming Church goals was to pay our Parish Share (the amount we pay to the Diocese) out of planned giving; and we've achieved this now for the past 2 years. Overall we've made a small surplus this year, as well as raising a significant amount of money to complete Phase 2 of the Windows Project. So although we expect our income to reduce in the year ahead, we're grateful that this year we've managed to cover our costs once again.

Work among children and young people continues to develop (another of our Transforming Church goals), as I've already mentioned. But one significant area of growth over the past year has been our involvement with our local schools. Partly due to a change of leadership at QE, new opportunities and invitations for us to work together with our schools are opening up. Messy Church we've already mentioned; but there has been a significant increase in numbers of services for children taking place here at All Saints – Harvest, Easter, Christmas etc; but also increased invitations to take services, and be involved in different ways in the schools. Those partnerships are growing in strength, which is a great blessing.

The work of our Missions Vision Group, further afield, has also been strong. Our partnership with the Koens in Papua New Guinea is growing in depth of understanding and commitment. Our Christian Aid week Service was a new departure, with Laura Meads – a regional co-ordinator – coming to speak. Although we chose not to do a door-to-door collection last year, we still

raised a good amount of money for Christian Aid; and hopefully the Service here raised awareness of Christian Aid's work in a positive way. The Missions VG's plans for a 3 day pilgrimage to Winchester in the coming year are gradually coming together, and look exciting. We've continued to give 10% of our income to charities and Mission agencies over the past year – making a total of about £8,000; I'm really pleased we've been able to keep that going once again.

So, there has been much to celebrate and give thanks for over the past year. One group I'd like to thank, who I've not mentioned so far, is the PCC. We've had a very strong PCC this year, with a good balance of gender, ages and personalities; and the PCC has been key in moving things forward in a wise and godly way. The PCC has spent quite a bit of time over the past few months developing and clarifying our core purpose as a church; our individual character and calling, vision and values. We had an Away Morning at Willow Grange in the autumn; then a Vision Evening led by Danny Wignall from the Diocesan senior team, to help us with the process. We hope that as we have a clear and unified sense of our calling, we'll be able to develop the ministry of our church in a clear and focussed way in the months and years ahead; and we'll be renewing our 'Transforming Church Goals' in the next few weeks and months – having achieved much of what we set ourselves to accomplish back in January 2017. So thank you to the PCC, to Trish our PCC secretary, and to our hugely dedicated Wardens – Carolyn Nicholls and Henrietta Harding.

I hope that gives you a little snapshot of the year that has been; it's a year when I've been very aware of the Lord's faithfulness to us once again, and his calling on our lives. There's clearly a huge amount more I could have added; and please forgive me if I've omitted to mention things that are important and significant. But most of all I'd like to thank you for being a wonderful, loving, generous and forgiving congregation; and for the many joys and blessings we've shared together over this past year. I continue to regard it a great privilege to be the Vicar of this very special parish.

**Revd Beverly Watson**

## Curate's Report

2018 marked the second year of my curacy here at All Saints, and Beverly has invited me to share some of what I've been involved in during that year. Whilst a curacy is about training, I think for me the main aspect of my role - which I love - is to serve, encourage and release others into what God is calling them to do, whether in the church, the parish or beyond.

The most visible part of my role is to preside and preach at our morning and evening services throughout the year, and also preaching in other contexts too – at a women's evening at Stoke Church, an all age talk at St Nicholas, during a morning service at St Michaels in Aldershot, a forgiveness talk at Divorce recovery course, and a forty minute talk at the River of Life prophetic group. I've also led many of the Altogether Worship services over the last year and as part of this I have been involved in writing liturgy, choosing music, preparing PowerPoints and doing many all age talks. For the Watch service on Good Friday, I asked Ann Feest to paint a picture during the service, which we then used over the Easter period; I have enjoyed using art in many forms within our worship here at All Saints, for example incorporating it into the Living with Loss service. I encouraged and helped Rosemary as we put together the Restoring Communication service - which was for those with issues around hearing loss. I've had the joy of leading the team as we have transitioned Messy Church from being held here monthly, to being held in three different venues – our hall, QE and Onslow school.

A large part of my role has been the oversight of the Children and Young People's work here at All Saints, including the Youth Led Service, the 18+ group, the Children and Young People's vision group and our schools work – including assemblies, services and prayer spaces. I gathered a small team to put on our first ever Light party at Halloween, an event we hope to repeat in years to come. Towards the end of the year I connected with Matrix, a Christian organisation based in Guildford, who mentor young people, and we are exploring whether we might be able to work together here at All Saints.

I've gained some experience in leading our occasional offices here at All Saints – preaching at the wedding that a fellow curate took here for his own daughter, funerals and thanksgiving services at church, at the crematorium and at a burial ground, and a few baptisms. These are all

amazing opportunities to share with those who might not normally come to church the love of God and his desire for them to know life in its fullest sense.

Many of you know I have a large and bouncy dog and it has been a surprise to me how integral he has become to my ministry in the parish. Wonderful Walkies has been going for well over a year now, where we meet, talk and pray whilst walking in the arboretum. I also walk there every day during the week and have many deep pastoral conversations with people during this time. We had our first Pet service last Spring, and despite a full risk assessment the animals behaved themselves – in fact all the dogs fell asleep! I was then asked to judge the Lady and the Tramp dog competition at the OVRA royal wedding event in the summer. Following on from this, I gathered a team together for our Pet Show which was a lovely community event - with nurses from the vets judging the classes, and a local dog groomer showing us how to look after our dogs. I have even done a pastoral visit to a family whose dog was going to be put to sleep – a real sense of my previous job as a vet having an impact on my ministry here. And of course, as many of you may have seen, my dog Obi even has his own article in the magazine – called Tails from the Vicarage.

As well as the pastoral conversations I have on my dog walks, I do pastoral visits without the dog too! Often these are visits to people in hospital, but also I spent a significant amount of time in the café this summer after the sudden death of Lee the manager, offering support to Sophie and the community. I lead a small team praying with the shop owners and staff in the village – building community and faith. I also have been mentoring a youth worker from another parish for the past year, helping her to navigate the interregnum there.

