

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF TYNEMOUTH PRIORY HOLY SAVIOUR, TYNEMOUTH**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

The Church of the
Holy Saviour



Tynemouth Priory

Registered Charity Number 01132548

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For The Year Ended 31 December 2019**

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Vicar's Report

2019 has been a year of a great many changes and encouragements for Holy Saviour's. The ministry, mission, community engagement and social life of our church have all been enhanced and a greater connection gained between our worshipping life and wider role in the community.

In the early part of the year we gave some time and consideration to our vision for the future and formulated our new vision statement using words chosen by the congregation which are both descriptive and aspirational:

Holy Saviour's Church: A caring church at the heart of the community.

Our vision is to be a welcoming, worshipping fellowship for all ages, inspired by our listening to God and the Tynemouth community. As we deepen our spiritual understanding, we aim to encourage a sense of belonging by caring for one another's needs and exploring how God can become central to our lives.

During the process of discerning our vision we realised our need to rethink our Mission Action Plan and focus our ministry and mission to enable us to reach out into the life of the Tynemouth community with the good news of the Gospel. To that end, we enrolled onto the Diocesan Leading Your Church into Growth (LYCiG) programme to help us reimagine our mission and draft a new Mission Action Plan for the next three years. A small delegation from Holy Saviour's attended the three day LYCiG conference in the Autumn, followed by a PCC away day to share the main learning and an invitation to the congregation to attend five sessions covering the main content of LYCiG. From this, a Mission Group has been established as a sub group of the PCC to formulate and set in motion a new Mission Action Plan. I am hopeful that this will concentrate our energies into fruitful mission and encourage all to be active in sharing their faith in the wider community.

I have been particularly concerned about our work with children and young people, and to that end we have introduced monthly all age services to encourage greater participation from our children in worship. This has also included a return to parade services, and it has been a great joy to welcome the children, leasers and parents from our uniformed organisations into church for worship on Mothering Sunday and Harvest Thanksgiving. Cooperation with Kings Priory School has also been a great privilege over the last year with interaction in School Chapel services, RE lessons, school visits and services in church, and tentative steps towards establishing Open the Book in the First School Assemblies. I am very confident that our relationship with Kings Priory will continue to grow and deepen.

I am also concerned that we minister to those from our congregation who are unable to attend worship and groups. The ministry of home communions has grown over the year with more people being added to the list (though sadly we have lost a few home communicants). I am very grateful for the new authorised lay support for this ministry.

This year has seen the establishment of a Social Committee to coordinate church events and to integrate the social life of Holy Saviour's with our mission. A programme of events, in cooperation with other church groups, have included a Big Band Concert, Treasure Hunt, BBQ, Quiz Night, Autumn Fair, and successful Christmas Tree Festival. It has been wonderful to see so many new people at these events. Not only have we had fun and shared our life together as a church, but we also achieved some notable contributions to church funds. My thanks to all who contributed to the hard practical work to make these events so full of fun and warmth.

It has been a great delight to welcome Revd Malcolm Railton as our new Curate after his ordination as Deacon in July. Malcolm and his wife Glynis have very quickly proved themselves to be a valued part of our faith community and are appreciated for their contribution to the life and worship of Holy Saviour's. My thanks to all who have gone out of their way to make Malcolm and Glynis welcome and supported. Malcolm is due to be priested next year and we look forward to his continued contribution to ministry in our Parish. I am also grateful to Revd Joan Dotchin for her support of the worshipping life of Holy Saviour's.

While mentioning our clergy team, I am aware that the bulk of ministry at Holy Saviour's is undertaken by our lay members who quietly go about a multitude of practical tasks, coordinate social action, facilitate groups, and support many people through their friendships and pastoral contact with people. Holy Saviour's bucks the trend of reliance on clergy and it certainly feels that our worship and ministry is a shared responsibility. My thanks to all who offer their skills, time and energy to make Holy Saviour's such a vibrant church community.

Our church building continues to be kept in good order, and this year has seen the refurbishment of the porch and addition of a ramp to the porch door. These improvements have made the church building more welcoming and accessible to all.

