

DATA PRIVACY

St Leonard's, Glapthorn, Parochial Church Council (PCC)

Personal data is information about a living person who can be identified by it. The PCC controls how and for what the personal data provided to it is processed. This data will be securely stored and securely destroyed when no longer needed for the purposes for which it is provided.

Personal data will be used for the purposes for which it is provided, by the clear affirmative action of the person concerned, in the administration of the parish, such purposes to include: communication concerning church matters with and amongst the congregation/supporters of the church and PCC; maintaining accounts and records (including the Electoral Roll, Gift Aid, and 100 club); and the preparation/posting of rotas.

Personal data will not be shared with third parties outside the parish (but note that parish registers of marriages, baptisms, and burials are public documents).

Please contact a churchwarden (see 'Contacts' on the church website) in relation to the exercise of a person's rights to make enquiry, or ask for amendment, or withdraw consent. Complaints may be made to the Office of the Information Commissioner.

(P.S. This does not affect the 'personal data' we all have as friends and neighbours!)