

Disclosure & Barring Service Portability

Portability is the term employed for using a criminal record check obtained in one role, for a new role.

Portability within the Church of England

Anyone applying for a new role within The Church of England – Birmingham where he/she currently works does not require a second criminal record check. His/her current check will be portable provided:

- the result of the criminal record check has been seen and notified to the parish by the Archdeacon
- the criminal record check does not need renewing - i.e. it is less than five years old
- the new role is:
 - With the same “workforce” (i.e. either working with children or working with adults experiencing or at risk of abuse or neglect)
 - Eligible for the same or lower level of criminal record check as the previous role

When will portability not apply within the Church of England?

Portability will not apply and a new criminal record check will **always** be required where:

- A person moving into a role in The Church of England from an external organisation e.g. a volunteer with Scope (the disability charity) wants to volunteer in a church or a youth worker, working in a local authority, applies for a role in the Church; or
- An individual is seeking ordination, Reader or lay ministry training; or
- A person moves to The Church of England – Birmingham from another diocese; or
- A person moves roles to work with a different workforce. For example from working with children to working with adults experiencing, or at risk of abuse or neglect and vice versa ;or
- The level of check required changes to a higher level (e.g. in his / her new role a person is eligible for an enhanced plus barred list check; but in his / her previous role he /she was only eligible for an enhanced check without a check of the barred list).