While I can report that the stewardship programme at the beginning of the year has produced more healthy financial figures for this year, this is without any major contributions to outside missions and projects. I hope that we can soon return to providing much needed financial assistance which will reach those in great need beyond our Parish and keep our minds and prayer focused on the social issues and great injustices which mar our world.

As we look forward to the year to come, I am sure that our renewed vision will help to carry us forward towards all the God is calling us to be and do. There is an excellent programme of events planned which should help us to achieve some of the aims of our new Mission Action Plan at the same time as having much fun. However, we have some challenges which need to be faced. Our financial situation still needs to be improved and the support of all who attend Holy Saviour's is vital to our continued growth in activity and generosity. We will soon need to take some major decisions concerning the state of the Church Hall. These decisions must be in line with our Mission Action Plan and our outreach to the whole community.

As with any challenge, it is our resolve in faith and friendship which will carry us through. I am very encouraged by the progress in our worship, mission and strengthening of our community over this last year, and I am certain that we will continue to grow in faith, friendship and numbers into the next year.

Revd Steve Dixon

Mothers' Union report - 2019

We are a committee-led branch and therefore rely on the help all our members give us through the year. We have 26 members and have two meetings a month. We also have 4 "indoor members" who are visited regularly to keep them informed of our activities.

We have lost Heather Clark during the year and a good number of our members attended her funeral in Durham. We welcomed Valerie Harper who transferred in from another branch. In the last year we have welcomed various speakers:

Euan Duff on his role as Chancellor of the Diocese,

Sandra Davison and Joan Howard on their pilgrimage to the Holy Land,
Harriet Mowat on "the Freedom of years,"
Norma Wilmot on the family Support Centre at HMP Northumberland,
Our own Linda Moor on "Travels with a king",
Jennie and Malcolm Jones on "Practical Compassion for destitute Children in and around Bethlehem",
Margaret Gibson, one of our congregation on "The families behind the windows",
The Rev. Chris Grocock on the Army Chaplaincy,
The Rev. Peter Knibbs on his charitable work abroad, and
Barbara Bailes on inspirational women.

We have also attended various Deanery and Diocesan events namely a Deanery Festival at Wallsend, a Deanery Quiet day at St. Georges, a Diocesan Eucharist at Ovingham, Diocesan Council and attended a Deanery Carol service at Monkseaton.
At our own church we have hosted a Strawberry Teas event, a Mary Sumner Day Service and lunch, and decorated a Christmas tree for the Christmas tree festival on the theme of Hark the Herald Angels Sing. We also organised a very successful project at Christmas to fill bags for the homeless. The congregation gave us great support with this venture. Additionally Mary Watson organised a very enjoyable Beetle Drive and Betty Wall organised a lovely meal at Davantis for us. We welcome anyone who might like to attend a meeting. The meetings are advertised on the church notices and in the church magazine. Feel free to join us.

Cathy Duff, Secretary

Scouts Report for 2019

The Scout Group is in good health thanks to an excellent team of adults who devote long hours to providing a varied programme of activities.

Gill Smith capably leads our Beaver Colony and plans excellent activities for our youngest members. Fiona Lydall continues to run our Cub-Scout Pack with great competence while the Scout Troop is led by John Sproats, Rob Blake, Paul Wass and Adam Pennington. This excellent quartet also provide stimulating activities thus ensuring healthy numbers at weekly meetings.

We are indebted to Allan and Yvonne Lambert who retired last year having served many years as respective Chairman and Secretary of our Group Council, Mike Barker also retired as Treasurer and we were delighted that all three received the Chief Scouts Commendation for Good Services at last year's Group AGM. Their roles have been taken over by Ian and Judith Hay and Lewis Bartolli to whom we are most grateful.

Reverend Steve Dixon and the clergy team continue to take a welcome and practical interest in all we do. Attendances at Church Parade have been disappointing as we are competing with other Sunday activities. The attendance at the Remembrance Sunday Service on the Village Green was better and we were pleased to lay a wreath on this special occasion.

The Leaders value the connection between the Church and The Scout Group and appreciate the friendly interest Church members take in all we do for the young people in our Parish. Finally we are looking forward to Tynemouth Gang Show 2020 to be staged at Whitley Bay Playhouse in November. Support from parishioners is always appreciated.

