

In the Ely Consistory Court

An Additional Matters Order 2021

In accordance with section 78 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018 (“the Measure”) and Rule 3.4 of the Faculty Jurisdiction Rules 2015 (“the Rules”), the Chancellor, having sought the advice of the Diocesan Advisory Committee makes the following Additional Matters Order in respect of ‘like for like’ glazing repairs to post 1837 windows.

The Chancellor makes the following order effective from 1st June 2021:

1. Subject to the other terms of this Order, an authorised person may undertake glazing repairs on a ‘like for like’ basis to post 1837 windows so long as the authorised person gives details of the works to be undertaken and in sufficient detail for the Archdeacon to be able to assess the proposal.
2. Where the Archdeacon has been notified under paragraph 1 he may:
 - (a) Consent to the proposed work;
 - (b) Require the authorised person to provide more detail as to the proposed works before the Archdeacon decides whether to consent;
 - (c) Notify the authorised person that the proposed works may not be undertaken until he has obtained the advice of the Diocesan Advisory Committee or such of its members or officers as the Archdeacon thinks fit before deciding whether to allow the works and, where necessary consult the Chancellor;
 - (d) Make his consent subject to conditions; or
 - (e) Refuse his consent to the proposed works and state briefly in writing his reason for doing so;
3. If the Archdeacon makes his consent subject to conditions under paragraph 2(d), the authorised person must notify agreement to the conditions.
4. If the Archdeacon refuses his consent under paragraph 2(e) the Archdeacon must inform the authorised person that they may petition the court for a faculty for the works.
5. The Archdeacon must retain a copy of every notice given under paragraph 1 and of any subsequent documentation.
6. The schedule to this Order provides guidance on what may be accepted by the Archdeacons.
7. Interpretation—
 - (a) Any notification of correspondence must be by letter or email, but not by text or any other means.
 - (b) “Authorised person” has the same meaning as provided by Regulation 3.1(5) of the Rules—
 - (i) a person acting on behalf of the minister and churchwardens of the parish concerned (or, if there is no minister, on behalf of the churchwardens);
 - (ii) in relation to a building which is included in the list maintained by the Church Buildings Council under [section 38(1)] of the Measure], the relevant person or body or a person acting on their behalf; or
 - (iii) a person designated by the chancellor in respect of a parish or other place for the purposes of this Part.

Schedule

Matter	Detail
<p>All like for like glazing repairs to post-1837 windows, including full re-leading of leaded windows, with the addition of condensation drip trays, and/or small opening lights for ventilation, where appropriate.</p>	<p>The glazier carrying out the work must be ICON registered, or the specification must be approved by the DAC's specialist glazing adviser. Any replacements for cracked quarries should be carefully matched to surrounding for colour and texture. Where a perfect match is not possible, any alternative must be approved by the DAC's specialist adviser.</p> <p>Any new opening lights must have the support of the QI architect, be small, unobtrusive and not be considered to cause an additional security risk.</p>

Explanatory Note

(This note does not form part of the Order)

The Chancellor of the Diocese of Ely has made the Additional Matters Order 2021 in order to provide a simple method by which churches can undertake simple window repairs without being required to petition for a faculty.

The authorised person will make his, and the Archdeacon's, task easier by providing sufficient information without overloading any application with unnecessary detail. Generally, photographs may assist the Archdeacon.