Then there is the governance and administration aspect of my role – leading and chairing meetings, record keeping in meetings, writing risk assessments, some role descriptions and being a part of the staff team here at All Saints. I've discovered that I actually quite enjoy this aspect of the role and like to facilitate good discussions, listening to both those at the meeting and to God's perspective at the same time. I have also co-led the Lent course with Beverly, and a parenting course at Toddlers with Vanessa.

Another part of my role is being the prayer coordinator for the parish. This involves oversight of the intercessions, working out a timetable and

different prayer ideas for Thy Kingdom Come and releasing others gifts for this, coordinating the prayer spaces, prayer walking, and a half night of prayer at Easter. I have tried to encourage a deepening of prayer in both the parish and church, releasing others into prayer ministries in new ways such as at the Youth Led Service, but also encouraging prayer as our first response in any situation, and as key to underpinning every aspect of ministry.

I also have a small role within our Deanery of sixteen parishes; I have been the coordinator of the weekly prayer from a different parish each week within the Deanery. This has helped to raise awareness of what God is doing in our neighbouring parishes and beyond, but also has helped us to support each other's ministries in prayer.

I have enjoyed having the opportunity to use my motorhome in ministry – I go over to a parish in Aldershot, and often Rosemary comes too, and we pray, with a team over there, for people on a challenging estate and build community with them. I have a heart for those on the margins of society and this has also led me to explore chaplaincy work at Send prison and I have just started making regular visits there on Monday mornings.

As you can see, ministry as a curate is very varied and full, but it is a real joy to serve alongside Beverly here at All Saints, and to see God at work in this parish and beyond. I also very much appreciate all the support and encouragement I've received along the way, from everyone at All Saints.

**Revd Pippa Ford**

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. We also have a role description for going onto the PCC and a PCC governance structure document, both of which can be found on the PCC noticeboard or in the PCC file in the Church Office. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **Secretary's report of the work of the Parochial Church Council January - December 2018**

In 2018, there were a total of 6 meetings of the PCC and 4 meetings of the Standing Committee. In addition to this, we had 2 strategic meetings; a Morning Away at Willow Grange and a PCC Vision Evening led by Danny Wignall, a Diocesan Mission Adviser.

Following the APCM in March, we welcomed Eve Gunn, Chris Lambert, Bernard Parke, Paddy Payne and Martyn Whiteman to the PCC. Henrietta Harding was also welcomed to join Carolyn Nicholls as a Churchwarden.

In September, Rebecca Brown returned to the PCC as our 3rd Deanery Synod representative.

The key activities of the PCC and Vision Groups this year have been:

- The evaluation and redesign of our processes and procedures around personal data storage in order to comply with the new General Data Protection Regulations (GDPR). This has been led by Simon Doran, our Data Protection Officer.
- The installation of a kitchenette in the Reading Room. This has enhanced the room as a space to rent and there is already an increased interest from community groups.
- The completion of phase 1 and phase 2 of the window replacement project.
- Taking Messy Church out to Queen Eleanor's School as well as Onslow Infants.

**Trish Tye**  
**PCC Secretary 2018/19**

## **Churchwarden's report on the fabric and ornaments of the church**

The Wardens have made their usual inspection of the church fixtures and fittings as recorded in the terrier and all were found to be present.

Earlier in the year the inner pad of some of the kneelers were replaced. The pew bags are deteriorating and tearing. We have managed to replace the worst affected from ones removed when the Chapel pews were moved. This needs monitoring regularly.

The small kitchen in the Reading Room has been in use since August and has been a very useful amenity for groups using that room. Plans are in a very early stage to upgrade the furnishings to increase the usefulness of the room for both church and outside groups.

Adam Hieke of Nye Saunders in Godalming carried out the Quinquennial Inspection and the Premises group are working on the areas of concern identified by the architect.

We are delighted by the new windows replacing the old louvre windows and the damaged baptistery window. We are so grateful all who contributed and especially to Paddy Payne who took the lead in all the arrangements.

We were generously given office furniture from the old Diocesan Offices in Quarry Street which has transformed our church office.

We are seeking funding to replace the sound system in the church, and hope the new equipment will be installed by Easter or soon after.

We are extremely grateful to our sacristan Henrietta Harding and her assistants Lara Milne and Lesley Graham for the great care they take of all the fabric and ornaments in their care. Also our thanks to the Premises Vision Group for all their hard work caring for the buildings and grounds of our church.

**Carolyn Nicholls & Henrietta Harding  
Churchwardens**

### **Safeguarding Report**

It's always easy to say that it has been a busy year but this really has been a very busy one for the safeguarding team. The team is now made up of six people – Beverly and Pippa, Carolyn and Henrietta as Church Wardens, myself as Safeguarding Representative and Eve in her lettings role.

Last year we hosted three different types of training – the basic core 1, leadership training and awareness of domestic abuse. Some people have also attended training at Church House where sessions are run regularly too. Training continues to be a focus so that we are all empowered in our roles.

A lot of work went into writing role descriptions for our volunteers. These

were praised by the diocese and are now available for other parishes to use on the diocesan website.

The diocese asked us to complete a self-audit and action plan and we are working on this.

Our next focus is risk assessments. Some of these are ongoing and broad e.g. for the church itself and are reviewed annually. Others are more specific eg for Children's Church or an event such as a summer fair.

I would like to thank all volunteers for their support in making our church a safe place to be which is, after all, what safeguarding is about.

**Julie Lodge**  
**Safeguarding Representative**

### **Deanery Synod Report**

All Saints' has three Guildford Deanery Synod representatives this year. At the meeting in June the Deanery Synod had a workshop on praying and getting to know each others' churches, needs, hopes and opportunities. Each church wrote down key people and what they would like others to pray for. All present then prayed for each church in turn. This then became the prototype for the churches in Guildford Deanery praying for each other each week. At the autumn meeting there was a presentation from the group 'try praying' which explained the initiative and gave out sample folders of their materials. As a result of this the Deanery put in a combined bulk order to benefit from discounts, which has enabled less well off parishes to afford more. The initiative to 'trypraying' is running across the Deanery during Lent and through to Ascension Day. At our last meeting in February the Diocese Communities Engagement Team facilitated some cross Deanery thought with a view to working on some Deanery wide communities engagement.