Mike Dyer

David Littlefield

Group Scout Leader and Ass Group Scout Leader

11th Tynemouth (Holy Saviour's) Brownies Report for 2019

The Unit continues to thrive with a full complement of 24 girls, 3 Young Leaders and 3 Adult Leaders. We have a steady intake of girls from 2 Rainbow Units and most of the 10 year olds go onto Guides.

The main change this year has been the National Girlguiding programme coming into full usage as from September 2019, following a transition year. The old programme of 3 Adventure Challenges and 57 interest badges is now obsolete. Nationally for all sections 60% of activities are now mandatory (but with a wide choice), based on 6 Themes, prescribed skills builders and 18 interest badges (3 per theme). 40% of activities are still discretionary to allow Units to pursue individual interests, such as Festivals, Church Parades, Remembrance Services and other badge work. Some of the skills learnt by the girls recently related to First Aid and how to respond to emergencies such as assessing dangers, calling for help and learning how to put unconscious persons into the recovery position.

In May 2019 16 girls thoroughly enjoyed an adventure Pack Holiday at Dukeswood Adventure Centre, Hexham testing themselves on such activities as Leap of Faith, 3G swing, archery, bushcraft, den building, zip wire, climbing and abseiling. This year we shall be going to our County Residential Centre - Cheviot View Lodge in Kirk Newton.

Individual interest badges from the new programme so far gained have been Baking (very popular and the Owls get to taste some cakes), Gardening, Charities (great effort by 2 girls in fundraising for worthy causes) and languages. As a Unit all the girls then Brownies achieved the mindfulness badge. Unofficial Challenge badges since April 2019 have related to St. George and the Dragon which included a section on dance fiction based on the story and led by a local Guider and Dance teacher and the girls performed this for their parents: Superheroes, Future girl - looking at how to reduce plastic usage and other initiatives to protect the Planet: Christmas Tree challenge and most recently celebrating the bi-centenary of the discovery of Antarctica.

We are looking to increase the attendance of girls for Church services for Mothering Sunday, Harvest Festival and Remembrance Day Parade. The girls participated in the competition to design Easter and Christmas cards and decorated a tree for the Christmas tree Festival (Jingle bells and reindeer)

All in all a busy and productive year with lots more to come including ten pin bowling.

Once again we would like to record our thanks to the Church for your continued support to the Unit.

Pat Corbett, Brownie Leader

11th Tynemouth Rainbows Report for 2019

We continue to have a thriving unit of around 18 girls. Our unit is in a very fortunate place of having a team of 4 adult leaders who all give up their time to make Rainbows possible.

Rainbows have enjoyed getting to grips with the new Girlguiding programme. For the first time Rainbows can earn interest badges, which are done at home and it has been wonderful to see their enthusiasm. So far we have covered themes on Communication and Be Well - all the girls are now experts on applying a plaster to a small cut! All of which has resulted in more badges! Nine of our girls also enjoyed a day visit to the county camp at Pigdon last May and it gave them a real taste of Girlguiding adventures to come!

Lucy Skillen, Ann, Alice and Emily

Christian Meditation Group report for 2019

The meditation group continues to meet each Monday at 5.15 pm.

The main body of the group, men and women from Holy Saviour's and neighbouring churches, attend regularly.

In July we hosted an event for WCCM, World Community of Christian Meditators. We spent an afternoon in silent meditation, exploring the history of the labyrinth in Christianity, and walking an indoor labyrinth.

Holy Saviour's kindly let us have the Parish Centre free of charge, and the proceeds were given to the Northumberland Park Labyrinth Project.

Also in July, I attended the Annual Conference of WCCM which was held in Herefordshire.

Rowan Williams was the keynote speaker, and his subject "What the Body Knows."

Our meditation group shared his talks, which were posted on the WCCM website, and I feel this deepened our practice.

Plans are underway to hold meditation sessions for parents and children together, and also links have been made with St Augustin's North Shields for a day of meditation with an indoor labyrinth.

Marilyn Docherty

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Ended 31 December 2019**

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**Charity Information
For The Year Ended 31 December 2019**

MEMBERSHIP

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

Incumbent: The Rev'd Stephen Dixon CA (Appointed 7 October 2018)

Parish Administrator: Mr Stuart Crozier

Wardens: Mrs Diane Bayley (Resigned 2019)
Mr David Bilton (Elected April 2016)
Mrs Janice Torpy (Elected April 2019)

Representatives on the Deanery Synod:

Mr Julian Brown (Resigned 2019)
Mrs Linda Benneworth (Elected April 2014)
Mr Ian Buxton (Elected April 2017)

Elected Members:

Mr Tony Baird (Resigned 2019)
Mrs Debbie Baird (Elected 2019)
Mr Michael Bayley (Elected 2019)
Mr Christopher Benneworth (Elected 2018)
Mr Rob Blake (Elected 2015)
Mr Dan Entwisle (Elected 2018)
Mr Gerald Keeling (Resigned 2019)
Mrs Elizabeth Parr (Elected 2019)
Mr John Pearce (Elected 2018)
Mr Gareth Ruddle (Elected 2015)
Mr Malcolm Soulsby (Resigned 2019)
Mrs Liz Shipway (Elected 2016)

Other Officers:

Lay Vice-Chairman Mr Gareth Ruddle

Secretary Mr Gerald Keeling

Treasurer Mrs Karen Bilton (Appointed February 2018)

LEGAL STATUS

The PCC is a registered charity the full name of which is "The Parochial Church Council of The Ecclesiastical Parish of Tynemouth Priory Holy Saviour, Tynemouth" and the registered number is 01132548.

Church Address

Crossway
Tynemouth
North Shields
Tyne and Wear
NE30 2LB

Bankers

The National Westminster Bank Plc
18 Park View
Whitley Bay
Tyne and Wear
NE26 2TQ

Independent Examiners

Haines Watts
17 Queens Lance
Newcastle upon Tyne
NE1 1RN

Report of the Trustees For The Year Ended 31 December 2019

The trustees present their report and financial statements of the charity for the year ended 31 December 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

ORGANISATION OF THE CHARITY

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The PCC operates through a number of committees and task groups, which meet several times a year.

Standing Committee: This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Task groups met on an ad hoc basis to deal with matters as they arise. The PCC does not control any related trusts or charities.

TRUSTEES

Details of all the Trustees who have served throughout the year are given on page 1 of this report. Appointment to the PCC is governed by and set out in the Church Representation Rules.

RECRUITMENT AND TRAINING OF PCC MEMBERS

PCC members are recruited from active parishioners by request and elected at the Annual Parochial Meeting by the parishioners qualified to attend the APM. The PCC look to ensure a broad mix of skills and Christian commitment.

Newly elected members are provided with induction training by the Incumbent, Lay Vice Chairman and Secretary and are encouraged to attend various training events organised within the Diocese.

RISK MANAGEMENT

The PCC is responsible for the identification and management of all risks. Detailed examination of the risks is delegated to the Finance and General Purposes Committee that works with the officers to identify risks and establish controls to mitigate them. A formal review of the risk management processes is undertaken annually.

OBJECTIVES AND ACTIVITIES

OBJECTIVES OF THE CHARITY

Holy Saviour's PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities of the church, the Parish Centre and the Parish Hall in Manor Road, Tynemouth.

Report of the Trustees (*Continued*) For The Year Ended 31 December 2019

STRATEGIES TO ACHIEVE THIS YEAR'S OBJECTIVES

We will continue as appropriate to draw people together to oversee specific tasks within the church.

VOLUNTEERS

The Church continues to rely upon the services of volunteers to carry out its mission. Volunteers range from those being involved in the management of the Church's affairs to those involved in supporting initiatives of the Church. Volunteers include Church Wardens, sides-persons, altar servers, singing group and musicians, Sunday School leaders, Bible lesson readers, intercessors, uniformed group leaders, W3, church cleaners, Parish News collators, flower arrangers, gardeners, treasurer, planned giving secretary, readers, intercessors, visitors, hospital wheelers and many more. The PCC would like to thank and acknowledge all the time, energy and work undertaken by volunteers.

GRANT MAKING POLICY

Mission - sums paid to charitable organisations from the Church's own income amounted to £2,086 in the year (2018 - £2,168).

