



ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCHIAL CHURCH COUNCIL
of the parish of
ST MATTHIAS, ST MARK & HOLY TRINITY, TORQUAY
for the year ended 31st December 2020

CONTENTS

Administrative Information	Page 2
Structure, Governance and Management	Page 3
Objectives and Activities	Page 3
Achievements and Performance	Page 4 - 6
Churchwardens' Report	Page 6
Deanery Synod Report	Page 6 - 7
Financial Review	Page 8 - 9
Reserves Policy	Page 9
Independent Examiner's Report	Page 10
Balance Sheet	Page F1
Statement of Financial Activities	Page F2
Notes to the Accounts	Page F3 - F4
Income and Expenditure	Page F5 - F9
Operating Income & Expenditure Summary	Page F10
Wellspring Project – Financial Overview	Page F11 - F12

Parish of St Matthias, St Mark and Holy Trinity, Torquay Annual Report of the Parochial Church Council for year ended 31st December 2020

Administrative Information

St Matthias Church is situated in Babbacombe Road, Torquay, Devon, TQ1 1HW, which is the correspondence address. The website address is www.st-matthias-church.org

The Parochial Church Council (PCC) is a charity registered with the Charity Commission (Registered number 1130983)

PCC members who have served from 1st Jan 2020 until the date of this report are:

<i>Incumbent:</i>	Rev'd John Beckett	<i>Curate:</i> Rev'd Stephen Yates (to Feb 2020)
<i>Lay Vice Chair:</i>	Paul Stannard	
<i>Associate minister:</i>	Rev'd Paul Barton	
<i>Wardens:</i>	Sylvia Barratt Paul Stannard	
<i>Secretary:</i>	David Wilkinson	
<i>Treasurer:</i>	Tony Barratt	
<i>Readers: (ex-officio) also, Readers</i>	Ruth Beckett Lindsay Glazebrook Norma Gerry Alan Taylor	
<i>Representatives on the (ex-officio) Deanery Synod:</i>	David Burch Sue Davies Giles Fearnley Andrew Stilliard David Wilkinson	(to APCM 2020) (from APCM 2020) (Diocesan Synod Rep)
<i>Elected members:</i>	Tessa Barton Julie Bouskill Angela Boyd Norman Doidge Jill McDowall David Meek Jan Miles Phil Miles Michael Moore Sue Newman Jack Perry Alan Poole Nicola Reeve Marilyn Smee Hilary Stilliard Graeme Whitaker Elaine Wilson Suzy Wright	(from APCM 2020) (to APCM 2020) (from APCM 2020) (to APCM 2020) (to APCM 2020) (from APCM 2020)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and having been on the roll for six months are eligible to stand for election to the PCC. In addition to its regular meetings the PCC operates through a Standing and Finance Committee and a number of committees (known as 'Action Groups'), which meet as required, and report back to the PCC. These are:

Standing and Finance Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council. It also oversees the financial aspects of the work of St Matthias and the Church Centre. The committee comprised:

Rev'd John Beckett (Incumbent), Sylvia Barratt (Churchwarden),
Paul Stannard (Churchwarden and Vice Chair),
Tony Barratt (Treasurer), David Wilkinson (Secretary)

Action Groups:

Church Centre Management (oversees all aspects of the staffing and running of the Church Centre, including publicity and noticeboard publicity)

Chair: Pere Snow

Health and Safety (responsible for Health and Safety arrangements in the Church, Church Centre and Church grounds); this is the responsibility of the Churchwardens and PCC, advised by Pere Snow (Church Centre) and the Re-ordering and Maintenance Committee

Missions (seeks to expand the work of world mission in accordance with 1996 call of General Synod and makes recommendations for payment of the Church's missionary tithe)

Chair: Joanna Wilkinson

Re-ordering and Maintenance (responsible for the oversight of the Wellspring (Re-ordering) Project and the maintenance of Church, Church Centre and grounds)

Chair: Paul Stannard

Social Core Group (arranges events to encourage social contact) *See Ruth Beckett for details.*

Pre-School Management (responsible for the running of St Matthias Pre-School and Childcare Centre)

Chair: Sylvia Barratt

Youth Worker Management (responsible for management of Youth Worker at St Matthias, then, following Victoria's departure, became 'SCYP' Group – overseeing the SCYP work)

Chair: Tessa Barton

Objectives and Activities

The PCC has the responsibility of co-operating with the clergy, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has operational and maintenance responsibilities for the Church and Church Centre.

Achievements and Performance

Church Attendance

At the time of the last Annual Meeting, in November 2020, there were 207 parishioners on the Church Electoral Roll. This year the electoral roll has been open for revision from 11th April 2021. Revised numbers will be reported at the Annual Meeting.

From March 2020, the church was closed for all services due to the national lockdown and as a consequence of the Covid-19 pandemic. Initially, worship was only online, with services pre-recorded and made available through YouTube. Until the first national lockdown the average weekly attendance was 146 adults and 21 children. Since then the majority of worship has been online.

Review of the Year

Last year's Annual Report concentrated mainly on the work of the previous year, 2019, but was completed in April 2020; this was just before the planned APCM date in May 2020. In April I wrote *'Following a degree of disturbance when we relocated to the Peter Larkin Hall, on our return to the church we had been looking forward to a period of stability. Sadly, the circumstances of the past two months have come as an enormous shock to us all. Over a period of just three weeks we have transitioned from relatively 'normal' services, with some precautions to be followed, to a complete closure of all places of worship, even for private prayer. The Archbishops and Bishops of the Church of England have called on the Church to "continue to pray, to love and to care for the vulnerable"'*.