**Rebecca Brown**  
**Deanery Synod Rep**

## Administration & Communication Vision Group

I took on the role of Parish Administrator & Communications Officer at All Saints in August 2018. Just before I started, the Diocese were trying to get rid of the furniture from their vacated office. We therefore took the opportunity to get hold of some new desks and cupboards and have turned the office into a professional workspace. My sincere thanks to Carolyn and Eve for helping to make this happen.

I now chair the Administration & Communications Vision Group, with the purpose of “Overseeing an efficient system of organisation to support the ministry and mission of All Saints”. Our remit is quite wide and varied, including the running of the Parish Office, the administration of the electoral roll, managing the hall bookings and communications within and outside of the church.

Here are some of our key achievements from 2018:

- Increasing our social media presence by introducing a Twitter account, and providing more regular updates on these platforms.
- Ensuring that we are compliant with the new General Data Protection Regulations (GDPR)
- Implementing a new church admin tool called *iKnow*, which helps us with storing personal details (in a GDPR compliant way), maintaining a church calendar, managing hall and church bookings, recording attendance numbers and managing rotas. Luckily *iKnow* is free for two years as I won it in a competition!
- Implementing a card reader for taking payments for various fees and for donations. We’ll also use this when we sell tickets to events such as the bonfire and fireworks night.
- Producing more professional promotional cards, leaflets and service booklets. This has been helped by a colour laser printer—also acquired for free from the Diocese clear-out.
- Renting the hall, reading room and church space to a range of organisations. The hall is particularly well used and the reading room is becoming more popular with the inclusion of the kitchenette.

The weekly news-sheet is a key part of our regular communications. If you’d

like anything included then let me know by midday on a Thursday.

Please also keep an eye on the website. The calendar can be reached from the home page and shows you everything that is happening day by day.

**Trish Tye**  
**Parish Administrator & Communications Officer**

### **Children & Young People Vision Group**

We are so fortunate to have a very inspiring group of children and young people at All Saints. They make it a real privilege to be chair of the Children and Young People's vision group, and it has been a joy to see this vision group expand both in numbers and in breadth too. We have in this group representatives from Children's Church, Messy Church, Toddlers, two young people from our Youth led service, as well as some others from the congregation and community. Thank you so much to each one for giving their time and energy to this group. Our meetings are lively and fruitful as we discern together what God is bubbling up within our Children and Young People's work here at All Saints and in our community.

Toddlers is now led with vision and enthusiasm by Vanessa, who is supported by Rosemary and Ellie. The Toddler group is thriving, with around 20 to 30 adults attending with their children. People enjoy coming and it can be a highlight of the week for some who are otherwise isolated at home with their young ones. Coming to Toddler's reinforces people's connections and friendships. Vanessa and I also ran a three-week parenting course during the usual Toddler session, and this was well received by the two mums who attended. Following on from this, in February 2019 Vanessa and I will be hosting a course on a Wednesday morning to look at the Christian faith, called Just Looking. This will be offered to Toddler parents' and any other faith-explorers who are free in the daytime. Vanessa, Rosemary and Ellie serve this important part of our ministry faithfully every week and we very much appreciate all their hard work, prayer and commitment to Toddlers.

Children's Church is well run and coordinated by Andy and Linda Wells, who lead a small but dedicated team. The creativity and input from all the team is wonderful, again helping the children to put together a great nativity for Christmas, as well as encouraging them to use puppets, drama and artwork

to explore their faith. Recently the children have been encouraged to pray together during Children's Church. However, one of the major challenges for Children's Church is that there is no steady core of children attending, and because of that it makes it difficult to have continuity and structure. We would very much like to deepen the discipleship of our children in this coming year, building on what they learn each time, yet we are also aware that weekly church attendance can be a challenge for families. We are very grateful for all the hard work that the team put into Children's Church, and it is wonderful to see the fruit of their work as our young people grow in confidence and in faith.

Our youth led service has now been running for over 18 months. It has been wonderful to be part of the small team that help support our young people as they grow and develop through this service. Whilst the service is prepared and led by young people, it is open at any who would like to come and the congregation is steadily growing. Initially the young people were more reluctant to lead and preach, and so we invited them to do this in pairs. Now, they all volunteer and want to step up and serve – for example, everyone, of those who come regularly, has preached over this last year. We encouraged them to offer a testimony slot as part of the service, and this has been a real encouragement to both the young people and those in the congregation. A few members of the group have also stepped up to offer prayer ministry too, alongside either myself or Beverly. The worship band are always exploring new worship songs and developing their repertoire, some creative liturgy has been written for the service and even dance has been incorporated too. At Christmas there was a fantastic joint YLS with our 18+ group, which was an Advent Celebration, with a guest appearance by the TOC choir, followed by a social at the vicarage. Thanks to Jo and Julie for their dedication, enthusiasm and support of this service.

Whilst Messy Church is mentioned in the Worship Vision Group update it does also sit within the remit of the CYP vision group. Our faithful Messy Church team have been busy over this last year as we transitioned from monthly Messy Church here, to termly ones – one in our hall, one at Onslow and one at QE. We have had three at Onslow infants school now, including our Christmas Cracker celebration where Jesus was inside the cracker! Alison led and coordinated brilliantly the first one at QE last term, based on the theme of Advent, where we connected with many families who have no other link to the church. She is planning a wonderful Messy Church there for

this term which will include elephant's toothpaste! In January 2019, we had the author, Paul Karensa, come to read his book Noah's Car Park Ark at our Noah's Ark themed Messy Church in the hall, and we had nearly 60 people and their animals – both real and cuddly. All three of our Messy Churches connect with people in the community in a very powerful way, and a huge thank you to all the team.

As Beverly has mentioned, our work in the local schools is expanding too. Because of the change of head, Beverly's role as governor, and the relationship between Vanessa, head of RE, the clergy and Alison Moulden our links with QE are strengthening. As well as the school services, both here and elsewhere, for QE, Onslow and Montessori, we held a prayer space in the Autumn here for children from QE. The atmosphere was different compared to the tent in previous years but some of the children's prayers and thoughts were very powerful - they had clearly been impacted by taking the time to pray; One child even held a cake sale as a result to raise funds for children living in poverty in Africa. I am also developing a link between All Saints and Steve Smith, the head of County school, who would like to explore working together.

