



Role description for the Fireworks Event Safety Advisor and Bonfire Co-ordinator

Role:

- To provide The Incumbent with advice on health & safety best practice for the Fireworks event at All Saints – an event that takes place on or around Bonfire Night; and
- Organise and oversee all bonfire and stewarding activity at the event in line with the arrangements set out by The Incumbent

Role Requirements:

To be:

To be a person of integrity, called by God and approved by All Saints church, who leads in a gracious, Christ-like manner; and who treats all volunteers and guests with respect and dignity, as unique individuals created in the image of God.

To do:

- To oversee preparation for, building of, and clearing away the bonfire
- To organise and oversee the activity of those stewarding at the fireworks event
- To advise The Incumbent on firework event safety issues, in collaboration with the Wardens, Safeguarding Team and PCC of All Saints
- To inform the Police, Fire Brigade and local residents of the event, in advance
- To purchase and safely store the fireworks, before the event
- To produce a Risk Assessment, on behalf of The Incumbent, a week before the event
- To receive appropriate support and supervision from the Events Vision Group Chair, on behalf of the Incumbent
- To read, adhere to and promote all aspects of the All Saints Safeguarding Policy (www.cofeguildford.org.uk/safeguardingpolicy), including recruitment and training requirements; and all other Policies of All Saints Church

Reports to: The Incumbent

Agreement:

I agree to being the Fireworks Event Safety Advisor and Bonfire Co-ordinator at All Saints Church, under the governance structures of the incumbent and the PCC.

Name (print and sign): _____

Incumbent: _____

Date: _____