From March 2020, the church was closed for all services due to the national lockdown and as a consequence of the Covid-19 pandemic. With the church closed for public worship we quickly moved to online worship. Coffee at 10.30 continued, but now on something new, called Zoom. From April, at least one service was recorded each week by the clergy, and uploaded to our new YouTube channel, and Godly Play bible stories or another suitable resource followed from Lena, for children and families (though valuable for all of us). Recordings were made in homes, gardens and other outdoor locations. Church members of all ages have contributed to our services, recording and uploading activities, readings and prayers. Once it was possible to return to church – still without a congregation – the clergy were able to record services in church. From July the church was open again for private prayer and a short 11 am service, with facemasks and plastic screens, social distancing and sanitising, but without singing or communion. Online services continued and we quickly invested in the technology to record and subsequently live stream an 11 am service. Our 'congregation' could then watch live or at a later time of their choosing. November saw a second lockdown.

Most of us have come to terms with using new technology and now (from Easter Day) we are finally able to worship again in church. We can now offer 'hybrid' worship, reaching our in-person and at-home worshipping community, and recently we have incorporated singing outside on the piazza at the start and end of livestreamed services and have just trialled live Zone services.

We were sad that we could not worship together in church during Lent and Easter (2020); nor were there any of the special services for the children and parents of our local schools. Wedding and funeral services, when allowed, were limited to very small numbers, but we were able to remember those who had passed away at a special All Souls Service in November. Fortnightly prayer meetings have continued, socially distanced in church, when allowed – otherwise on Zoom. The same technology allowed some home groups and other church activities to continue, and regular contact was maintained with those who were unable to access online services. With the gradual easing of lockdown, life at St Matthias is starting to return to normal, albeit a new normal.

In 2020 the PCC held 11 meetings during the year, of which 9 were by Zoom. The average attendance at PCC meetings was 82%.

Safeguarding: Sue Davies continued in the role of Safeguarding Officer. The PCC has complied with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline measure 2016. Information regarding Safeguarding can be found on the first page of our website. We are also required to delegate to the diocese the responsibility of reporting serious safeguarding incidents to the Charity Commission, in accordance with the House of Bishops' Guidance. Safeguarding is a standard item on all PCC agendas.

In a separate document there is a report of the activities of various groups in the church. Items brought to the attention of and considered by the PCC have included:

- decisions necessary for the final completion of the **Wellspring project**
- decision to appoint a full-time **SCYP worker** – Schools, Children Young People and Families
- support for Through Faith Missions training in preparation for **Mission Torbay** in Sept 2021
- visit of **Bishop Jackie** for a confirmation service
- preparing for **Yates'** family departure with a farewell lunch
- **Lent courses**
- news of **Mission Shed**
- decision to seek a new **Curate** – Pete Norris, with Rachel and Evie, join us in Summer 2021
- received news of the **Torbay Bid** to include the establishment of a new church in the Bay; initially unsuccessful but finally agreed on 1st May 2021
- news of **Bishops in Mission**, sadly cancelled
- agreement to continue to pay **Mission Tithe** 10% of our voluntary income
- establishment of a **Pastoral Care Network** following the first lockdown
- we were asked to consider how we were coping and how do we 'feel' as a church in lockdown
- school assembly stories continued for primary schools
- IT support was offered for 'strugglers'
- **Thy Kingdom Come** – we were asked to pray the Lord's Prayer daily at 1 pm and to pray for 5 individuals
- the provision of **Pentecost packs** with materials for children
- learned that **Brunel Manor** was closing and going into administration
- learned of the closure of the Church Army **Centre of Mission** in Ellacombe
- consideration of a survey to decide how and when the church opened for private prayer
- and how and when we should open the church for services, including booking a place!
- agreed a resolution to authorise dispensing with the reading of Morning and Evening Prayer as required by Canon B 11 and the celebration of the Holy Communion as required by Canon B 14
- considered a document from the Diocese of Oxford – **Emerging from Coronavirus**
- valued **Preschool**, which was running as close to normal as possible
- welcomed **Lena** in her voluntary role as she sought to reboot and grow children's work
- agreed to pay our **Common Fund** in full
- considered **ideas post lockdown**
- learned of the start of a further 'Zone' Service, provisionally called '**O Zone**', on the 2nd Sunday
- valued all of the **Messy Church** activities, Advent packs and engagement with families, who in turn have a real appetite to engage with Church; agreed that this year's Christingle Service would be virtual, with 700 packs delivered to all Primary and Preschool children
- welcomed **Rose Wills**, a Reader in training, here on placement from All Saints, Babbacombe
- congratulated **Ruth Beckett** as she embarked on ordination training

- learned of the retirement of Roger Carlton as **Rural Dean**, and his replacement by Nathan Kiyaga, with Peter March and Stephen Yates as Assistant Rural Deans.
- In 2021 **reviewed the Service pattern** in view of the new lockdown and received a review of Risk Assessments for worship in church, informed by advice from the C of E, Government and Tessa Barton, in light of the new and more contagious variant. The PCC were unanimous in agreeing to close the church for public worship for the foreseeable future and would review that decision if there was a change in the national guidance.
- learned of a programme of services for **Easter 2021** to include outside singing on Good Friday and Easter Day and a return to worshipping in church from Easter
- considered how best to publish **PCC agendas and minutes**

So many good things are happening here at St Matthias. I would encourage you to read the Reports from Groups. **Please pray for our groups and their leaders.** If you feel encouraged to support them do please speak to the named people. The PCC would again like to thank Chairs and members of all Committees (see list on page 4 of this report) that meet – this year virtually – to help it carry out its many responsibilities in the numerous and varied aspects of the life of St Matthias. The help and support they provide is greatly appreciated. We continue to be indebted to them all for the commitment and dedication they show **and to all those who give unstintingly of their time and their talents.** Thank you.