One of our goals for this coming year is to conduct an audit, both within the congregation and the parish, of our work with children and young people. We want to evaluate what works, as well as what we could do differently or better and we would really value input from a wide range of people. Another goal for this coming year is to relook at providing a youth club for the parish, in order to widen our outreach into the community and to provide a fun space for our young people to meet.

The Children and Young People's Flyer has also been updated from last year, with invaluable help from Trish, which highlights everything we offer for young people, including Messy Church and Altogether Worship. Do have a read, you will be amazed at everything that goes on here for children and young people!

**Revd Pippa Ford**  
**Chair, Children & Young People Vision Group**

## **Events Vision Group**

The Events Vision Group consists of Jeanette Whiteman, Joss Cooper, Jean Reed, Susan Walker, Trish Tye, Mary Bentall and myself. We've had quite a busy year with various events, some new, some old favourites.

In February we held our usual Quiz night, hosted by Robin and Sylvia Holdsworth, always a good evening. In fact it was so good we had another Quiz night at the Harvest supper in October. We started a bit earlier, so younger members could take part and welcomed some new faces as well. We also had the usual Strawberry Tea, May bank holiday walk and various other events for which we provided refreshments. Thanks must go to Simon Moulden and his team for their hard work organising the Bonfire night which went really well and raised over £3,000 – a great success. Many thanks also to Andy Wells and his cast of suspicious characters who took part in the Murder Mystery evening at Willow Grange in December, followed by a delicious supper.

I'd just like to thank all those who helped with the catering, both those on the Events committee and those ad hoc helpers who are always happy to provide a cake/make tea/help serve. We couldn't do it without you and look forward to many more happy events in the coming year.

**Eve Gunn**  
**Chair, Events Vision Group**

## **Finance Vision Group**

After a long tenure, Mike Truman has stepped down as chair of the Finance Vision Group. We're very grateful to Mike for his time as chair and we continue to value his support on financial matters. For now, the duties of the Finance Vision Group are being dealt with by the Senior Team (Clergy, Wardens, Treasurer and Parish Administrator).

**Trish Tye**  
**PCC Secretary**

## **Mission Vision Group**

The Mission VG met on six occasions in 2018. There are currently four members, Simon Moulden and Cally Birch leaving during the year and Rachel Hubbard joining Richard Hemingway, plus Peter and Carolyn Nicholls.

We would be delighted to welcome one or two more members to the Group.

In 2018 we started a quarterly payment to Wycliffe Bible Translators in support of the Koens family. PCC approved this arrangement for a period of four years. At year-end we sent off donations to the Grassroots Trust, Morning Star Project, Guildford Town Centre Chaplaincy, Challengers, Church Mission Society, The Foundation for Relief and Reconciliation in the Middle East and Skillways. The total of all these donations was £7,200. During the year every issue of the Magazine included an article on one or other of these organisations.

After much deliberation the decision was taken to discontinue the door to door collection for Christian Aid. Instead a special service was held in church with a speaker from Christian Aid and invitations to other churches to attend. The service was well attended. The young people also organised a car wash in support of Christian Aid. The work of Christian Aid was also the focus for the Lent Lunch and again at the Harvest Supper. The sponsored walk in May raised funds in support of the work of Friends International in Guildford.

For 2019 we will continue to support the Koens family in Papua New Guinea while our other Mission giving will be divided between six organisations, one fewer than last year, allowing us more time to focus on the work of each organisation during the year. Three of these organisations work locally and three internationally:

The Friends International Branch in Guildford, working among international students studying in Guildford.

Guildford Town Centre Chaplaincy - the Street Angels programme and other activities in Guildford.

The Bishop of Guildford's Foundation, working among the most disadvantaged in Surrey and North East Hampshire.

The Foundation for Relief and Reconciliation in the Middle East which aims to rebuild lives and restore hope in the Middle East.

Grassroots Trust, alleviating poverty by sponsoring children and changing lives in India and elsewhere.

The Bible Society, a global mission seeking to offer the Bible to every man,

woman and child.

During 2019 we will also continue to support the work of Christian Aid and mark Seafarers Sunday and the work of the Mission to Seafarers. The special event planned for 2019 is a three day sponsored walk/pilgrimage to Winchester through which we hope to raise additional support for the Koens family.

**Peter Nicholls**  
**Chair, Mission Vision Groups**

### **Pastoral Care Vision Group**

During 2018 the PCC took the decision to embrace the Pastoral Team within the Vision Group structures of All Saints. So a new Vision Group came into being – the Pastoral Care Vision Group. Our vision is that All Saints will be a caring, loving and supportive church; and one which offers that same care to those in our local community.

This new Vision Group is led by the Incumbent, and made up of members of the previous Pastoral Team, and our Small Group leaders. The Group encompasses our Curate (Pippa Ford), our 2 trained Pastoral Assistants (Marguerite Barclay and Richard Hemingway), and 5 Pastoral Friends (Jean Reed, Diana Reiblein, Richard Pointer, David Barclay and Carolyn Nicholls). After 20 years service Diana Reiblein retired from her ministry as a Pastoral Assistant, but continues as a Pastoral Friend; and I'd like to take this opportunity to publicly thank Diana for her many years of dedicated service.

The Pastoral Care Vision Group meets 6 times a year, for support and supervision by the Incumbent; and the Small Group leaders attend 3 of those meetings. Between us we are able to offer pastoral visits, hospital visits, home Communion, emergency care, and funeral follow-up – alongside the regular care offered in the Small Groups. An area of development this year has been to offer individual pastoral care to members of the Dray Court congregation; and this has been warmly welcomed.

We recognise that the Small Groups at All Saints provide a key aspect of our church's pastoral ministry, as well as offering opportunities for fellowship and growth in faith. At present there are 9 Small Groups: The Barnabas Group, the Sharing and Learning Group, the Friday Group, the 18+Group,

the Men's Lunch/Men's Coffee, the Hard of Hearing Group, the Welcome Group at Dray Court, the Wednesday Lunch Group, the Mothers' Union. Several of these groups have grown over the past year, including the Men's Lunch/Men's Coffee, which serves an increasing number of more senior men from both our church and the local community. Food, and eating together, are a focus of several of the groups, offering a ministry of hospitality to all who attend.

I'm grateful too to the 'Coffee Team', led by Sara Truman, which offers tea and coffee after the 10am service on a weekly basis. This ministry offers hospitality to the whole congregation, and allows people to get to know one another better, and to feel they 'belong' at All Saints. On occasions where there are Baptisms this is a big undertaking! And I'd like to thank the Coffee Team for enhancing our welcome and pastoral care to regular church members and newcomers in this way.

A new development in Pastoral Care over the past year has been 'Table Games for the Over 50s'. This has taken place 3 times, during the half term holiday when the church hall is free. Tea and cake have been provided, along with a warm welcome, time to chat and simply enjoy being together. Church members have come, along with friends and neighbours from the local community; and this has enabled us to draw closer to that vision of offering pastoral care beyond the walls of our church. Thanks go to Rosemary Woodcock and Marguerite Barclay for overseeing this new area of ministry.

Pippa Ford has taken the lead in this area too, offering 'Wonderful Walkies' on a regular basis. This is a time for dog-walkers to walk and talk in the arboretum, allowing time to reflect more deeply on creation and faith. Pippa also leads a small team who offer prayer in our local shops; and has offered a lunch on Christmas Eve for the past couple of years, for anyone living alone. Pippa and Rosemary Woodcock take prayer and pastoral care to the parish of St. Michael's in Aldershot on a regular basis, driving over in Pippa's motorhome, and being available for people passing by. These are all ways in which we offer the love of God to those near and far – which is the heart of pastoral care.

**Revd Beverly Watson**  
**Chair, Pastoral Care Vision Group**

## **Premises Vision Group**

The group deals with four areas – The church, the hall, the field and 6 Thorn Bank. In the past year the focus on the church building has been the replacement of the baptistery windows and repairs to the some of the recently installed double glazed windows. Special thanks go to Paddy Payne whose persistence with the suppliers eventually proved to be successful.

After much diligence by Peter Nicholls and with funding from the Poyle Trust we managed to install a kitchenette in the Reading Room which has proved to be a welcome addition for meetings held there. The car park has now got marked bays thanks to Simon Doran. Despite our best endeavours the black deposits in the Chapel continue to gather and the source remains unknown.

In May we had our Quinquennial visit and subsequent report by the architect from Nye Saunders. This highlighted a few areas of concern and we are still monitoring both water ingress via the bell tower and potential subsidence under the Chapel area. We have engaged a Structural Engineer to advise us further on the latter issue.

The Hall has had new guttering and downpipes fitted and the fascia boards at its entrance will be replaced in the spring. Repairs to the radiator covers are planned for the current year.

The field has been regularly mowed although the hot summer reduced the need! Some of the encroaching briars and small trees around the field have been cut back.

At 6 Thorn Bank a new kitchen suite was installed. The next task will be to update the bathroom.

The group organised several Work Days. The sessions have encouraged members of the congregation to participate not only in the routine maintenance jobs but also in those tasks which require more than one set of muscles!

**Robin Holdsworth**  
**Chair, Premises Vision Group**

## **Worship Vision Group**

Worship remains central to all we do and are at All Saints, both during the Festival Seasons, and also in 'Ordinary Time'. It's the heart of our calling, and our core purpose as a church; and I'm delighted that our Worship has continued to develop over the past year.

An overview of Worship is taken by the Worship Vision Group, which meets 5/6 times a year. The Group reviews all aspects of Worship at All Saints, and seeks to understand and respond to the Lord's vision for our church. It also seeks to strengthen the worshipping life of the church, through teaching courses of various kinds.

Our regular Worship is overseen by myself as Vicar, and is supported by our Curate (Pippa Ford), our 2 Licenced Lay Readers (Mike Truman and David Barclay), an Occasional Preacher (Martyn Whiteman), a Licenced Lay Minister in Training (Alison Moulden), and an Occasional Preacher in Training (Julie Shaw). Others take part in leadership, particularly at our 'Altogether Worship' Service on the first Sunday of each month, and our Youth Led Service on the 4th Sunday. One of the encouragements of this year has been seeing people grow in their leadership and preaching ministries at All Saints.

We launched 'Altogether Worship' at the beginning of 2018, and it has been good to see that service gradually become established over the course of the year. Its goal was to be accessible for children at all times, whilst remaining meaningful for all – and represented a sharpening of focus from it's predecessor, 'Worship for Everyone'. The Service has been led by a strong team; and we now have children worshipping regularly and taking an active part in the services – including singing in an all-age Music Group. We have offered Communion on occasions at these services, which has been valued by people of varying ages.

Messy Church has entered a second phase, after 2 years in existence at All Saints. The PCC took the decision to change the pattern from a monthly Sunday event at All Saints, to a three termly events in three different places – All Saints on a Sunday afternoon, Queen Eleanor School and Onslow Infants on mid-week afternoons. Messy Church is overseen by Pippa Ford; and responsibility for Messy Church at Queen Eleanor's has been devolved to Alison Moulden. The new pattern ensures Messy Church achieves its core purpose, of offering the Gospel to those outside the church, and for whom

this may be their first opportunity to hear the Good News. As a result we've seen new families coming to all three Messy Churches, and we hope and pray they will become established as regular worshippers as time goes by.

Our monthly Service at Dray Court is now in its third year; and a regular congregation, from both Dray Court and the local community, has become established over that time. The service is led by a strong team from All Saints, and also includes a resident at Dray Court. A regular pattern of services has emerged, often focussed on the Festivals; and also offering 'Songs of Praise', an Easter Communion, and other more informal 'café style' services on occasions. Members of the congregation take part in the service in an active way, choosing hymns/songs, reading Bible passages during the services, and writing poetry for the worship.

