

Articles of Enquiry 2025

Please complete by:
30 May 2025

Articles of enquiry help us to understand how churches across the diocese are coping with the challenges we face: worshipping God with awe sharing the gospel with hope, protecting the vulnerable with kindness, keeping everyone safe.

* Required

About you

Your information is hugely useful to us. We will use the data you provide to help us improve our care and support. Nothing you enter will be shared in a way that identifies you or your parish, unless you specifically request this.

1. Please confirm that you have read and understood that the answers provided will be used by the relevant diocesan department in accordance with the Privacy Notice (<https://www.elydiocese.org/parish-support/privacy-and-data-protection/privacy-and-data-protection-6458.php>) *

I agree

2. What is your role? *

Churchwarden

Incumbent

PCC member

Other

3. In which deanery is your parish? *

- Bourn
- Cambridge North
- Cambridge South
- Ely
- Fincham & Feltwell
- Fordham & Quy
- Granta
- Huntingdon
- March
- North Stowe
- Shingay
- St Neots
- St Ives
- Wisbech Lynn Marshland
- Yaxley
- Other

4. What is the name of your parish?

5. How many people are on your electoral roll? *

- Less than 50
- 50-99
- 100 or above
- I don't know

Policies & Procedures

This section helps us understand how many parishes have formally adopted policies and procedures, and how these may work in practice. Our aim is NOT to identify struggling parishes, but to help the archdeacons and EDBF better target support and resources.

6. Safeguarding: please tick all those that you have in place *

- Appointed a Parish Safeguarding Officer (not the vicar/ incumbent)
- Safer recruitment and people management for all staff and volunteers
- Up to date Risk assessments for all parish activities
- Up to date safeguarding training for all staff and volunteers
- Safeguarding posters on main notice boards with accurate and legible contact details
- Victim and survivor support and raising concerns posters in toilets and on notice boards
- Signed Safeguarding Policy statement on notice boards
- Hire of premises (incl safeguarding) agreement
- Safer environment Risk Assessments
- None of the above

7. Health & Safety Policies and Procedures: please tick all you have in place *

- Health & Safety Policy
- Health & Safety Risk assessments
- Food storage & handling guidelines
- Food allergen labelling (e.g. contains nuts)
- Hazardous substances guidelines (e.g. safe storage of cleaning products)
- Working at height policy
- Electrical safety
- Lone working policy
- Accident book & First aid box
- Trained First Aider(s)
- Asbestos survey
- None of the above

8. Financial & Governance policies and procedures: please tick all you have in place *

- Financial Controls (who can spend what, when?)
- Legacy policy and information about making a legacy
- Reserves & investments policy (e.g. ethical investment)
- Conflict of interest policy (for PCC members)
- Expenses policy (for staff and volunteers)
- Cash handling and anti-fraud policy
- Internet banking (requiring dual authorisation)
- Cashless giving machine in church
- None of the above

9. GDPR: policies and procedures to maintain privacy - tick all that you have in place *

- Retention of data policy (basic GDPR framework)
- Privacy notice
- Consent form
- Photography and social media policy
- CCTV policy
- IT policy
- None of the above

10. Equal opportunities policies & procedures - tick all your have in place *

- Equality Policy (on website?)
- Recruitment of ex-offenders policy
- Whistleblowing policy and poster
- Accessibility Audit
- Audio loop system
- Large print resources (service sheets, bibles etc)
- Network membership (e.g. Inclusive Church, Through the roof etc)
- Workers trained to support SEND adults & children
- None of the above

11. Behaviour policies - tick all that you have in place *

- PCC Code of Conduct
- Volunteers code of conduct
- Volunteer management policy
- Complaints policy & procedure
- Dealing with bullying & harassment policy
- Violence & aggression policy
- None of the above

12. Building policies & procedures - tick all that you have in place *

- Fire audit and safety plan
- Maintenance plan
- Security plan
- Accessibility statement on website
- Churchyard regulations (local version)
- Tree survey and management plan
- Bell ringing & Tower safety policy
- Prevention of terrorism plan
- Fire extinguishers serviced annually
- None of the above

13. Net Zero & biodiversity policies & procedures - tick all that you have in place

- Churchyard management plan (biodiversity)
- Agreement with local council on biodiversity
- Eco-church registration
- Carbon Net Zero plan
- Greener travel plan
- Biodiversity audit (incl bat survey?)
- Other

14. Employment policies (generally only needed if you employ staff, but may help with volunteers) - tick all that apply

- Written contract
- Staff handbook (incl Code of Conduct)
- Disciplinary policy
- Complaints & grievance policy
- Maternity, paternity, adoption, bereavement leave
- Development, training & study leave
- Right to disconnect (and rest period) policy
- Capability policy
- None of the above

Your satisfaction with the support that you receive from Ely Diocese

We want to improve the speed and usefulness of advice and help you get from our central team. Please help us monitor your current experience of asking for that help, so we can focus on improving.

15. Response times from departments within Ely Diocese - how satisfied are you?

	Very dissatisfied	Somewhat dissatisfied	Neutral	Somewhat satisfied	Very satisfied
Bishop & Bishop's Office	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Archdeacons & office	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diocesan Secretary	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Church Buildings Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mission & Ministry Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Finance Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safeguarding team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registrar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16. Usefulness of responses from departments within Ely Diocese - how satisfied are you?

	Very dissatisfied	Somewhat dissatisfied	Neutral	Somewhat satisfied	Very satisfied
Bishop & office	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Archdeacons & office	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diocesan Secretary	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Church Buildings Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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Finance Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safeguarding Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Education Team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Registrar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

17. How satisfied are you with Ely Diocese regarding the following factors?

	Extremely dissatisfied	Somewhat dissatisfied	Neutral	Somewhat satisfied	Extremely satisfied
Clergy Housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ministry Share requests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support for churchwardens	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support to PCCs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diocesan Website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diocesan communications	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Faculty administration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

18. Beyond the Diocese, from which organisations do you access advice, support and encouragement? (e.g. networks, patrons, conferences)

*Please skip this **section** if you don't know or don't wish to say*

19. Is there any person or team in the diocese that you have received exceptional support from in the last year?

20. Overall, how positive are you about belonging to Ely Diocese?

Extremely unhappy Extremely positive

21. How long have you served in your current role?

- Newly appointed (less than a year)
- 1 - 5 years
- 5-10 years
- 10+ years
- I prefer not to say.
- Other

Further help

Please help us to help you by indicating where you need help

22. What would you like additional help with?

- Support with policies & procedures to keep people safe
- Support with growing your PCC income
- Support with managing your building
- Support with training volunteers for key roles
- Other

23. Is there any more you would like to tell us about how the Diocesan office, Bishop's office or Archdeacon's office could support you further/better?

24. If you would like someone to contact you following this survey, please provide your name, email address or phone number. Thank you.

Thank you!

Thank you so much for taking the time to answer these questions. Your answers will help us understand and change. We aim to provide a report on your feedback to Bishop's Council & Diocesan Synod.

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