

THE PARISH CHURCH OF ST JOHN THE BAPTIST, MALDEN  
Registered Charity No.1145155  
Minutes of the 762<sup>nd</sup> meeting of the Parochial Church Council  
At 7.30 p.m. on  
Tuesday, September 5th 2023  
In the coffee lounge

PRESENT, Mike Broome as chair, Rev Milly Broome, Chris Benson, Sally Joselyn, Margaret Barrington, Lynn Sanger, Marilyn Burkett, Richard Burkett, Jane Bransgrove and Stuart Goodden  
Sally Pusey – PCC secretary

		Action
7653	<b>Apologies</b> –Liz and Tony Pullen, Deborah Harris	
7654	<b>Notice of Essential AOB</b> – Net Zero	
7655	<b>Minutes of the previous meeting</b> – Signed as correct.	
7656	<b>Actions outstanding from previous minutes</b> – The Mission Action plan has been submitted by Fr Michael and it will be discussed again at the October meeting. The skills audit form still needs to be compiled by Sally J and Deborah. Milly and the governors were in Malden Parochial school for the first day of term and Milly did a reflection and prayers. Live streaming- The Diocese will help us find companies and have grants to help us upgrade the live streaming but we still need someone to take this on and be responsible for seeing it through.	<b>SJ and DH</b>
7657	<b>Safeguarding</b> – Virtually all the DBSs are complete and Sally now needs to encourage and monitor everyone getting their relative safeguarding training up to date. The training can be found on the Diocese website under safeguarding and then training. Sally also needs to do 3 new safeguarding info posters to include Margaret Barrington as a third PSO.	<b>SP</b>
7658	<b>Finance</b> – What should our parish support fund pledge be for next year? The finance committee have put together a draft budget for 2024 to look at this. There is the prospect of setting a balanced budget which is great news and the first time in 3 years, largely due to the successful red envelope campaign The full PSF is £84,000. Collections and donations via the sum up machines are good They could potentially bring in £15,000 a year. Can we sustain this? The Restoration Project Fund has now been used up. We won't know energy prices until the end of September. We are fairly confident that red envelope pledges will come in to fruition. We do seem to be in a far more confident position.	

<p>We need to spend £2,500 on a new fire alarm system for the extension as the current one is now past its sell by date.</p> <p>We also need a new photocopier/printer which is built in to the budget. There is a contingency figure of £5,000 in the draft budget for this. Mike B has obtained a quote from Toshiba via parish buying for this amount. It was stated that the running costs of buying a new printer will save us £250 a year as the printing costs are cheaper with a new machine.</p> <p>We do need to be realistic about risks. People may swap their regular giving and transfer this towards the restoration project. Mike B pointed out that we had already agreed to seed fund the restoration project from the reserves until we were in a position for the grants committee to start obtaining grant funds. Chris B pointed out that we had to spend money initially to be able to get to the point where we can start serious fundraising and obtaining grant monies.</p> <p>We need a forecast of what needs to be spent/bills etc., and Richard stressed that proper financial governance should be put in place so that expenditure is properly controlled, along with a forecast of what grants will be coming in.</p> <p>We need to make sure we have contingency money for the possibility of failing boilers.</p> <p>Richard asked should it be discussed about what the lowest figure that should be left in the general fund should be? Richard will take this back to the finance committee to look at.</p> <p>We need a schedule of costs and expenditure.</p> <p>The grants committee are meeting on the 12<sup>th</sup> September. We now have from the QS a detailed breakdown of the elements of the work so the grants committee are in a better position to go forward to obtain grant funding. They already have a pledge of £25,000. We are now in the process of getting the faculty from the Diocese which should be with us by early November. The Local Authority Planning permission has already been received.</p> <p>The Restore Group will steer and keep a close eye on work going forward. Margaret B said she felt the PCC had been kept very well informed about how things were going along. The Restore Group terms and conditions will be circulated to the PCC for those who weren't at the August meeting. Richard raised a concern that someone from the finance committee be on the Restore Group.</p> <p>The draft budget as it currently stands shows a small surplus.</p> <p>The finance committee recommendation is that the 2024 Parish Support Fund pledge should remain at £72,000.</p> <p>There were 4 recommendations from the Finance Committee. It was agreed that three would be looked at the October meeting. The first recommendation was that "For 2024, the Parish Support Fund pledge is maintained at £72,000". The PCC unanimously agreed this recommendation.</p>	<p><b>RB, Finance Committee</b></p>
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	<p>PGS-We currently have 38 people signed up to PGS and 15 of those have agreed to increase their payments in line with inflation.</p> <p>In total we have about 100 givers but only 38 are in the PGS so the focus of the stewardship campaign next year will be to encourage people over to the PGS.</p> <p>Sally J asked about whether it was worth considering getting a 3<sup>rd</sup> Sum Up machine but it was decided that we would just carry on with the current 2 we have.</p> <p>Jane Bransgrove on behalf of Alastair asked for permission to register for accounts with just giving and Collection Pot on behalf of St Johns. One for the general fund and one for the restoration project. The PCC agreed.</p>	
7659	<p><b>Restoration Project</b> – The grants committee are meeting up on the 12<sup>th</sup> September.</p> <p>We now have the work done by the QS detailing the breakdown of works. Mike B and Chris are meeting with the Architect to raise a few questions and will feed back to the PCC. We have planning permission from the council and are still to get planning permission from the Diocese which the Grants Committee need to go forward to the grant making bodies.</p>	<p><b>Mike B, Chris B</b></p>
7660	<p><b>Any Other business-</b> Net Zero resolution.</p> <p>In February 2020 General Synod passed a resolution that the Church of England would be Net Zero by 2030, as follows.</p> <p>“General Synod’s motion passed in February 2020 to plan to reach net zero carbon by 2030 :( a) endorse the “Routemap to Net Zero Carbon by 2030(G5 2258). (b) request every Diocesan Synod to debate the Routemap as it applies to their structure, parishes and BMOs, and to agree a feasible programme of action towards achieving net zero carbon by 2030;(c) request high energy users within the church (every cathedral, TEI, school, office and the top 20% of energy consuming churches) to similarly draw up a programme of action, with a clear time frame, based on the Routemap. (d) Call on the Environment staff team to report back to Synod on progress against the Routemap in 2025, 2028 and 2031, and for reports on the Churches carbon emissions every year”</p> <p>Having in mind that items a,b and d of the General Synod resolution were only in parts relevant to St John’s, this resolution was passed by the PCC.</p>	

	The meeting closed with a Prayer. The next meeting is at 7.30pm on Tuesday 3 <sup>rd</sup> October 2023.	