The musical life of our church continues to embody a variety of styles, from the more traditional 'choir and organ' at 10am, to the more contemporary feel of both 'Altogether Worship', the 'Youth Led Service', and Messy Church. We're grateful to Jeremy Barham and Margaret Roberts for their leadership of the All Saints Choir, and delivery of some beautiful music particularly during the Festivals; a high point was the 'Nine Lessons and Carols' at Christmas, with the addition of a Children's Choir. Numbers of choir members have dropped a little this year, and we are exploring finding new leadership and direction for the Choir going forwards. Thanks go to Julie Shaw for her leadership of the music at 'Youth Led Services'; and for inspiring the young people to grow together as a worship band. Thanks too to Liz Payne for leading the music at our Messy Church Services.

An area of growth over the past year, has been within the worshipping lives of our local schools – Queen Eleanor, Onslow Infants and the Montessori Nursery. Pippa and I now lead more Services for our schools, both during Festivals (Harvest, Christmas, Easter), and throughout the year – both in the schools, and also at All Saints. Recent additions have been Prayer Spaces and Messy Church; and by far our largest service of the year (some 650 people) is led by either Pippa or myself at the Cathedral, for Queen Eleanor School's Carol Service.

Other new developments have included a 'Pet Service', ably led by Pippa Ford; a Service of Wholeness and Healing for St. Luke's Day; and a Christian Aid Service during May.

Behind the scenes of public worship lies our daily practice of Prayer.

Morning Prayer takes place on Monday, Tuesday and Wednesday mornings (9.15am); prayer continues during the Thursday Communion Service at 9.30am; and at the Prayer Breakfast on Saturday mornings once a month (8am). Members of the Pastoral Team take out Home Communion to those who are housebound and or ill, continuing this ministry of prayer and worship in a very personal way. We engaged with the Archbishop's Call to Prayer, Thy Kingdom Come, between Ascension and Pentecost; and offered a variety of different styles for prayer during this time. This rhythm of prayer undergirds all we do as a church; and I've been delighted that new people have been joining this ministry on a regular and committed basis.

Another 'behind the scenes' ministry is that of our Flower Team, ably led again this year by Sue Hemingway. The Team quietly produce wonderful displays, both for our Sunday Services and for special occasions – in a humble and unsung way. I'd like to thank them publicly, in these reports, for their gracious ministry.

Our Worship is further supported by the courses we offer, to enable members of the congregation to grow in their understanding of the Christian faith, and to take new steps of commitment as time goes by. During 2018 we've offered a Lent Course (Richard Foster's Streams of Living Water), an Admission to Communion Course, and a Confirmation Course. Our 'Small Groups' also offer opportunities for study, prayer and worship, which support and nourish the worshipping life of our church. Thanks to all our Small Group leaders for their ongoing and dedicated service.

A further 'behind the scenes' work that has gone on this year, is with regard to a proposed upgrade of our sound system. Our microphones are old and worn, and inadequate for the developing musical life of our church. Simon Doran has given sterling work in assessing our current needs, and finding possible new technologies which could enhance and secure clear sound at all our services. With the help of grant making bodies, we hope to offer a brand new system in the year ahead.

To summarise: It's a rich pattern of worship, growing and developing as time goes by; and one which I feel privileged to lead. My prayer is that we will continue to worship the Lord in the Spirit and in truth (John 4:23).

**Revd Beverly Watson**  
**Chair, Worship Vision Group**

## **Finance Review – Year Ended 31 December 2018**

In 2018, contrary to expectations, All Saints Church achieved a surplus of £4,484, this compared to a much larger surplus of £11,944 in 2017. The total income was £126,591 slightly more than the £125,484 received in 2017. The Church expenditure was however substantially higher at £122,107 compared to £113,540 in 2017 and this accounts for the lower surplus in 2018.

### **Incoming Resources**

The small increase in Incoming Resources over 2017 is very encouraging; first because 2017 was itself a very good year and secondly because the 2017 figures (unlike the 2018 figures) were bolstered by a legacy of £5,000; leaving this aside the income for 2018 would have been greater than that for 2017 because every other category of income (bar the Activities for Generating Funds which was about the same) increased over 2017. The Church Hall did particularly well – up from £20,357 to £22,967.

### **Resources Expended**

As always, the most significant item of expenditure is the Parish Share, which amounted to £70,776, an increase of some £2,700 on 2017 – and it goes up to £74,740 in 2019. Taken as a whole the expenditure incurred in “Church Activities” at £96,164 which includes the Parish Share, is only some £3,600 greater than the equivalent figure for 2017.

The expenditure on the upkeep of the Buildings at £16,976 was much larger than the equivalent cost of £12,202 in 2017 but this was largely anticipated. In 2018 a new kitchen was installed in the Thorn Bank bungalow – hence the expenditure of £7,108. The expenditure on the Church itself included two rather large bills from Architects and Structural Engineers but was otherwise fairly routine.

All told the financial position for 2018 is rather better than was anticipated at the beginning of the year. A small deficit was budgeted for in 2018 and instead we have a modest surplus. Certain expenditure on the Church Hall which was originally planned for 2018 has however been deferred and this will impact on the 2019 results.

### **Projection for 2019**

We are anticipating a rather greater level of expenditure in 2019 and probably in the years beyond. As mentioned the Parish Share is set to

increase to £74,740 in 2019 and it will be higher still in subsequent years - but that is for the future. The cost of maintaining the Church Hall will probably not be smaller than it was in 2018 but on the other hand the expenditure on the Thorn Bank bungalow should be limited to routine maintenance because all the remedial work (the new kitchen) was carried out in 2018. As for the church building itself the cost of maintenance is always one of the biggest figures in the Accounts and 2019 will be no exception. We are anticipating expenditure in excess of the £7,302 incurred in 2018.

My own feeling is that all the members of the congregation of All Saints Church are incredibly generous in their giving to the Church. In 2018 the total received in this way was £78,725 – slightly down on 2017, (but as stated above the figure for 2017 was inflated by a legacy of £5,000). Unfortunately during 2018 the Church lost several of its larger donors and as members of the Congregation will know the Church relies heavily upon a relatively small number of people for a disproportionately large proportion of its income. Accordingly we expect the Income to fall slightly in 2019 and it will probably not be sufficient to sustain the projected increase in the expenditure. We do have a cushion though in the surpluses from the last two years and the bank balance is healthy so we hope that this will be a short term problem only .

### **Additional Funds**

The financial effect of the main activities of the Church continue to be dealt with in the Statement of Financial Activities and in the Notes on pages 48, 49, 56-59 respectively, but as in the 2017 Accounts, additional Funds continue to be used to deal with certain specialised transactions. The Fund for the replacement of the Reading Room windows has run down now as most of the expenditure has been incurred. The Vicars Discretionary Fund has been increased by a generous donation from a member of the congregation; and a new Fund has been deemed necessary to reflect a legacy from a deceased member of the congregation (quite separate from the £5,000 referred to above) which may or may not be used depending on whether the conditions applicable to it can be met. The next of kin have requested anonymity on this. The movement on these additional Funds is outlined in the Notes to the Accounts.

**Christopher Lambert**  
**PCC Treasurer**

## **Independent Examiner's Report to the PCC of All Saints' Church, Guildford**

I report on the financial statements of the PCC for the year ended 31st December 2018, which are set out on pages 46 to 59.

### **Respective responsibilities of the PCC and the Independent Examiner**

As members of the PCC you are responsible for preparation of the financial statements. You consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the financial statements under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required of an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; or

- to prepare financial statements which accord with those accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

**Mary-Jane Crump ACA:  
18 Wilderness Road  
Guildford GU2 7QX**

**Dated:** \_\_\_\_\_

**PAROCHIAL CHURCH COUNCIL OF ALL SAINTS GUJILDORF  
BALANCE SHEET AS AT 31st DECEMBER 2018  
Registered Charity No 1149709**

	Note	2018 £	2017 £
<b>FIXED ASSETS</b>			
Tangible	1(f)	12,000	12,000
Investments	1(g)	7,395	7,395
		19,395	19,395
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	1(h)	7,472	7,418
Short Term Deposits	1(i)	11,132	11,076
Cash at Bank	1(j)	50,601	34,520
		69,205	53,014

## CURRENT LIABILITIES

Creditors-amounts falling due in one year	1(k)	4,993	9,296
General Charitable Missions - amounts outstanding	1(l)	286	182
		<u>5,279</u>	<u>9,478</u>

## NET CURRENT ASSETS

		<b>63,926</b>	<b>43,536</b>
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## TOTAL NET ASSETS

		<b>83,321</b>	<b>62,931</b>
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## PARISH FUNDS

Unrestricted Income Fund	1	60,601	56,117
Unrestricted Designated Fund - Vicar's Discretionary Account	1(a)	10,967	1,006
Restricted Income Fund - Special Legacy	1(b)	10,000	-
Restricted Income Fund - Award from external Charity	1(c)	-	4,000
Unrestricted Designated Fund - Children's Garden Fund	1(d)	-	432
Restricted Income Fund - Windows Appeals	1(e)	1,753	1,376
		<u>83,321</u>	<u>62,931</u>



**RESOURCES EXPENDED**

Missionary and Charitable Giving	3(a)	7,200	7,100
Church Activities	3(b)	96,164	92,429
Costs of Fundraising Activities	3(c)	1,722	1,689
Costs of Buildings upkeep and improvement	3(d)	16,976	12,202
Governance Costs	3(e)	45	120

**TOTAL RESOURCES EXPENDED**

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<b>122,107</b>	<b>113,540</b>
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**NET MOVEMENT IN FUND**

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<b>4,484</b>	<b>11,944</b>
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**BALANCES BROUGHT FORWARD 1st January 2018**

<b>56,117</b>	<b>44,173</b>
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**BALANCES CARRIED FORWARD 31st December 2018**

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<b>60,601</b>	<b>56,117</b>
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## **Notes to the Financial Statements for the year ended 31st December 2018**

### **1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice "SORP" 2005. They have therefore been prepared under the historical cost convention under which the assets of the Church are valued at the lower of cost or net realisable value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### **Funds**

Under the SORP 2005 the Church may operate three categories of Fund, Restricted Income Funds, Unrestricted Income Funds and Unrestricted Designated Funds. An Unrestricted Income Fund can be used for anything deemed appropriate by the Church to further its general purposes. By contrast a Restricted Income Fund has to be set up when money is received by the Church under condition that it must be used for a particular purpose. The money must be used for the purpose specified and cannot be used for any other (otherwise it would be a breach of trust). An Unrestricted Designated Fund is not restricted in this way but is money which has been earmarked by the PCC for a particular purpose and therefore has to be kept separate from the main fund of the Church. Prior to 2016 the PCC of All Saints operated a single Unrestricted Income Fund for all the financial transactions of the Church. In 2016 however it was necessary to introduce additional Funds of the other two categories to deal with a very small number of specialised transactions and in 2017 and in the current year further additional Funds have been introduced. The additional Funds are itemised below. But the main business of the Church continues to be carried out under the auspices of its Unrestricted Income Fund and the Statement of Financial Activities for 2018 shown on the previous pages relates entirely to that Fund. The balance on that Fund at 31st December 2018 stood at £60,601.

## The Additional Funds

With the exceptions of the Special Legacy and the Windows Appeal Fund (see below), all the Additional Funds are Unrestricted Designated Funds, that is, they have been earmarked by the PCC for special purposes but there is no external stipulation against them which limits their use.

**1(a) Vicars Discretionary Account:** This Fund was originally set up to contain rental income from the Vicarage. This was the personal property of the Vicar, the Revd. Beverly Watson and was donated by her to the Church on the understanding that it be used for the benefit of the Church at her discretion. It has since been widened to receive special donations from members of the congregation. An additional £10,000 has been added in this way and the movement on the Fund is as follows:

	£
Opening balance at 1st Jan 2018	1,006
Additional Funding	10,000
Expenditure:	
Gift to Member of Congregation	( 39)
Balance remaining	<u>10,967</u>

**1(b) Special Legacy:** This is a legacy of £10,000 from a deceased member of the congregation. It was received under certain conditions as to its use. It is not yet clear whether these conditions can be met and if not the £10,000 will have to be returned to the donor's next of kin.

