

THE PARISH CHURCH OF ST JOHN THE BAPTIST, MALDEN
Registered Charity No.1145155
Minutes of the 768th meeting of the Parochial Church Council
At 7.30 p.m. on
Tuesday, March 5th2024
In the coffee lounge

PRESENT Rev Michael Roper as chair, Mike Broome, Rev. Milly Broome, Lynn Sanger, Richard Burkett, Marilyn Burkett, Chris Benson, Margaret Barrington, Anthony Pullen, Liz Pullen, Stuart Gooden, Fiona Baguley and Sally Josolyne.

Alastair Harris - Treasurer

Sally Pusey as secretary.

Also present for part of the meeting: -

Peter Wickenden- Grants Committee and project finance

		Action
7713	Apologies from Deborah Harris	
7714	Fr. Michael opened with prayer. No AOB	
7715	Minutes of the previous meeting: - Correction made, agreed and signed	
7716	Actions outstanding- We haven't reviewed Barry's contract yet but will be doing so and we will also look at what constitutes a school place.	
7717	<p>Restore Group-Peter Wickenden- We had a grants committee meeting last Sunday, 3rd March and now we need some decisions from the PCC. We have two grants forms that are ongoing, Valencia (£50,000) and The National Lottery Heritage Fund.</p> <p>The NLHF has 4 investment principles that we must take in to account in our applications.</p> <ol style="list-style-type: none"> 1. Saving Heritage 2. Protecting the environment 3. inclusion, access and participation 4. Organisational sustainability. <p>We need to be able to tell a compelling story about how we will meet the saving Heritage and protecting the environment principles. We have a great opportunity being next door to the Hogsmill and the Heritage is all around us. We are strong in these areas.</p> <p>1. We need an activity plan coordinator- to be responsible for delivering activities such as connecting with Kingston council e.g., contact Elliott Newton at the council, work with Lucy at the school to plan activities.</p> <p>2. Comms Plan Coordinator- how are we publicising the appeal, letters of support, recognition of funders.</p> <p>3 Project Manager – to pull everything together.</p> <p>Steve Clarke will manage the Project Enquiry Form, which is the next stage of the process.</p>	

<p>NLHF has 2 options Up to £250K or £250K to £10M They are both a lot of work but the lower option has fewer steps and easier to manage. The Valencia Grant is an 11-page form and a deadline of 30th April which if successful would lead to an award letter in July and a spend window of July 24 to August 25. Liz Pullen thanked Peter for putting all the information together in a concise and informative way. The more we do outwardly for the community the more the grants bodies will be interested in giving us the money. We already have the bereavement café, Knit and natter, the reading group. We can look at Heritage weekend, Surrey churches, Malden and Coombe Historical Society. Alastair said we need to look at finding someone with the correct skills set. Chris talked about what knowledge and support there is to help with the skills needed. There are people at NHLF and Valencia to help with the applications. Peter pointed out the main skill required is for someone to be organised, chasing and recording what we are doing. Kirsty will be available to help share her knowledge of grant funding. We could put together a job spec to put out to the wider community for a volunteer, maybe on Facebook. The PCC noted their thanks for all the hard work being done by the grants committee. Kirsty did recommend that we go for the smaller amount of the NLHF as there were less hoops to jump through. The Valencia Grant is on to stage 2 In the next 2 months we need to get 3 quotes and project support and publicity plans ready to show Valencia. Restore Group- Does it have a communication strategy for the project? It has the beginning of one but needs to form it up as a communication plan to go out to the entire parish and local businesses. Alex Veale, the architect, will come and do a Q&A session. We need to plan how to find the volunteers from either within the parish or outside in the wider community. The congregation need info about the project ASAP. Restore Group- Lynn said there is a leaflet to go out on Palm Sunday with information about the restoration project Information boards went out at Chris's concert. We could look at putting information out maybe in the library. We could also put something in The Bridge. Alex Veale is coming on the 23rd June for a Q & A session. To be confirmed. March 22nd is the next Restore Group meeting where they can agree and draft a communication plan.</p>	<p>Restore Group</p>
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	<p>They will need to look at their target audience, what to send out and where. After the meeting this can be given to the grants committee to give to Valencia.</p> <p>They will also need to look at having letters of support etc. ready by the end of March.</p> <p>The PCC needs to decide on the following options: -</p> <ol style="list-style-type: none"> 1. A. - Find a fulltime volunteer to manage a large National Lottery application to cover the entire project, and provide necessary large-scale support from them. B-Go for a small National Lottery application that probably only covers the tower, requires less (but still significant) support, and accept the consequences on the project timeline/scope. 2. PCC needs to decide who will fulfil the roles we have identified to support Valencia and the NL grant applications. <p>The PCC agreed to go for the £250k and under option for the NLHF.</p> <p>The PCC are to look at fulfilling the 3 roles needed. The Valencia Grant will fail if the 3 roles aren't fulfilled. We need to plan how to find the volunteers from either within the parish or outside in the wider community. The congregation need info about the project ASAP.</p>	
7718	Finance- The finance committee have produced an updated stewardship leaflet which will be given out on Sunday March 10 th which says where we were, what we've done and where we are now.	
7719	Hall Report-The pre-school have had an inspection by the Kingston and Sutton Shared Environment Service. They were looking at food hygiene and found a small hole outside the kitchen door which needs to be pest proofed. The door is old and will be being replaced.	
7720	APCM Prep-Sally will send out a request for reports for the APCM. Lynn will look at who needs to come off the PCC	Sally P Lynn
7721	Safeguarding- Sally is still chasing for safeguarding training to be completed and asked everyone to update her when they have completed their relevant training. No safeguarding concerns were raised.	Sally P
7722	Vicars Report-Lent and Holy week will follow its normal pattern with the addition of Messy Church on Palm Sunday and a Good Friday children's service in the morning. On Palm Sunday we will process from Malden Parochial and on Good Friday from Malden Manor. MAP- Southwark Vision is to increase membership by 10% by 2035, youth and diversity, place of healing, ne vocations and deepening discipleship. Our numbers are almost back to pre-covid levels most Sundays but inconsistent with people not coming as regularly.	

	<p>Discipleship is not good as we having very little for younger/newer people. We need Christian education, house groups and we need to look at retention. Only 4 families sought a church place at MPS this year and we have produced no vocations from St Johns.</p> <p>Home church isn't any good because we desperately need to upgrade our live streaming.</p> <p>The restoration project is dependent on broadening our connections and relevance to the wider community.</p> <p>Healing-Bereavement Café does this but we need other chances too. The Julian meeting is also a healing place and a church community group.</p> <p>Lucy wants forest school out in the meadow and we can be part of that.</p> <p>We can look at Dementia friendly Status for church too.</p> <p>Outreach- The children's centre is to become a family centre and the MU at St Johns will collect and coordinate 2nd hand clothes and toys.</p> <p>We could be a space for music and art.</p> <p>Chris Beales and Keith Marshall will host an eco-school module.</p> <p>MPS- They are expanding to offer wrap around care. There have been 12 applicants for nursery but we need more so must try and help spread the word.</p> <p>Home church needs to be sorted quickly. We need a new improved camera ad we still have some grant money to help facilitate this.</p>	
7723	<p>The meeting was closed with prayer. The next meeting is on Tuesday April 5th.</p>	