

THE PARISH CHURCH OF ST JOHN THE BAPTIST, MALDEN  
Registered Charity No.1145155  
Minutes of the 745<sup>th</sup> meeting of the Parochial Church Council  
At 8 p.m. on  
Tuesday, December 7<sup>th</sup> 2021  
In the coffee lounge

PRESENT: The Vicar in the chair, Franklin Barrington, Marilyn Burkett, Richard Burkett, Sally Josolyne, Anthony Pullen, Chris Benson, Milly Broome, Lynn Sanger, Liz Pullen, Margaret Barrington.

In attendance: Sally Pusey (secretary).

The Vicar opened in prayer.

7456 1 – Apologies from Alastair Harris, Deborah Harris, Mike Broome, Pauline Armour.

7457 2 - NOTICE OF ESSENTIAL AOB  
None

7458 3 - MINUTES OF THE NOVEMBER MEETING  
No corrections, signed Fr Michael

7459 4 – SAFEGUARDING  
We are still waiting for information as to why we have been charged for a DBS and there are still some people whose DBSs need updating but we are in a better position regarding safeguarding than we were. Action **Marie** and **Vanessa**.  
The position of cameras in church, for live streaming, is being reviewed to allow people anonymity whilst attending our services.

7460 5 - VICAR'S REPORT  
- The first messy church session will be on Sunday 12<sup>th</sup> December at 3pm.  
-The Crib Service will have a new modern format.  
-There has been a risk assessment looking in to the Midnight Mass service re covid safety conditions . It has looked at ventilation of the church building and the use of incense.  
-It is expected that Christmas and Boxing Day services will be smaller than usual due to the increase in covid infections and people wanting to remain safe.  
-As of today the Angel Project has raised approximately £600 compared with last years £2300 but there is still time for more donations to come in.  
-The school application system will change in the New Year. The register system has helped but there has still been some controversy. In the New Year each child will have their own page on an official role and all information from that role will be uploaded on to spreadsheet so that a child's attendance at church cannot be questioned.  
- Due to the rise in covid cases the chalice will not be used over the Christmas period

7461 6 –STEWARDSHIP UPDATE

Richard gave out a document summarising the campaign to date; from the 45 responses so far received he made the following points: (1) “new” people are particularly welcome as they can relatively increase the giving a lot; (2) it is disappointing that we have only received back 45 responses having given out about 110 envelopes. It is felt that many regular worshippers have responded well, but those donors who do not attend have not yet been approached effectively enough. It is difficult to estimate the increase in Giving which has resulted, but it is likely to be, with Gift Aid, about £10,000, and this figure may well change. We should be particularly thankful to a small number of generous donors who have made this possible. Unfortunately, this result is not sufficient to offset the anticipated deficit this year and the one set for next year. In the subsequent discussion, some useful suggestions were made as to how to take Stewardship forward. The need for a Stewardship officer was also stated. The impact of the Campaign should be assessed again at the end of Q1 next year, with possible revision to the 2022 budget. The PCC thanked Richard for all his work on the stewardship campaign.

7462 7-REVIEW AND AGREEMENT OF NON STATUTORY SERVICE FEES AND SALARY REVIEW

- The PCC approved the non-statutory fees for 2022
- There was no change proposed to the administrators salary
- The PCC approved the increase in the music director and organist salaries
- All will be reviewed again next year subject to the accounts being in the black.

7463 8-ST JOHNS HALL-HALL COMMITTEE REPORT

Nothing to report

7464 9-SCOUT HEADQUARTERS AGREEMENT RENEWAL & PRE-SCHOOL LICENCE UPDATE.

The diocesan surveyor has the go ahead to write the scout renewal with the agreement of the archdeacon.

7465 10-SECURITY PROJECT

Esotecs sub contractor refused to carry out the works that had been agreed in the agreed way so Fr Michael spoke to Esotec and the sub-contractor will issue a refund of monies paid and we are waiting on a new subcontractor being found.

7466 11-BUILDING REPAIR REPORT

Charles Sheppard , our architect, is working on the grouping together of jobs in to appropriate groups of work. There has been a one off donation of £15,000 which will

be put in to the pot towards paying for the building repairs.

7467 12-COMMUNICATION COMMITTEE/ST JOHNS WEBSITE

- The website is hopefully going to be upgraded and the content revamped.
- Website traffic in the last 6 months has gone down about 6%
- There are still a regular group of people watching the services on YouTube
- Deborah Harris will be talking to the PCC about the communication committee in January 2022

7468 13-AOB

The PCC agreed to provide a small Christmas gift for those regular viewers online who are unable to return to church.

There being no further business, Fr Michael closed the meeting with prayer from Milly Broome.

The next PCC meeting would be at 8 p.m. on Tuesday 4<sup>th</sup> January 2022.