

## Minutes of PCC Meeting - Monday 15<sup>th</sup> April 2019

**Present:** Beverly Watson (**Chair**), Marguerite Barclay, Rebecca Brown, Rob Burch, Lesley Graham, Eve Gunn, Henrietta Harding, Robin Holdsworth, Chris Lambert, Julie Lodge, Lara Milne, Carolyn Nicholls, Paddy Payne, Angela Rose, Jo Smalley, Trish Tye (**Secretary**), Martyn Whiteman.

**Apologies:** Simon Doran, Pippa Ford

### 1. Introduction to the PCC

Beverly welcomed the new members of the PCC and recapped, for us all, the main responsibilities in the role description.

Martyn commented that PCC agendas would benefit from a little more detail in order to better inform the PCC member of the item.

**Action:** Trish

Julie suggested that a note is put in the weekly news-sheet when PCC minutes are published.

**Action:** Trish

### 2. Vision Group Membership

Beverly gave an overview of the 8 vision groups. There was a discussion on where we focus on our links with the community and Beverly explained that this would fall across more than one vision group, e.g. Missions, Children & Young People, Events.

#### 2.1. Finance

Beverly explained that this vision group has not met for some time, but we are seeking to get it off the ground again. Mike Truman led this for a long time but has stepped down. Membership is now Chris, Beverly and Peter. With the increasing Parish Share, we need some different approaches to finance. How else can we raise revenue not just through regular giving?

Chris explained that the finances are now mostly in line with budget. The new sound system will be treated as a separate fund. Any shortfall in the fund will be covered by the Vicar's discretionary fund. However, we are expecting more donations.

#### 2.2. Worship

Beverly explained the need for a greater breadth of people, we would particularly benefit from some younger members. All Vision Groups are

open to members from the congregation too and they would be most welcome. We need people with school age children.

### **3. Church Seating**

Beverly updated the meeting that we are putting together a group to look at the options for church seating. We so far gave a group of three and so need a few more to join. The group will look at a range of options and associated benefits.

Paddy commented that this is a sensitive subject and will be regarded by some as a threat. Conversations will need to be sensitive.

Lara commented that many people don't know that we have the conditional donation and so it may be worth pointing that out – and the fact that it will be returned if we opt to change nothing.

Beverly reiterated that we need a breadth of people on the group in order to reach a wise decision.

### **4. Fete Update**

Henrietta explained that we now have a fete committee in place with each member being responsible for an area. The group has met three times, once a month with meetings soon becoming more frequent. The fete is on Sat 6th July.

### **5. Safeguarding Introduction**

Julie gave a safeguarding introduction to the PCC. Each member of the PCC was given a copy of the Parish Safeguarding Handbook and it was explained how it is the responsibility of each PCC member to follow this. Julie explained that we have a safeguarding team of herself, Beverly, Henrietta, Carolyn, Eve and Trish.

Julie highlighted the following aspects of safeguarding:

- **Safer Recruitment:**  
As per the safeguarding rules, we run a safer recruitment process which means that volunteers require two references before starting a role.
- **Role Descriptions:**  
We have role descriptions for all volunteer roles and these can be found on the church website.
- **Training:**  
All PCC members need to do Core 1 training (online). Carolyn keeps a record of training done.

- Risk Assessments:  
We have just reviewed Church and Hall risk assessments. Some activities will require risk assessments in addition to these due to the risks involved.
- Safeguarding Policy:  
At the next PCC, we'll vote to adopt the policy. This then gets displayed in church.

If any PCC member has any questions regarding safeguarding, Julie will be happy to answer them.

## **6. Dates of future meetings**

Standing Committee – 14<sup>th</sup> May 2019

PCC – 20<sup>th</sup> May 2019

Standing Committee – 18<sup>th</sup> June 2019

## **PART 2** (*Confidential items*)

(none)

Minutes approved on 20th May 2019

Signed:

