

ST. LEONARD'S CHURCH GLAPTHORN
Minutes of Parochial Church Council Meeting
Tuesday 18th January 2022

Present:	Patricia Newton
Annabel Copeland	Sonya Moss
Brigitte Hilton	Tracey Kerr
Philip Hilton	Anne Cashmore
Richard Stark	Sid Charlton (arrived late)

1.	Opening Prayers. Led by Annabel. The meeting was chaired by Annabel.	
2.	Apologies: Stephen Webster, Joshua Jackson, Penny Reading.	
3.	Minutes of the PCC meeting dated 22nd November 2021: Agreed by email and signed as approved by Annabel.	
4.	<p>Matters Arising from the Minutes of 22nd November 2021:</p> <ul style="list-style-type: none"> Richard reported that the inspection of the electrical system raised some questions, but nothing of major concern. He and Brigitte have had a meeting with the electrician to review the recommendations. New lighting system. Brigitte has requested a revised plan and quote from Benedict Cadbury for a less complicated system. The original proposed plan was distributed to PCC members. Door exit lights are included. The revised quote for the new system is £11,500 which includes £5,000 installation costs. Elton church has had a new lighting system installed and it was thought useful to go and view this. Brigitte will liaise with Elton and Richard and Tracey will also go to view. 	BH
5.	<p>Church Matters:</p> <ul style="list-style-type: none"> The Queen's Platinum Jubilee celebrations. Discussion took place on how St. Leonard's will celebrate the occasion in conjunction with other village events. On Sunday 5th June there will be a special church service (time to be agreed at a later date) with the bells being rung. The Parish Council will be organising a Road Closure Notice so that a street party can be held on Main Street. 	

6.	<p>Vicar's Report and Services:</p> <ul style="list-style-type: none"> Annabel reported on the various Christmas services. The Carol Service was held outside in the churchyard and was very successful. However, it was felt that more lighting was required if future Carol Services are also outside. An earlier start time was discussed. The Christmas Day Holy Communion service was very well attended. The Christingle Service was arranged in partnership with Glapthorn School, and the children made the Christingle oranges which were very popular. The school held their own Carol Service in the church. There will be a Deanery Confirmation Service in St. Peter's on Sunday 6th March at 3pm. Annabel asked that anyone wishing to be confirmed should get in touch with St. Peter's. New Holy Communion service booklets have been produced and are now in church. In future, each month there will be two formal Holy Communion services, one informal Communion service and one Morning Prayer (Matins). 	
7.	<p>Treasurer's Report: Richard reported:</p> <ul style="list-style-type: none"> He could not inform the meeting of the up to date financial position as he had not received the December statements from NatWest Bank. This has now been rectified. The cash balances have reduced by approximately £4,000 during the last year. This figure makes allowance for the cost of the new sound system. The bank mandate has been changed to include Anne Cashmore as a signatory. Online future banking: Richard has discovered that it is not possible to open an online community account with NatWest. Therefore the account will have to be moved to Barclays who do provide this facility. Richard is taking this forward. 	<p>RS</p> <p>RS</p>
8.	<p>Safeguarding:</p> <ul style="list-style-type: none"> All PCC members were encouraged to complete the online Safeguarding training. The new Safeguarding Officer for the Benefice is Elizabeth Mace. Tracey asked that the policy should be reviewed annually. Annabel told the meeting that she is the clergy lead for safeguarding. 	
9.	<p>Deanery Synod Report: There has been no meeting.</p>	
10.	<p>Health and Safety Report: Tracey reported:</p> <ul style="list-style-type: none"> The electrical system test report was reviewed with an electrician 	

	<p>and did not identify items considered to be high risk or of danger. It is proposed that outstanding work be done at the same time as the new lighting system is installed.</p> <ul style="list-style-type: none"> ● Tracey asked who was the official First Aider for Glapthorn Church. It was Sid Charlton but he reported that his certificate is now out of date but his wife Helen does have an up to date certificate. Sid will ask Helen Charlton if she would be willing to become the First Aider for Glapthorn church. (Update - Helen Charlton has now agreed to take on this role). ● There has been no response from the stonemason to Brigitte's request for the unstable gravestones to be repaired. Brigitte has flattened the most dangerous ones. ● Roy Kerr will be installing a shelf in the churchyard shed for the storage of various equipment. ● Annabel suggested that a particular area in the churchyard is set aside for the spare soil from dug graves to be stored and which can then be added to graves once they sink. Annabel asked if Brigitte could inform the funeral companies where this earth is to be deposited. 	<p>TK</p> <p>BH</p>
11.	<p>Social Committee Report:</p> <ul style="list-style-type: none"> ● Brigitte suggested a Quiz Sheet, to be sold for £1 a copy, on the theme of 70 years of the Queen's reign. Sid agreed to take this forward. (Update - Sid has now produced a 70 question quiz and will bring copies to the next PCC meeting). ● On the day after Louise Cashmore's wedding (Sunday 24th April) it was suggested that the church would be open so visitors could view the wedding flowers. There would be teas served and possibly a few stalls. Brigitte will ask Pauline Davidson to organise this. ● Discussion took place about a possible fund raising event in September, and a Christmas Fair. 	<p>SC</p> <p>BH</p>
12.	<p>Any Other Business: None.</p>	
13.	<p>Date of next PCC meeting: Tuesday 22nd March 2022, 7pm in church.</p> <p>Annabel closed the meeting with prayer.</p>	