

Safer Recruitment Update October 2019

News from Thirtyone:eight ...



... new DBS guides

Thirtyone:eight have issued new applicant and identity verifier guides for the online DBS system. Please destroy/delete any paper or electronic copies you have of the old guides and begin to use the new guides with immediate effect. Don't forget too that the DBS issued a revised list of acceptable documents to verify an applicant's identity at the beginning of the year. The new documents are available:

- Revised list of acceptable identity documents [here](#)
- Applicant guide to send to everyone who needs to apply for a DBS check [here](#)
 - Parish Identity Verifier guide to using the online system [here](#)
- Also available in the safer recruitment resources area of our website at cofebirmingham.com/hub/safeguarding/recruitment/

... password security

To improve security and privacy Thirtyone:eight will now require all parish identity verifiers to renew your password every 90 days. Please ensure you are not sharing your login details with anyone else.

... old applications

Applications that haven't been submitted to 31:8 for processing will be automatically deleted from the system after six months – remember to click on submit once you've completed section Y and verified identity.

... checks for PCC members ...

... are often submitted at an incorrect level. PCC members are not engaged in Regulated Activity and you are therefore not entitled to a check of the adult and child barred lists for this role. With immediate effect 31:8 will change any incorrect level applications for PCC members without reference to the parish. If a PCC member has another role(s) which means they *are* engaged in Regulated Activity and you are, therefore, entitled to a check of the barred lists for children or adults you **MUST** explain this clearly in the additional information box in section Y.

... 31:8 will be closed ...

... on Thursday 24th October 2019 for training. Normal service will resume on Friday 25th October.

DBS Price Drop



Yes, you did read the heading correctly! The DBS have dropped the price of an Enhanced DBS check for paid roles to £40 per check from October 2019

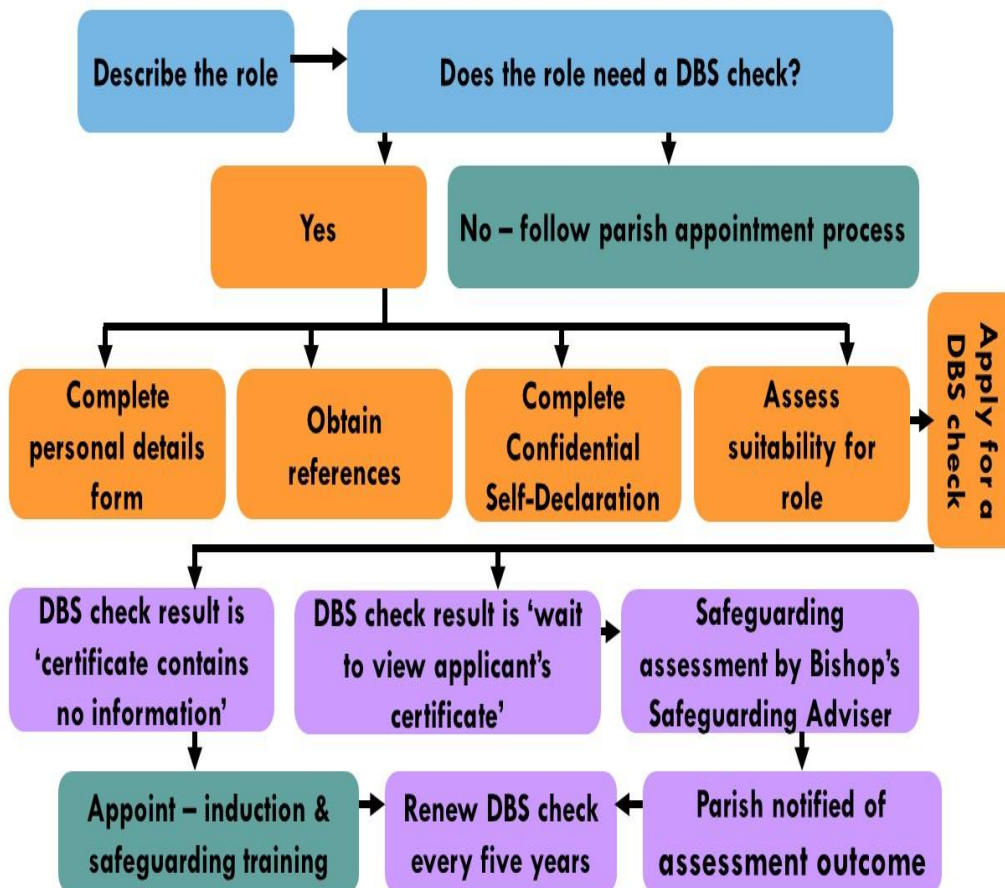
Safer Recruitment Training

If you're a Parish Identity Verifier (or a Vicar, or a Parish Safeguarding Co-ordinator) you are required to complete this online module. If our records show that you haven't done this yet, you'll be receiving a reminder this month to do so as soon as possible. The presentation training is available [here](#) and the online quiz can be completed at <https://www.cognitofirms.com/Cofebirmingham/SaferRecruitmentQuiz> All new Parish Identity Verifiers will be required to complete this as part of their induction.



Safer Recruitment Summary

The eagle eyed amongst you may have noticed a new graphic in the safer recruitment training slides and parish safeguarding handbook. We thought we'd reproduce it here for those of you who haven't seen it yet as a quick reminder of the safer recruitment process.



Don't hesitate to get in touch with either ourselves or the support team at Thirtyone:eight if you have any DBS queries

Steph, Sarah, Peter & Claire

The Church of England – Birmingham, Safeguarding Team