The Parish Share has in the past largely provided for clergy stipends and housing. However, each Diocese now has to take responsibility for Clergy Pensions and National Insurance costs from the Church Commissioners. The levy on each Church in Tynemouth Deanery is based upon a formula that takes into account an average of our income, subject to certain deductions, and head count of attendance over each of the last three years. The former has a larger bearing on the result. The figure for 2019 was £78,900 (2018 - £78,895). Once again, we have paid our Parish Share in full and on time.

No Grants and Bursaries that are awarded on merit were made in the year (2018 - £nil)

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

Much has happened during the year and many of our plans came to fruition:

In the Autumn we participated in the Diocesan Leading Your Church into Growth (LYCiG) programme. A Mission Group was formed as a sub-committee of the PCC to take forward the learning from LYCiG into practical outcomes and the drafting of a three-year Mission Action Plan.

A new Social Committee has been formed as a sub-committee of the PCC to help coordinate and invigorate the social calendar at Holy Saviour's. As a result, there have been many social occasions through the year which have given us the opportunity to get together outside formal worship, invite family and friends, and raise money for church funds.

It has been a great joy to welcome Revd Malcolm Railton as our self-supporting Assistant Curate after his Ordination as Deacon in July. His developing ministry among us is greatly appreciated.

Though it has been difficult to move forward with a new format for the Pram Service, we have begun a greater engagement with children through the reintroduction of parade services, the introduction of monthly All Age Communion services and church visits with the uniformed organisations. It has been a great privilege to forge closer links with Kings Priory School through the provision of regular school Chapel services and the beginnings of involvement with the First School assemblies using Open the Book to present Bible stories in an engaging format.

We have developed our ministry to the elderly through a greater number of people receiving home communion, facilitated by an increase in lay involvement

New Common Worship service booklets were introduced after Pentecost for our main Communion services.

**Report of the Trustees (*Continued*)
For The Year Ended 31 December 2019**

A stewardship programme was conducted in the early Spring to encourage vocations within the church and to address our financial deficit. There are now a greater number of people engaged in ministry in various aspects of the church. Our financial situation has become slightly better, though regrettably, this is without making any major donations to outside charities.

We are hoping that the installation of online heating control systems to the Church, Parish Centre and Parish Hall will reduce expenditure on utilities and our carbon footprint. It will be some months ahead before we will be able to assess the impact of these control systems.

Work has been undertaken to the church porch to install a cut stone ramp for disabled access and to improve the decoration and welcome.

Alongside these developments, the usual activities at Holy Saviour's have continued:

- The full PCC met 9 times during the year with an average level of attendance of 79%. There were meetings of the Vicar, Wardens and Treasurer on a regular basis when needed.
- Eight people continue to take notes from the Bible Reading Fellowship.
- We continued a CMS Mission Link with Eric and Sandra Read.
- The Sunday Club continued during 2019 on a weekly term time basis.
- The Parish news continues to be published monthly.
- Bible Study Groups were held during Lent, Spring and Autumn.
- The Shawl Ministry Group makes a particularly important contribution to the pastoral life of the parish and is much valued by those in receipt of the shawls and blankets.
- The Wednesday Soup lunches continue on a regular basis.

Report of the Trustees (*Continued*)
For The Year Ended 31 December 2019

FINANCIAL REVIEW

Total income for the year amounts to £143,854 (2018 - £126,026), of which £1,144 related to restricted funds. The financial statements show a surplus for the year of £1,057 (2018 - £43,477 deficit) which incorporates the exceptional cost for the year of £36,838 relating to the building work on the porch.

Our combined reserves totalled £366,165 (2018 - £365,108), of which £342,609 is held with Brewin Dolphin and it is hoped that the income generated will assist in years when our expenditure exceeds our income.

Principal funding sources

Principal sources of funding are derived from parishioners through the annual planned giving scheme, together with plate collections, donations, grants and legacies. Fundraising performance in the current year is set out in note 2 of the accounts.

Reserves policy

The objective of the PCCs reserves policy is to ensure the provision of adequate working capital resources by monitoring the level of the PCC's free reserves. Free reserves are funds that are not tied up in fixed assets and that are unrestricted

– including designated funds that have not been committed to specific expenditure.

The PCC considers that the level of free reserves throughout the year should be a minimum of 6 months of the budgeted amount for the ensuing year for cash-based operating expenditure less investment income expected to contribute towards that expenditure from restricted funds classified as operating funds.