The PCC would like to record its appreciation of the leadership of our Rector, John Beckett, ably supported by Paul Barton, retired clergy, our Readers, our Churchwardens Sylvia and Paul, Pere and all who work in St Matthias – paid staff and volunteer alike. Stephen, Victoria and their children left us for pastures new in Brixham in 2020 and we look forward to welcoming Pete Norris and his family in the summer.

The second half of this booklet reports on financial matters over the past year. We are hugely grateful for the exemplary work carried out by our treasurer, Tony Barratt.

David Wilkinson

PCC Secretary

May 2021

Churchwardens' Report to the APCM 2021

Since the last APCM we are pleased to be able to report the successful completion of Wellspring. We were very encouraged at the overwhelming response to the request for a final effort on funding. Already the changes have demonstrated their worth, from the ease with which the seating arrangements can be changed to cope with the varying demands of lockdowns, to the highly successful use of the Piazza for carol singing and Easter services. The variety of settings for the You Tube services has been a revelation as to the ways the space can be used. Having said that, we are sure that everyone is looking forward to the time when we can use the changes brought about by Wellspring as intended.

We would like to thank everyone for their support and understanding during this very difficult and worrying time. The churchwardens have made minor changes to the Health and Safety policy and have ensured that changes advised in the last Fire Risk Review have been implemented and that fire precautions are functional.

Sylvia and Paul

Report of the Meetings of Deanery Synod

Your lay representatives are Sue Davies, Giles Fearnley, Andrew Stilliard (who also serves on Diocesan Synod) and David Wilkinson. Members of our parish clergy also attend. Since the last Annual Report there have been two meetings of Synod, all held by Zoom. At the end of the year we said farewell to Rev'd Prebendary Roger Carlton as Rural Dean. Rev'd Nathan Kiyaga, Chaplain at St Cuthbert Mayne School, was appointed to the position of Rural (Area) Dean, ably supported by Fr. Peter March and Rev'd Stephen Yates as Assistants. In 2020 there were 2 meetings of Torbay Deanery Synod. The main items of business, besides finance and

progress with Common Fund payments by the parishes, were:

- **Report on the Torbay Bid:** The Rural Dean explained that the submission had been unsuccessful but that we had been invited to reapply in the autumn.
- **Deanery Mission Plan:** A small working group drafted a Torbay Deanery Plan. Ideas so far included the creation of a **Deanery Spirituality Network, supporting and encouraging the work undertaken by Rev Nathan Kiyaga, Chaplain at St Cuthbert Mayne School** and developing the **Anna Chaplaincy - Gift of Years**.
- **Feasting for Fun** provided cooked meals, during school holidays. Some parishes combined meals with Messy Church; others provide a cooked breakfast. All focussed on the community and social aspect of the events.
- **101 & Isolation** has grown out of a request from the Police in Plymouth, who receive a large number of calls from the same people, many of whom are lonely and isolated. ROC Care Plymouth has found volunteers who phone people to check on how they are, and perhaps invite them to something – a missional approach.
- In Torbay the **ToWNS** Project pulled people together from many different churches. Deanery Synod continued with support for **Dementia** and **Domestic Abuse Awareness**
- **Financial Report:** The treasurer reported that in 2019 £624k out of £627k Common Fund had been paid by the parishes in our deanery – 99.6% and a record. The Rural Dean asked us to take thanks back to the churches. He was excited by the sense of Mission and Growth expressed by the parishes in the deanery.
- **Grass Roots** was a series of resources made by the Diocese of Exeter for the people of Devon. It is a collection of ideas and activities written to encourage us to think about how we might follow Jesus. It highlights how the life lessons Jesus taught to his disciples 2000 years ago are as relevant as ever to us in Devon today. <https://exeter.anglican.org/ministry/grass-roots/>
- **South West Awake:** A chain of prayer & praise around the South West was to bring together Christians of all traditions on one of the 630 miles of the South West Coast Path to pray Thy Kingdom Come.
- At the November meeting, the Archdeacon of Totnes, the Venerable Douglas Dettmer spoke of what we hoped to do in Torbay: “We have 24 churches, 14 full-time clergy and many more self-supporting ministers, chaplains and those with PTO, who give their time voluntarily, along with a dedicated number of Deacons and Readers and teams of Lay people who are committed to the ministry of mission. Covid 19 and the subsequent lockdown have given opportunities for increasing fruitfulness in terms of service in Torbay, for example with foodbanks and food larders and engagement with civil authorities in Torbay. A large proportion of the population is elderly but we are generally less effective at incorporating younger age groups in worship.

In 2018 the average number in our churches was 1234 adults and 100 children, out of a population of 133-135k (c.1% of the population). We could be doing a great deal more to reach the unchurched, hence our application for Strategic Development Funding. We had applied last year and although we were unsuccessful, we had been invited to develop our submission and reapply, bidding against other dioceses.” The Archdeacon went on to share bullet points from the SDF application, intentionally focussed on the younger end of the age range but recognising that a huge part of our mission is to support the middle-aged and elderly. The model that was being developed was for a Resource Church, involving a church plant from St Matthias in Plymouth, which itself has grown from 40 – 600. **Bay Church** would be located in St Andrew’s Church, Paignton – no longer used for regular worship.

- At both meetings there was lots of **Good News** from parishes across the Bay.
- In February 2021 Rev’d Nathan Kiyaga, Chaplain at St Cuthbert Mayne School and our new Rural Dean, challenged us with a paper: **A way of serving together** “Roots down, walls down, bridges out”.

