

## St Francis of Assisi West Wickham - Safeguarding Contacts

July 2019

St Francis Church has adopted the policies and procedures of the Diocese of Southwark as set out in 'A Safe Church'

### Our Safeguarding Officer

Kim Teare ([kim\\_teare@hotmail.com](mailto:kim_teare@hotmail.com))

### Our Church Wardens

Mike East ([m.east67@ntlworld.com](mailto:m.east67@ntlworld.com))

Barry Burford ([barryburford@talktalk.net](mailto:barryburford@talktalk.net))

### Safer Recruitment

Members of St Francis who work with children and young people and vulnerable adults in the Church have a DBS check done before they start this work and then every 5 years.

### Our Safeguarding Documents

Our Safeguarding Documents the Policies and Procedures 'A Safe Church' has been temporarily removed whilst being updated – this will be replaced in due course.

All forms and templates are to be downloaded direct from the Diocese of Southwark website as and when required:

<https://southwark.anglican.org/safeguarding/diocesan-policies-and-procedures> section 10 and may include:

1. Registration forms for Sunday School and other Church activities - Appendix 6 & 7
2. Photography consent forms - Appendix 10 & 11
3. Safeguarding Form for Hall Users - Appendix 12
4. Transport – Appendix 8
5. Risk assessment forms - Appendix 5

### We know who to contact if we have a concern about an adult or child.

Diocesan Safeguarding Adviser on 020 7939 9423 (office hours), 07982 279713 (out of hours).

Kate Singleton, Diocesan Safeguarding Adviser

020 7939 9423

Marie Daly, Assistant Diocesan Safeguarding Adviser

020 7939 9441

Louise Vernon, Assistant Diocesan Safeguarding Adviser

0207 939 9462

Carol Rimmer, Safeguarding Training Administrator

020 7939 9478

Uzma Osinibi, Safeguarding Administrator

020 7939 9476

For enquiries relating to the Disclosure & Barring Service, please contact Uzma Osinibi, who is full time and available in normal office hours:

020 7939 9476

If you have immediate concerns about the safety of someone, please contact the police and your local authority Children or Adults Services

<p>Bromley Social Services Child Safeguarding</p>	<p>If you think that a child or young person under the age of 18 years old is being abused or neglected, please telephone Children's Services on <b>020 8461 7373 / 7379 / 7026.</b></p> <p>Outside of office hours and at weekends and public holidays contact us on <b>0300 303 8671.</b></p>
<p>Bromley Social Services Adult safeguarding</p>	<p>If you need to contact a social worker outside of office hours please telephone <b>0300 303 8671.</b></p> <p><b>During office hours Call 020 8461 7777</b></p>
<p>NSPCC</p>	<p><u>Help for adults concerned about a child</u> Call us on <u>0808 800 5000</u></p> <p><u>Help for children and young people</u> Call Childline on <u>0800 1111</u></p>
<p>Police For concerns about immediate Safety National Domestic Violence Helpline Action on Elder Abuse Helpline</p>	<p>999</p> <p>0808 2000 247 (Open 24 hours)</p> <p>080 8808 8141</p>
<p>Samaritans Helpline</p>	<p>116 123 (Open 24 hours)</p>

#### Audit

We carry out an annual safeguarding audit.

#### Training

Our safeguarding officer attends safeguarding training as advised by the Diocese

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The current Diocesan Policies and Procedures on safeguarding can be found at:

<http://www.southwark.anglican.org/what/diocesan-policies-procedures>