As at 31 December 2019, free reserves were in excess of 6 months budgeted expenditure and was therefore in line with the reserves policy.

Investment policy

The Parochial Church Council has invested with Brewin Dolphin. The objective of the Brewin Dolphin investment is to provide recurring income whilst growing the value of the portfolio to ensure that, over the medium term, income and capital can grow in real terms. In risk terms, whilst the Trustees are able to tolerate modest short-term volatility, the main objective of the investment strategy is to avoid permanent loss of value in the portfolio. The overall aim is to provide income to keep the Church running during times where income from collections and other fund raising is falling but our day-to-day expenses are not. Investments are stated in the balance sheet at their market value. Investment performance is set out in note 5 of the accounts.

Report of the Trustees (*Continued*)
For The Year Ended 31 December 2019

PLANS FOR FUTURE PERIODS

Our new Mission Group is actively working towards a three-year mission action plan which it is hoped will be accepted at our Annual Parochial Church Meeting. This will set out our priorities in mission and will be used to measure the activities and strategic planning of the PCC and any proposed projects. One practical way in which this process will work comes as we recognise that the state of the fabric of the Parish Hall is in need of significant investment and we will be producing an options paper for the future of the Parish Hall. These options will be measured against the Mission Action Plan.

Our financial situation still remains a concern as we have to rely on reserves to meet our running expenses and commitment to the Diocesan Parish Share. It is also a concern that we have been unable to offer financial support to outside groups and ministries. It is hoped that this will be rectified through a process of drafting a giving policy and through continued emphasis on stewardship among the congregation. Though it is unlikely to have an impact over this next year, we are participating in the Diocesan review of Parish Share with the hope that a more sustainable system might be devised to serve the needs of the Diocese and its Parishes.

It has been encouraging to see the amount of change and increase in ministry at Holy Saviour's during 2019 and it is hoped that this work will be consolidated and expanded during 2020. It is apparent that more of our regular congregation are prepared to channel their energies into ministry and organising the calendar of events. I am very grateful for these efforts and willingness to participate in the life of Holy Saviour's. As we look to the following year it is encouraging to see the growth in our understanding of the ministries which we can all exercise in the building of God's kingdom.

INDEPENDENT EXAMINERS'

Haines Watts were appointed as the charity's independent examiner during the year.

Approved by the trustees on..... 2020 and signed on their behalf by;

..... Steve Dixon, Vicar

Independent Examiner's Report For The Year Ended 31 December 2019

I report on the accounts of the church for the year ended 31 December 2019 which are set out on pages 8 to 15.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below. In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gillian Benjamin ACA
For and on behalf of Haines Watts

.....
17 Queens Lane
Newcastle upon Tyne
NE1 1RN

**Statement of Financial Activities For
The Year Ended 31 December 2019**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Incoming Resources					
Voluntary Income	2(a)	72,899	1,144	74,043	75,752
Church Activities	2(b)	49,508	-	49,508	36,680
Investment Income	2(c)	8,738	-	8,738	8,157
Other	2(d)	11,565	-	11,565	5,437
Total Incoming Resources		142,710	1,144	143,854	126,026
Resources expended					
Raising Funds	3(a)	3,853	-	3,853	3,007
Church Activities	3(b)	147,279	845	148,124	139,711
Porch refurbishment	3(c)	36,838	-	36,838	-
Total Resources expended		187,970	845	188,815	142,718
Net Income/(expenditure) before investment Gains		(45,260)	299	(44,961)	(16,692)
Net Gains on Investments		46,018	-	46,018	(26,785)
Net Movement in funds		758	299	1,057	(43,477)
Reconciliation of funds					
Total Funds Brought Forward		364,529	579	365,108	408,585
Total Funds Carried Forward		365,287	878	366,165	365,108

Notes to the financial statements For the year ended 31 December 2019

1. Accounting policies

Basis of Accounting

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

The Parochial Church Council maintained various types of funds as follows:

Restricted funds

Restricted funds represent grants; donations and legacies received which the donor has allocated for specific purposes.

Unrestricted funds

Unrestricted funds represent unrestricted income that is expendable at the discretion of the trustees in the furtherance of the objects of the church.