David Wilkinson
Deanery Synod Representative

Financial Review

After a year like no other, it is not surprising to report that, along with all the other aspects of our church, professional and personal lives that have been affected by the Covid pandemic, our finances have also been affected, although not as drastically as some churches, for reasons that I will explain in this review.

First of all, the Balance Sheet (*Page F1 of the Accounts package*) looks somewhat different from last year, in particular the unrestricted general fund balance (**£43,582**) is shown, for the first time in many years, as being below the amount that we normally allocate to Reserves (see '*Reserves Policy*' immediately following this report). Although the impact of the pandemic is a factor in this, the other main reason is the pending completion of the Wellspring Project and the accruals allocated to the payment of final bills due in 2021. The '*Creditors*' figure shown (**£48,832**) includes the **£35k** estimated figure for the total amount outstanding. So, although we ended the year with a cash balance of **£90,340**, this liability reduced the unrestricted fund balance available for spending to the figure shown. During the year we also paid back the **£50k** interest free loan from the Diocese and the **£100k** interest free personal loan from one of our members that had been given on a temporary basis, for which we were very grateful (shown as a liability in last year's accounts), to help with our cash flow until we received the recovered VAT for Wellspring from HMRC and also an expected legacy.

(N.B. There is a fuller explanation on Page F12 of the overall shortfall in funding for Wellspring in terms of the donations that have been specifically given for the project vs. the cost and the PCC decisions that have been made regarding that, culminating in a conscious decision to 'borrow', on a temporary basis, the final (approx.) £25k outstanding from our Reserves, in preference to taking out a loan to cover that amount. A decision was then subsequently made to launch a final appeal for money that would, effectively, replenish our Reserves. Page F12 also shows a summary of the major sources of funding for Wellspring and Page F13 shows a more detailed year on year overview of the categorised income and expenditure.)

Page F2, the Statement of Financial Activities, shows the overall income and expenditure for the year and subsequent sheets in the pack break this down into considerably more detail, pages F5 to F10 showing a breakdown against all the booking categories that we use. As in previous years the '*Operational Income and Expenditure Summary*' (page F11), which excludes exceptional items such as legacy income, restricted and designated funds and Wellspring, shows a much more informative picture of the day-to-day financing of activities in our three main areas of operation so the remainder of this review will focus on those figures and the explanations behind them.

The first point to note is that, despite the challenges of 2020, remarkably and thankfully, we still ended up with an operational surplus of income against expenditure of **£16,688**, just over half of the surplus recorded in 2019. Some of the major factors that contributed to this were:

- (a) Because the major portion of our voluntary income now comes from people using the Parish Giving Scheme (PGS), most of this continued to come in, although there was a reduction in the total figure compared to 2019. Therefore, unlike other churches who rely much more on Sunday offerings, although these were also reduced for us due to the cancellation of services, the proportionate effect was not very large.
- (b) We were able to benefit from the Government Furlough Grant Scheme during the times that the Pre-School and Church Centre had to be closed due to the Covid restrictions (the total grant money received across all three areas was **£27,504**). That meant we were able to continue paying all our staff during those periods and subsequently on a part time basis for those that were not able to fully resume work.
- (c) Although our income was reduced in all three areas of operation, expenditure was also substantially lower due to the lack of activities and other factors, mitigating to an extent the effects of the income reduction.

Some of the highlights of the figures in the three areas are as follows:

(i) **Church**

The overall voluntary income was **£142k**, which was **£29.3k** lower than in 2019, a **17%** reduction. Out of this total, the planned giving, largely via the PGS, was down by **12%**, the

remaining shortfall being due to the lack of general giving normally received on the offering plate at Sunday services (down by almost **50%**). This demonstrated some of the major benefits of the PGS and affirmed how fortunate we are that so many of our regular worshippers have now changed over to that scheme.

In terms of expenditure, we continued to pay our Common Fund contribution in full (a **£5k** increase on the 2019 figure, which was expected). Other costs were reduced by some **£13k** due to the lack of normal church activities for most of the year. The result of all these differences was a surplus of **£12.6k** which, although **£17k** less than last year, we were very grateful for.

(ii) **Church Centre**

The main impact of the lockdowns and limitations imposed during the times in between when we were allowed to open for hirers was that, over the year, the revenue we normally receive from individuals and groups using our facilities was reduced by almost **50%** to a figure of **£19k**. Despite some savings in other expenses, amounting to almost **£4k**, and the offset due to the Furlough payments, the result was a deficit of **£10.8k** in this area.

(iii) **Pre-School**

Pre-School income, comprising Early Years funding from our local Council and payments from parents for additional sessions, was down substantially (by **£35k** compared to 2019) due to a reduction in the number of children on our register and also due to our lack of ability to operate normally for some of the time due to Covid restrictions. On the other hand, our salary bill was considerably less due to a planned reduction in manpower and other expenses were reduced in line with the reduced activity level, leading to a surplus of **£14.8k**.

Finally I would like to thank all those members of the team who normally help out with different aspects of our finances throughout the year (book keeping, banking, gift aid etc.). Although the level of activity in some areas (e.g. banking, book keeping) has been substantially reduced since the start of the first lockdown in March, I sincerely hope, as we look forward to a gradual return to a more normal church life, that those people will be willing to offer their support once more.

I would also like to thank all our church members for their generous financial support during the year that has led to us not being as severely impacted by the pandemic as many churches, charitable and commercial organisations have been. As I earlier referred to the major part that giving via the PGS has played in us ending up in that situation, I would like to urge those who do not give regularly or who were previously giving via the offering plate, to consider whether you could make a regular commitment by signing up to the PGS scheme (details available on our web site).

Tony Barratt

Hon Treasurer

Reserves Policy

It is a requirement of the Charity Commission that all registered charities should have a Reserves Policy, designed to cater for the ongoing viability of the organisation in the event of unplanned/unexpected circumstances arising.

Our policy is now based on retaining approximately 3 months' normal expenditure as unrestricted funds in our accounts, made up from items considered to be essential in the event of unexpected circumstances preventing us from running one or more of the three separate entities that comprise the St Matthias Church registered charity. The amount that has been calculated for this purpose, including an appropriate amount for contingency purposes, is **£70k-75k**.

Independent examiner's report to the Parochial Church Council of St Matthias, St Mark and Holy Trinity, Torquay

I report on the accounts of the Parochial Church Council for the year ended 31 December 2020, which are set out on pages 2 to 9 in respect of an examination carried out in accordance with Section 145 of the Charities Act 2011 and the Church Accounting Regulations 2006.

Respective responsibilities of the Parochial Church Council and the examiner

The Parochial Church Council members are responsible for the preparation of the accounts. The Parochial Church Council members consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the Parochial Church Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

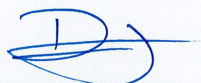
In connection with my examination, nothing has come to my attention:

(1) which gives me reasonable cause to believe that any material respect of the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



David Cook FCCA
Smarter Accounting
5 Den Road
Teignmouth
Devon
TQ14 8AR

16 February 2021

St Matthias, St Mark & Holy Trinity, Torquay

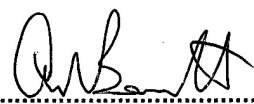
Balance sheet
As at: 31 December 2020

	As at 31/12/20	As at 31/12/19
Fixed assets		
Tangible assets	4,587	7,939
	4,587	7,939
Current assets		
Debtors	6,606	8,516
Cash at bank and in hand	90,340	170,149
	96,947	178,665
Liabilities		
Creditors: Amounts falling due in one year	48,832	166,247
	48,115	12,417
Net current assets less current liabilities	48,115	12,417
Total assets less current liabilities	52,973	20,357
Liabilities		
Creditors: Amounts falling due after more than one year	1,651	4,857
	51,321	15,499
Total net assets less liabilities	51,321	15,499
Represented by:		
Unrestricted - General fund	43,582	103,084
	Total Unrestricted	43,582
Designated - CASHFLOW	-	(90,904)
Designated - Church Re-Ordering (DES)	-	-
Designated - Matts Cats	461	851
Designated - 'Older People' Ministry	-	-
Designated - Social Core	497	497
	Total Designated	958
Restricted - Church Re-Ordering (RES)	-	-
Restricted - Flowers	278	278
Restricted - Music	207	275
Restricted - Youth Bank	220	457
Restricted - Youth Work	6,073	959
	Total Restricted	6,778
Funds of the Church	51,321	15,499

Approved by the PCC on 8 March 2021 and signed on its behalf by:



Rev'd John Beckett (PCC Chair)



Tony Barratt (Treasurer)

St Matthias, St Mark & Holy Trinity, Torquay

Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	171,148	-	5,917	177,065	309,830
Charitable activities	96,619	376	-	96,995	156,700
Investments	-	-	-	-	471
Other income	43,001	-	66,825	109,826	153,853
Total income	310,768	376	72,743	383,888	620,855
Expenditure on:					
Charitable activities	249,799	17,689	1,107	268,597	345,843
Other expenditure	40,317	16,061	23,089	79,468	646,747
Total expenditure	290,117	33,751	24,197	348,066	992,590
Net income / (expenditure) resources before transfer	20,650	(33,374)	48,546	35,822	(371,735)
Transfers					
Gross transfers between funds - in	8,758	152,453	17,447	178,659	59,007
Gross transfers between funds - out	(88,911)	(28,564)	(61,184)	(178,659)	(59,007)
Other recognised gains / losses					
Gains / losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets	-	-	-	-	-
Net movement in funds	(59,502)	90,514	4,809	35,822	(371,735)
Reconciliation of funds					
Total funds brought forward	103,084	(89,556)	1,971	15,499	387,234
Total funds carried forward	43,582	958	6,781	51,321	15,499
Represented by:					
Unrestricted					
General fund	43,582	-	-	43,582	103,084
Designated					
CASHFLOW	-	-	-	-	(90,904)
Church Re-ordering (DES)	-	-	-	-	-
Matts Cats	-	461	-	461	851
'Older People' Ministry	-	-	-	-	-
Social Core	-	497	-	497	497
Restricted					
Church Re-ordering (RES)	-	-	-	-	-
Flowers	-	-	278	278	278
Music	-	-	207	207	275
Youth Bank	-	-	220	220	457
Youth Work	-	-	6,073	6,073	959

ST MATTHIAS, ST MARK and HOLY TRINITY, TORQUAY

Notes to the Accounts 2020

1. Basis of Financial Statements

These financial statements have been prepared under the *Church Accounting Regulations 2006* in accordance with applicable accounting standards and the current *Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRRSE) 2015*. They have been prepared on an accruals basis under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

2. Accounting policies

(a) Fund Accounting

(i) *Restricted Funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor.

(ii) *Unrestricted Funds* are income funds which are to be spent on the PCC's general purposes.

(iii) *Designated Funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

(b) Incoming Resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Interest is accounted for as and when accrued by the payer. All incoming resources are accounted for gross.