**1(c) Award from external Charity:** An award was received in December 2016 from Guildford Poyle Charities, a local registered charitable organisation which was set up some 400 years ago to help people in need in Guildford. The amount awarded to the Church was £4,000 and it was granted on condition that the money be spent on the refurbishment of the Reading Room. This expenditure has now been incurred in accordance with the stipulation and the Reading Room has been refurbished and the Fund has been used up.

**1(d) Children's Garden Fund:** This money was not required and has now been returned to the donors.

**1(e) Windows Appeal Fund:** A special appeal was made to members of the congregation and to other friends of the church for money to pay for the

replacement of the windows in the Reading Room and the Church Office. Most of this work was carried out in 2017 but further work was carried out in 2018 and the movement on the Fund is as follows:

	£
Balance forward at 01/01/2018	1,376
Additional donations including Gift Aid	<u>3,629</u>
	5,005
Deduct Expenditure	<u>3,252</u>
Balance Remaining	£1,753

### **Assets and Liabilities**

**1(f) Tangible Fixed Assets:** Consecrated and benefice property is the property of the Diocese not the PCC and is excluded from the accounts by S10 (2) (a) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected at any reasonable time. Such assets are not valued in the financial statements.

The freehold property in Thorn Bank stands in the Balance Sheet at a nominal valuation of £12,000. This was the price paid for the property in 1983. As in previous years it has not been thought worthwhile to revalue the property.

**1(g) Investments:** The CBF Investment Shares are included in balance sheet at cost price. At 31 December 2018 they were valued at £12,662.

**Net Current Assets:** £

### **1(h) Debtors and Prepayments:**

Gift aid & GASDS Income Tax Recoverable	3,553
Velfac Refund Due	2,308
Other	<u>1,611</u>
Total	<u>7,472</u>

**1(i) Short Term Deposits:** Monies surplus to current needs are lodged with the CBF Church of England Deposit Fund at short term rates of interest and with immediate withdrawals allowed.

**1(j) Cash at Bank:** The PCC banks with CAF Bank Ltd at their West Malling, Kent head office.

<b>1(k) Creditors falling due in one year and Accruals:</b>	<b>£</b>
Thorn Bank Rent paid in advance	794
Hire of Hall – Advance Receipts	397
Funeral Fees due to Diocese	367
Secretarial Costs outstanding	624
Visiting Organists	450
Magazine & Other Printing Costs	1,624
Other sundry expenses	<u>737</u>
Total	<u>4,993</u>

**1(l) General Charitable Missions:** This figure comprises a small outstanding accrual from 2017 of £182 - the remnant of a Fund, originally of £1,750, which was allocated by the PCC to Queen Eleanor’s School - most of which was paid over in 2017. Also included is a balance of £104 collected for various charities which we have not yet got round to remitting.

#### **Other Accounting Policies**

Planned giving, collections, donations and legacies are credited when received. Income tax refunds are credited when the quarterly claim has been calculated. Property rents and amounts due in respect of the hire of the Hall are credited to the period to which they relate and investment income is recognised when credited by the Bank. All other income is credited when received.

**Resources expended:** Missionary and Charitable Giving is accounted for when the amounts to be donated have been agreed by the PCC. The diocesan parish share is paid by twelve monthly instalments and accounted for accordingly. All other expenditure is generally recognised when it is incurred.

<b>Missionary and Charitable Giving:</b>	<b>£</b>
Wycliffe Bible Translators	1,200
Challengers	857
Grassroots Trust	857
Morning Star Project	857
Skillway Vocational Workshops	858
Guildford Town Ctre Chaplaincy	857
Middle East Foundation	857
Church Mission Society	857
Total	<u>£7,200</u>

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## 2. INCOMING RESOURCES

### 2 (a) Voluntary Income

	2018	2017
	£	£
Planned Giving		
Gift Aided Donations	44,075	43,095
Income Tax Recovered	11,440	11,665
Legacy	-	5,000
Other	13,845	12,379
Collections	6,335	6,043
Donations - non-recurring	3,030	2,343
	<b>78,725</b>	<b>80,525</b>

### 2 (b) Activities for generating funds

50 Year Celebration	-	545
Bonfire/fireworks	3,122	3,028
Other events	1,889	1,662
	<b>5,011</b>	<b>5,235</b>

**2 (c) Investments**

Rent from Thorn Bank property  
Interest from Investments

15,540	15,540
482	449
<b>16,022</b>	<b>15,989</b>

**2 (d) Church Activities**

Hall lettings  
Magazine Sales  
Magazine Advertising

22,967	20,357
977	1,035
1,637	1,525
<b>25,581</b>	<b>22,917</b>

**2 (e) Other incoming resources**

Fees - weddings/funerals

<b>1,252</b>	<b>818</b>
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**Total Incoming Resources**

<b>126,591</b>	<b>125,484</b>
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### 3. RESOURCES EXPENDED

2018

£

2017

£

#### 3 (a) Missionary and Charitable Giving

General Missions and Charitable Giving

7,200

7,100

#### 3 (b) Church Activities

Parish Share

70,776

68,056

Other Ministry Costs

3,144

2,643

Salaries/honoraria

9,626

8,824

Clergy Expenses

1,928

1,547

Church utilities

2,210

2,505

Hall utilities

1,347

1,327

Insurance - church

625

607

- hall

625

607

Cleaning

3,109

3,437

Stationery and postage

1,456

1,749

Other Costs

1,318

1,127

**96,164**

**92,429**

### 3 (c) Costs of Fundraising Activities

Magazine Costs of Printing	1,327	1,290
Costs of events	395	399
	<b>1,722</b>	<b>1,689</b>

### 3 (d) Costs of Buildings Upkeep and Improvement

Maintenance/Improvements		
- Church	7,302	6,208
- Hall	1,447	3,618
- Thorn Bank repairs maintenance and insurance	7,108	1,257
- Thorn Bank agency costs	1,119	1,119
	<b>16,976</b>	<b>12,202</b>

### 3 (e) Governance Costs

	<b>45</b>	<b>120</b>
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### Total Resources Expended

	<b>122,107</b>	<b>113,540</b>
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### Net Movement in Fund

	<b>4,484</b>	<b>11,944</b>
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