The accounts include all transactions, assets and liabilities for which the Parochial Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Income

Collections

Collections are recognised when received by or on behalf of the Parochial Church Council.

Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aided donations is recognised when the donation is recognised.

Legacies

Grants and legacies have been recognised when the Parochial Church Council is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt is confirmed.

Donations

Donations and all other receipts from (fetes, garden parties, and similar events) are reported gross and the related fundraising costs are reported in other expenditure.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the Parochial Church Council.

Gifts in kind and donated goods and facilities

Donated facilities have been included at their estimated value and the corresponding expenditure included under the appropriate heading. Where there was no financial cost borne by another party for the provision of donated facilities (including donated services) then no income has been recognised.

Other income

Rental income from the letting of Church premises is recognised when the rental has been received.

Notes to the financial statements (*Continued*)

For the year ended 31 December 2019

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. The 2019 share was paid in full in the year. Any parish share unpaid at the 31 December would be provided for as an operational (though not legal) liability and shown as a creditor in the balance sheet.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96 (2)(a) of the Charities Act 2011.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings is written off in the period in which it is incurred. Consequently, no fixed assets are currently reflected in the Parochial Church Council accounts.

When fixed assets are recognised in the Parochial Church Council accounts they would be valued over the anticipated useful economic life of the asset and depreciated on a straight-line basis.

Other fixtures, fittings and office equipment

Individual fixtures, fittings or items of equipment are written off when the asset is acquired.

The Parochial Church Council would consider the accounting treatment of any material expenditure on fixtures and fittings. Any amounts capitalised would be valued over the anticipated useful economic life of the asset and depreciated on a straight-line basis.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at PCC's best estimate of market value.

Current assets

Any material amounts owing to the Parochial Church Council at 31 December 2019 are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits are the cash held on deposit with either the CCLA or at the bank.

Cash flow statement

The PCC have taken advantage of the exemption conferred by FRS 102 to dispense with the requirement to prepare a cash flow statement as the income is below £500,000.

Notes to the financial statements (Continued)
For the year ended 31 December 2019

2. Incoming resources

	Unrestricted Funds	Restricted Funds	2019	2018
	£	£	£	£
2a) Voluntary Income				
Planned Giving:				
- Gift Aid donations	50,070	-	50,070	47,510
- Income tax recoverable	11,120	-	11,120	13,129
- Other Planned Giving	3,886	-	3,886	5,527
Collections (open plate) at all services	6,834	-	6,834	7,008
Sundry Donations (incl Gift Aided)	964	1,144	2,108	578
Legacies	<u>26</u>	<u>-</u>	<u>26</u>	<u>2,000</u>
	<u>72,899</u>	<u>1,144</u>	<u>74,043</u>	<u>75,752</u>
2b) Church Activities				
Bookstall, Publications & Traidcraft	503	-	503	35
Letting Income	37,882	-	37,882	30,201
Photocopy income	128	-	128	89
Fees for Weddings	<u>10,995</u>	<u>-</u>	<u>10,995</u>	<u>6,355</u>
	<u>49,508</u>	<u>-</u>	<u>49,508</u>	<u>36,680</u>
2c) Income from Investments				
Interest and Investment income	<u>8,738</u>	<u>-</u>	<u>8,738</u>	<u>8,157</u>
	<u>8,738</u>	<u>-</u>	<u>8,738</u>	<u>8,157</u>
2d) Other				
Magazine Sales & Advertising	1,968	-	1,968	1,955
Fetes, bazaars & other events	6,157	-	6,157	-
Other sundry Income	<u>3,441</u>	<u>-</u>	<u>3,441</u>	<u>3,482</u>
	<u>11,565</u>	<u>-</u>	<u>11,565</u>	<u>5,437</u>
Total Income	<u>142,710</u>	<u>1,144</u>	<u>143,854</u>	<u>126,026</u>

Notes to the financial statements (Continued)
For the year ended 31 December 2019