(c) Resources Expended

The Diocesan Parish Share (Common Fund) expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

(d) Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with *Section 10(2) (a) and (c) of the Charities Act 2011*.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

St. Matthias Church Centre was built in 1985/86 at a cost of £198,629 and the extension to it was subsequently built at a cost of £146,355. During 2010 an extension to the Pine Room was constructed at a cost of £98,266. All these amounts have been written off as expended and consequently no depreciation is required. Expenditure on Church Centre furniture and equipment is written off as incurred. The cost of PV Solar Panels, purchased with the help of a loan from the diocese is being written off during the period of the related loan at the same rate as the capital paid off.

3. Contingent Liabilities

In the event that either the premises are sold or the Pre-School ceases to operate for reasons within the PCC's control, a portion of the grant from Torbay Council received in 2010 (£83,156) may have to be repaid.

4. Payments to PCC members

No member of the PCC received any salary or expenses in connection with their role on the PCC.

5. Staff Salaries / Payments

3 (4) staff were employed by the Church/Church Centre, gross salaries paid out during the year being **£34,694** (£34,199). 6 (5) staff were employed by the Pre-School, gross salaries paid out during the year being **£62,487** (£88,771).

Pension contributions on behalf of 3 (3) eligible employees were paid to the Church Workers Pension Fund (CWPF) in line with current UK Pension legislation (included in salary figures above).

(N.B. Figures in brackets refer to 2019)

6. 'Gifts in Kind' / Payments from Friends of St Matthias

During the year the Friends of St Matthias, a charity set up for the sole purpose of supporting the church via the funding of various works, contributed the following:

Additional Audio/Visual equipment	£1,203
Fire Alarm system upgrade	£1,116
Total value of contributions:	£2,319

7. Loans Repaid

The two interest free loans reported in the 2019 Accounts (£50,000 from Exeter Diocese and £100,000 from a church member) were paid back in full during the year after being used to help with our cash flow for the Wellspring Project.

8. Income and Expenditure – Details

Pages F5 to F10 show a categorised breakdown of all income and expenditure with comparative figures for 2019.

Page F11 shows a 1 page summary of the day to day 'operational' income and expenditure in our 3 main areas of operation i.e. Church, Church Centre and Pre-School. This excludes Legacy Income, Restricted and Designated Funds and the Church Re-development Project and therefore shows a much more realistic picture of our financial performance in those 3 areas.

Pages F12 and F13 show summaries of the complete Wellspring project as referred to in the Financial Review.

ST MATTHIAS, ST MARK & HOLY TRINITY, TORQUAY**Income and Expenditure - Details by Category****For the period: 01 January 2020 to 31 December 2020**

	2020	2019
INCOMING RESOURCES		
Church Activities Income		
<i>A01: Breakfastzone</i>	16	33
<i>A02: Chat at St Matts</i>	26	54
<i>A03: Fees Receivable</i>	1,384	2,173
<i>A05: Home Groups</i>	20	268
<i>A06: Magazine Income</i>	-	99
<i>A09: Special Events</i>	-	12
<i>A10: Minibus Donations</i>	204	1,102
<i>A11: Matts Cats</i>	170	510
Total for Church Activities Income	1,821	4,253
Church Centre Income		
<i>B01: Hirers</i>	21,644	40,592
<i>B02: Pre-School Printing</i>	-	1,000
<i>B03: Private Photocopying</i>	42	109
<i>B04: Sundry</i>	11	63
<i>B05: Tea & Coffee</i>	164	876
<i>B06: HMRC Furlough Grant (CTR)</i>	6,945	-
Total for Church Centre Income	28,807	42,640
Church Re-ordering Project		
<i>S04: Pledges & Donations</i>	58,362	90,396
<i>S05/06: Pledges & Donations G/A</i>	21,407	61,833
Total for Church Re-ordering Project	79,770	152,230
Friends of St Matthias		
<i>E01: Agreed Funding</i>	2,319	129,504
Total for Friends of St Matthias	2,319	129,504

Investment & Sundry Income

<i>D03: Other Interest</i>	-	471
<i>D04: Sundry Income</i>	2,552	516
<i>D07: HMRC Furlough Grant (CH)</i>	5,704	516

Total for Investment & Sundry Income	8,256	988
---	--------------	------------

Pre-School Income

<i>C01: Fees Torbay DC (PS)</i>	53,713	83,463
<i>C02: Holiday Club (PS)</i>	6,875	8,649
<i>C03: Other Income (PS)</i>	280	685
<i>C04: Parents Payments (PS)</i>	12,442	15,860
<i>C05: Play area extension (PS)</i>	-	1,148
<i>C06: HMRC Furlough Grant (PS)</i>	14,854	-

Total for Pre-School Income	88,166	109,806
------------------------------------	---------------	----------------

Solar Panel FIT

<i>D06: Solar Panel FIT</i>	-	1,106
-----------------------------	---	-------

Total for Solar Panel FIT	-	1,106
----------------------------------	----------	--------------

Voluntary Income (General)

<i>F01: Collections</i>	2,213	4,816
<i>F02/3: Collections G/A</i>	1,189	10,000
<i>F07: Legacies</i>	26,566	5,500
<i>F08: Misc Donations</i>	4,367	2,044
<i>F09/10: Misc Donations G/A</i>	5,987	8,868

Total for Voluntary Income (General)	40,322	31,229
---	---------------	---------------

Voluntary Income (Planned)

<i>F21: Planned Giving</i>	1,055	560
<i>F22/23: Planned Giving G/A</i>	3,991	5,238
<i>F24: PGS Planned Giving</i>	5,720	10,861
<i>F25: PGS Planned Giving G/A</i>	117,666	129,268

Total for Voluntary Income (Planned)	128,433	145,927
---	----------------	----------------

Voluntary Income (Youth)

<i>F31: *Youth Work</i>	270	351
<i>F32/33: *Youth Work G/A</i>	1,500	625
<i>F34: *PGS Youth Work G/A</i>	4,113	1,875

