

# Health & Safety Risk Assessment Record

Location:	Church Sheet 1	Activity:	All activities	Assessors:	Mike Smith/ Rob King/ David Robertson	Date:	5/04/21
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Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b
Tripping on ridge in carpet by East Door	3	2	6		3	2	6
Tripping on carpet strip in North Aisle by wood effect flooring	3	2	6		3	2	6
Falling objects – loose blocks supporting pew seat at west wall	3	1	3	Fix blocks	0	0	0
Falling objects – unfixed pew screen south-east corner	3	1	3	Remove	0	0	0
Loose staging blocks in south-east corner	2	1	2	Remove	0	0	0
Poisoning from Lead pipe in corner in south-east corner	5	1	5	Remove or encase	0	0	0
Display boards in fire escape lobby	5	1	5	Remove	0	0	0
Burns from hot radiators and pipes	4	2	8		4	2	8
Electric Fire at south-west corner	5	1	5	Lock away	0	0	0
Fire: South-west door locked	5	1	5	Door unlocked when building occupied by congregation. Provide key on hook.	0	0	0

**Hazard severity**

1. Trivial (e.g. discomfort, scratch, slight bruising)
2. Minor (e.g. small cut, abrasion, basic first aid needed)
3. Moderate (e.g. strain, sprain, incapacity more than 3 days)
4. Serious (e.g. fracture, amputation, hospitalised more than 24 hrs)
5. Fatal

**Rating bands (a x b):**

- Low risk (1-8): Continue activity but review periodically to ensure controls remain effective
- Medium Risk (9-12): Continue activity, but implement additional reasonably practicable controls where possible and monitor regularly
- High Risk (15-25): STOP THE ACTIVITY. Identify new controls to reduce risks to medium or low

**Likelihood of occurrence**

1. Remote (almost never)
2. Unlikely (occurs rarely)
3. Possible (could occur, but uncommon)
4. Likely (recurrent but not frequent)
5. Very likely (occurs frequently)



## Risk Assessment Record

Location:	Church Sheet 2 & Gallery	Activity:	All activities			Assessors:	Mike Smith/ Rob King/ David Robertson	Date:	5/04/21
Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b		
Tripping on coir matting set low in fire escape passage from door	3	2	6	Replace matting	0	0	0		
Electric shock from multiple extension leads under piano	5	1	5	Provide fixed sockets	0	0	0		
Falling from loose ladder in organ loft	4	2	4	Fix ladder	4	1	0		
Falling objects – unfixed pew screen in children’s corner	3	1	3	Remove	0	0	0		
Fire: Flammable pew cushions and chairs	5	1	5	Replace with fire retarded equivalents	0	0	0		
Falling over balustrade	5	1	5	Consider barriers at foot of steps in side aisles. Check secure fixing of metal tracery and replace missing sections.	5	1	5		
Falling objects – loose plaster	3	2	6	Repair plaster	0	0	0		
Obstruction of fire escape down west stair by cupboard and coir matting	5	1	5	Remove cupboard, replace coir matting	0	0	0		
Falling from Non-compliant step ladder repaired with string	5	3	15	Dispose of ladder and replace if required	0	0	0		
Tripping on floor access trap at rear of church.	3	2	6	Raise trap flush with surrounding floor	0	0	0		

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## Risk Assessment Record

Location:	Langston Hall-Toilets etc.	Activity:	All activities			Assessors:	Mike Smith/ Rob King/ David Robertson		Date:	5/04/21
Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b			
Tripping on raised lino in toilet lobby	3	2	6	Relay floor	0	0	0			
Poisoning from cleaning products in kitchen or toilets	5	1	5	Store in locked area or cupboard	0	0	0			
Poisoning from lead pipe in corner	5	1	5	Replace or encase	0	0	0			
Roof over vestry/office – falling objects due to loose bracket on rainwater pipe	5	1	5	Replace bracket	0	0	0			
Roof over vestry/office – falling from height through rooflights	5	1	5	Provide notice warning of fragile material	0	0	0			
Falling from height from roof unprotected perimeter	5	1	5	Door locked and key placed in cabinet in office	0	0	0			
Fire: Chairs in hall and choir room not fire-retarded	5	1	5	Replace with fire-retarded	0	0	0			

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## Risk Assessment Record

Location:	School Rooms	Activity:	All activities			Assessors:	Mike Smith/ Rob King/ David Robertson	Date:	5/04/21
Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b		
Injury to fingers from closing doors to toilets and halls	3	2	6	Fit finger protection	3	1	4		
Injury from stored chemicals in cleaner's cupboard off Lounge	2	2	4	Keep cupboard locked	2	1	3		
Fire door from Christ Church Hall obstructed by bush	5	1	5	Prune bush	0	0	0		
Falling from height through rooflights over kitchen	5	1	5	Provide warning signs on roof	0	0	0		
Falling when operating high level window catches in Turret room and Crown Room	4	3	12	Replace catches with type that can be operated from floor level.	0	0	0		
Falling through rooflight over back stair to CC Hall	4	1	4	Provide warning signs on roof	4	1	4		
Fire: Firedoor to Claydon Room binds at threshold.	5	2	10	Ease door	0	0	0		
Falling materials: loose plaster in top lobby to main stairway.	2	2	4	Repair plaster	0	0	0		
Injury from falling tables on trolley in Tacket Room	3	2	6	Keep restraining strap in place	3	1	3		

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## Risk Assessment Record

Location:	External & Boiler Room	Activity:	All activities			Assessors:	Mike Smith/ Rob King/ David Robertson	Date:	5/04/21
Hazards	a Severity (1-5)	b likelihood (1-5)	a x b	Controls required	a Severity (1-5)	b likelihood (1-5)	a x b		
Falling through cast iron grid due to corrosion	5	2	10	Monitor condition of grid	5	1	5		
Tripping due to settlement of block paving	3	2	6	Monitor and relay when significant	3	1	3		
Tripping on edging kerbs around tree and grass	3	2	6	Relay kerbs	3	1	3		
Falling materials: Collapse of high wall to west side of car park	5	1	5	Inspect regularly for cracking or damage	0	0	0		
Tripping: voids under grave slab close to path	2	2	4	Fill or cover voids	2	1	2		
Falling through asbestos cement roof to camp stores	4	2	8	Provide warning signs. Replace roof with corrugated galvanised steel	0	0	0		
Fire escape route from kitchen passes unprotected windows	5	2	10	Review with fire risk assessment.	5	2	10		
Tripping on asphalt slab near schoolroom door due to settled paving blocks	3	2	6	Relay blocks flush with slab	0	0	0		

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