3. Resources expended

	Unrestricted Funds £	Restricted Funds £	2019 £	2018 £
3a) Raising Funds:				
Investment Managers costs	3,853	-	3,853	3,007
3b) Church Activities				
Donations to Home Missions & other Church Societies	2,040	-	2,040	2,168
Donations – Grants	46	-	46	-
Ministry - Diocesan Parish Share	78,900	-	78,900	78,895
Clergy Expenses	2,213	-	2,213	235
Other Clergy Costs	-	-	-	850
Church – Utilities	6,518	-	6,518	6,518
Church - Running Expenses	4,137	300	4,437	5,834
Church – Maintenance	905	545	1,450	3,490
Church – Insurance	5,236	-	5,236	6,336
Church – Photocopying	2,406	-	2,406	2,569
Parish Magazine Cost & Books	3,484	-	3,484	1,729
Upkeep of Garden	-	-	-	74
Music Costs (including Organists Fees)	4,447	-	4,447	4,955
Parish Hall – Utilities	6,151	-	6,151	5,286
Parish Hall – Insurance	1,309	-	1,309	(34)
Parish Hall - Cleaning Costs	5,695	-	5,695	5,528
Parish Hall - Repairs & Maintenance	4,094	-	4,094	1,497
Parish Hall - Other Running Costs	194	-	194	150
Administrator's Salary	10,624	-	10,624	10,954
Other Administration Costs	973	-	973	1,243
Church Fees	5,999	-	5,999	-
Parish Centre	1,009	-	1,009	539
Governance costs				
- Audit/Accountancy	900	-	900	895
	147,279	845	148,124	138,816
3c) Exceptional item				
Porch refurbishment	36,838	-	36,838	-
Total expenditure	187,970	845	188,815	142,718

Notes to the financial statements (Continued)
For the year ended 31 December 2019

4 Staff Costs	2019	2018
	£	£
Admin Wages (incl Pension costs)	11,597	11,497
Vergers/Organists	4,447	5,397
Employers National Insurance	-	-
	<u>16,044</u>	<u>16,894</u>
5 Fixed asset investments	2019	2018
	£	£
Listed investments	335,477	293,909
Cash held with investment managers	<u>7,132</u>	<u>5,873</u>
	<u>342,609</u>	<u>299,782</u>
		£
At 1 January 2019		293,909
Additions		108,421
Disposals		(112,549)
Unrealised gain		<u>45,696</u>
At 31 December 2019		<u>335,477</u>
		£
Historical cost		<u>293,291</u>
6 Debtors	2019	2018
	£	£
Admin Wages (incl Pension costs)	3,002	2,748
Prepayments	<u>6,966</u>	<u>7,710</u>
	<u>9,968</u>	<u>9,918</u>
7 Creditors: amounts falling due within one year	2019	2018
	£	£
Accruals	<u>9,521</u>	<u>3,993</u>

Notes to the financial statements (Continued)
For the year ended 31 December 2019

8. Statement of funds

	Opening funds	Incoming resources	Outgoing resources	Investments	Closing funds
	£	£	£	£	£
Unrestricted funds					
General	364,529	142,710	(187,970)	46,018	365,287
Restricted funds					
Music Group	334	500	-	-	834
ECO Group	245	-	(245)	-	-
Remembrance Day Road Closure	-	344	(300)	-	44
W3 Group	-	300	(300)	-	-
Total funds	<u>365,108</u>	<u>143,854</u>	<u>(188,815)</u>	<u>46,018</u>	<u>366,165</u>

The restricted funds comprise:

The Music Group raised funds to fund the purchase of music and other overheads that arise through the running of this activity.

The ECO Group Fund, this has been set up by some Church members interested in environmental and ecological matters.

The Remembrance Day Road Closure Fund was set up with donations specifically to fund the cost of holding the Remembrance Day service on the Village green.

The W3 Group donated a sum towards the cost of new table in the Lady Chapel.

9. Analysis of net assets by fund

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Investment	342,609	-	342,609
Current assets	32,199	878	33,077
Current liabilities	<u>(9,521)</u>	<u>-</u>	<u>(9,521)</u>
	<u>365,287</u>	<u>878</u>	<u>366,165</u>

10. Related party transactions

The parish organist, Malcolm Soulsby, who is a member of the PCC, was paid £1,112 (2018 - £4,955) during the year. Malcolm resigned as a trustee in April 2019.

No other payments or expenses were paid to any other PCC member, persons closely connected to them or related parties.