Total for Voluntary Income (Youth)	5,883	2,851
---	--------------	--------------

Voluntary Income (Youth Bank)

<i>F56/57/58: *Youth Bank</i>	106	227
Total for Voluntary Income (Youth Bank)	106	227
Voluntary Income (Other Restricted)		
<i>F53/54/55: *Flowers</i>	5	90
Total for Voluntary Income (Other Restricted)	5	90
TOTAL INCOMING RESOURCES	383,888	620,855

OUTGOING RESOURCES**Charity & Mission Giving**

<i>G01: Charity & Mission Giving</i>	17,000	15,750
Total for Charity & Mission Giving	17,000	15,750

Church Administration

<i>J01: Bank Charges (CH)</i>	138	138
<i>J02: Printing, Post & Stationery (CH)</i>	3,491	4,997
<i>J03: Salaries & NI (CH)</i>	13,287	13,123
<i>J04: Sundry Expenses (CH)</i>	2,902	3,543
<i>J05: Telephone - Alarm line</i>	211	93
<i>J06: Book Keeping</i>	405	1,666
Total for Church Administration	20,435	23,562

Church Centre Costs

<i>P01: Consumables (CTR)</i>	2,302	3,740
<i>P02: Electricity (CTR)</i>	2,481	2,136
<i>P03: Fire & Intruder Alarms (CTR)</i>	925	1,020
<i>P04: Gas (CTR)</i>	2,072	2,540
<i>P05: Insurance (CTR)</i>	2,770	2,716
<i>P06: Maintenance & Repairs (CTR)</i>	3,255	20,114
<i>P07: Salaries & NI (CTR)</i>	21,407	21,076
<i>P08: Sundry Expenses (CTR)</i>	460	486
<i>P09: Telephone (CTR)</i>	365	479
<i>P10: Waste Services (CTR)</i>	2,342	2,757
<i>P11: Water (CTR)</i>	975	1,250
<i>P12: Window Cleaning (CTR)</i>	240	404
Total for Church Centre Costs	39,598	58,723

Church Maintenance

<i>K01: *AV Equipment</i>	2,063	142
<i>K02: Insurance (CH)</i>	2,770	3,147
<i>K03: Electricity (CH)</i>	2,481	2,513
<i>K04: Fire & Intruder Alarms (CH)</i>	1,654	1,033
<i>K05: *Flowers</i>	-	112
<i>K06: Garden - General Maintenance (CH)</i>	-	332
<i>K07: Gas (CH)</i>	3,730	4,125
<i>K08: Maintenance & Repairs (CH)</i>	1,084	1,348
<i>K10: Piano Tuning</i>	-	94

Total for Church Maintenance	13,785	12,850
-------------------------------------	---------------	---------------

Church Re-ordering Project

<i>S01: Project Costs</i>	60,042	584,495
<i>S02: Professional Fees</i>	14,731	49,037
<i>S03: Sundry Expenses</i>	337	5,061

Total for Church Re-ordering	75,110	638,594
-------------------------------------	---------------	----------------

Common Fund

<i>G02: Common Fund</i>	99,266	94,076
-------------------------	---------------	---------------

Total for Common Fund	99,266	94,076
------------------------------	---------------	---------------

Governance Costs

<i>G04: Governance (Independent Examiner)</i>	540	480
---	------------	------------

Total for Governance Costs	540	480
-----------------------------------	------------	------------

Ministry Costs

<i>L01: *Advent Calendars</i>	-	92
<i>L02: *Children's Bibles</i>	-	21
<i>L03: Breakfastzone</i>	56	196
<i>L05: Clergy Expenses</i>	1,826	3,753
<i>L08: *Easter Eggs</i>	119	-
<i>L09: Homegroups</i>	-	178
<i>L10: Messy Church</i>	-	12
<i>L11: *Music</i>	67	82
<i>L12: Other Outreach</i>	902	3,500
<i>L14: Service Upkeep - Other</i>	177	312
<i>L15: Service Upkeep - Wafers & Wine</i>	260	453

<i>L18: Minibus</i>	905	2,450
<i>L19: Chat at St Matts</i>	7	81
<i>L20: Special Events</i>	-	2,593
<i>L22: Matts Cats</i>	560	-
Total for Ministry Costs	4,884	13,730
Pre-School Costs		
<i>R01: Consumables</i>	224	351
<i>R02: DBS Charges</i>	134	89
<i>R04: Equipment, Materials & Books</i>	1,153	5,781
<i>R05: Gifts (Children & Staff)</i>	195	226
<i>R06: Insurance</i>	507	507
<i>R07: Outings</i>	290	292
<i>R15: Play area extension</i>	-	13,173
<i>R08: Printing, Postage & Stationery</i>	-	1,011
<i>R09: Rent (Pine Room)</i>	6,000	10,000
<i>R10: Salaries & NI</i>	62,487	88,771
<i>R11: Staff Reporting Systems (PS)</i>	153	-
<i>R12: Staff Training</i>	460	570
<i>R13: Sundry Expenses</i>	1,258	131
<i>R14: Telephone</i>	127	127
<i>R16: Bank Charges</i>	60	60
Total for Pre-School Costs	73,052	121,094
Solar Panel Loan		
<i>G05: Solar Panel Loan (Interest)</i>	271	391
<i>G06: Solar Panel Loan (Capital)</i>	3,081	2,960
Total for Solar Panel Loan	3,352	3,352
Youth Bank		
<i>M02: *Youth Bank</i>	327	300
Total for Youth Bank	327	300
Youth Work		
<i>M03: *Youth Work Exp</i>	713	980
<i>M05: *Youth Worker Fees</i>	-	9,095
Total for Youth Work	713	10,076
TOTAL OUTGOING RESOURCES	348,066	992,590

