

Annual Parochial Church Meeting (APCM) and Election of Churchwardens 2023

<i>Time before the APCM</i>	<i>Date</i>	<i>Action</i>
PCC meeting prior to APCM		Agree reports and accounts for submission to APCM Recommend appointment of Independent Examiner or Auditor
29 - 42 days (no fewer than 14 days before commencement of revision)		Exhibit notice of proposed revision of Electoral Roll
15 - 28 days before		Revision of Electoral Roll
At least 14 days before		Publish revised Electoral Roll
Must include at least 2 Sundays before day of meeting		Display notice of APCM
Must include at least 2 Sundays before day of meeting		Display notice of parishioners' meeting if to be held at the same time as the APCM
At least 7 days before		Publish signed financial statements
Prior to APCM		Receive nominations for Deanery Synod membership
Prior to parishioners' meeting		Receive nominations for churchwarden
Not later than 31 May 2023		ANNUAL PAROCHIAL CHURCH MEETING
<i>Time after the APCM</i>	<i>Date</i>	<i>Action</i>
As soon as practicable after the meetings		Display results of churchwardens' elections for 14 days and send notification of these to the relevant Archdeacon's PA Display notice of PCC election results for 14 days Email Result of Elections to Deanery Synod form to Diocesan Secretary by e-mail to elections@elydiocese.org (or by post to Diocesan Offices) AND send to your Deanery Secretary
Within 28 days of APCM		Send copies of annual report and accounts AND one page financial return to Diocesan Offices (scan and email is preferred) to elections@elydiocese.org
Not later than 1 July 2023		Email copy of Church Electoral Roll Certificate to Diocesan Data Officer jackie.williamson@elydiocese.org AND send to your Deanery Secretary