Operating Income & Expenditure Summary Jan to Dec 2020

(Church, Centre & Pre-School)

Excluding Legacy Income, Restricted & Designated Funds & Church Re-development

	2020	2019	2020v2019
Church Income:			
Church Activities	1,652	3,743 -	2,091
Other Income	2,552	2,094	458
HMRC Furlough Grant	5,704	-	5,704
Voluntary Income (overall)	142,190	171,581 -	29,391
<i>General Giving</i>	<i>13,756</i>	<i>25,653 -</i>	<i>11,897</i>
<i>Planned Giving</i>	<i>128,434</i>	<i>145,928 -</i>	<i>17,494</i>
Sub Total (Church)	152,098	177,418 -	25,320
Church Centre Income:			
Hirers	21,645	40,592 -	18,947
Other Income	218	2,048 -	1,830
HMRC Furlough Grant	6,945	-	6,945
Sub Total (Centre)	28,808	42,640 -	13,832
Pre-School Income:			
Council Fees	53,714	83,464 -	29,750
Parents Payments	19,318	24,509 -	5,191
Other income	-	685 -	685
HMRC Furlough Grant	14,855	-	14,855
Sub Total (Pre-School)	87,886	108,658 -	20,772
Total Income	268,792	328,716 -	59,924
Church Expenditure:			
Church Administration	20,225	23,485	3,260
Church Maintenance	11,932	12,595	663
Common Fund	99,266	94,076 -	5,190
Governance	540	480 -	60
Ministry	4,137	13,626	9,489
Other expenses (inc. loan interest)	3,353	3,353	0
Sub Total (Church)	139,453	147,615	8,162
Church Centre Expenditure:			
Salaries & NI	21,407	21,077 -	330
Maintenance	3,255	4,984	1,729
Other expenses	14,936	17,532	2,596
Sub Total (Centre)	39,598	43,592	3,994
Pre-School Expenditure:			
Salaries & NI	62,487	88,771	26,284
Other expenses	10,565	19,150	8,585
Sub Total (Pre-School)	73,052	107,921	34,869
Total Expense	252,104	299,128	47,024
<i>Church (surplus / deficit)</i>	<i>12,645</i>	<i>29,803 -</i>	<i>17,158</i>
<i>Centre (surplus / deficit)</i>	<i>- 10,790 -</i>	<i>952 -</i>	<i>9,838</i>
<i>Pre-School (surplus / deficit)</i>	<i>14,834</i>	<i>737</i>	<i>14,097</i>
Total surplus / deficit	16,688	29,588 -	12,900

Wellspring Project – Financial Overview at 31 December 2020 with projected completion figures for 2021

TOTAL INCOME (from 2014 to 2020):	£000's (rounded)
Legacies	£171k
Grants from charitable bodies	£75k
Friends of St Matthias contributions <i>(including Audio/Visual system replacement in 2016/2017)</i>	£170k
VAT Recovery	£70k
Individual and other contributions <i>(including PCC transfers from surpluses in unrestricted funds, sales of pews and other items etc.)</i>	£248k
Gift Aid recovered on donations	£48k
TOTAL:	£782k

TOTAL ACTUAL EXPENDITURE (to end of 2020): **£808k**

SHORTFALL BETWEEN INCOME AND EXPENDITURE: **£26k**
(to end of 2020)

(N.B. this shortfall has been covered by using some of the surpluses in unrestricted funds from 2019 and 2020 as agreed by the PCC on 30 Nov)

ESTIMATED TOTAL COST OF COMPLETED PROJECT: **£843k**
(including Contractor retention fee but excluding new communion table)

FORECAST EXPENDITURE TO COMPLETION IN 2021: **£35k**

(N.B. this additional shortfall will initially be funded from the remainder of the surplus from 2020 (£10k) and by utilising a portion of our reserves to make up the rest, as agreed by the PCC on 30 Nov, which amounts to £25k.

****This is the £25k we are asking for in the 2021 Appeal****
It leaves approx. £45k in Unrestricted Funds, which is effectively our reserves going into 2021).

In summary, the overall shortfall between income and expenditure for the whole project is **£61k** (made up of **£26k** actual to end of 2020 and **£35k** forecast to project completion in 2021).

Tony Barratt, January 2021
Treasurer

Wellspring Project - Financial Overview 2014 - ye2020 / fc2021

Year	S01 Proj Costs	S02 Prof Fees	S03 Sundry	Expense (Total)	S04 Non G/A	S05 G/A	S06 G/A Rec'd	Income (Total)	Transfers In (Des Funds)	Income (Overall)
2014/2015		7,516		7,516					27,148	27,148
2016		14,549	292	14,841					22,800	22,800
2017		15,749	6,460	22,209	8,621	68,718	17,169	94,508	106,673	201,181
2018	3,465	25,302	448	29,215	16,948	50,560	12,612	80,120		80,120
2019	584,495	49,037	5,061	638,593	90,396	49,473	12,360	152,229	23,618	175,847
FRIENDS FUNDS					114,374			114,374		
2020	27,542	12,231	337	40,111	58,363	16,927	5,768	81,058	23,566	104,623
TOTALS (TO 2020)	615,502	124,384	12,598	752,485	288,702	185,678	47,909	522,289	203,805	726,093
OVERSPEND										26,391
										(CASHFLOW, covered by loans & reserves)
FORECAST TO COMPLETION:										726,093
										**
										35,000
SHORTFALL										-61,391
'PROXY' SPEND										55,812
TOTAL PROJECT SPEND (2014-21)										843,297