



Chaplain - Further Particulars

Girton College wishes to appoint a half-time Chaplain, who is an ordained graduate priest of the Church of England (or a Church in full communion with it), from 1 October 2020 or as soon as possible thereafter. The Chaplain is a bye-fellow of the College and therefore a member of the Senior Combination Room.

There is additionally a half-time vacancy for parochial ministry in the Parishes of Girton and Madingley within the Diocese of Ely. Girton College is in the Parish of Girton and the parish can offer an excellent vicarage, and a supportive team of lay ministers, amongst many other things.

There is the hope and anticipation that one incumbent may be suited to both positions. The pay scales and pension arrangements are aligned. Informal enquiries relating to the College position may be made to the current incumbent, the Revd Dr Malcolm Guite (mq320@cam.ac.uk, 01223 338956). Further particulars for the half-time parochial position at Girton and Madingley are posted here: <https://www.elydiocese.org/about/news-jobs-and-events/job-vacancies/incumbent--girton-and-madingley-and-chaplain-for-girton-college.php>

Applications for the combined positions (two half-time contracts, one with the Diocese and one with the College) should be made on the form available to download from the page link above and submitted to Archdeacon.Cambridge@elydiocese.org. Applicants via this route must ensure that they use the Personal Statement section of the application form to outline their suitability for the role of Chaplain.

Applications that are directed solely to the half-time position of Chaplain at Girton College (that is, where an applicant does not wish to be considered for the associated parochial position) should be made in the form of a CV and covering letter which sets out the applicant's suitability for the role and sent to hr@girton.cam.ac.uk.

The interview date for short-listed candidates who have applied only for the College role has yet to be announced.

Applications close on Friday, 21st February 2020.

Girton College

Girton College was founded as the UK's first residential institution for the degree level instruction and examination of women in the United Kingdom in 1869. It has been mixed since the late 1970s and continues to champion inclusion and diversity on a broad front. There are almost 800 matriculated students, over one third of whom are

graduates, together with a community of around 120 academic Fellows and around 135 operational staff.

The main College buildings stand in more than 50 acres of gardens and grounds two miles north-west of Cambridge city centre on the Huntingdon Road in the Parish of Girton. The majority of undergraduate students are housed here. The remainder, like most of the graduate students who choose to live in, reside at Swirles Court, a purpose-built complex around ten minutes' walk away, on University of Cambridge's North West Cambridge Development at Eddington.

Although the College website is currently being replaced, a flavour of Girton life can be found at <https://www.girton.cam.ac.uk/>, and some insights into the traditions and ethos of the College can be found by browsing the timeline and events archive on Girton's 150th anniversary microsite at <https://girton150.com/>

Chapel Life

Girton's Chapel, designed - like so much of the main site - by Alfred and Paul Waterhouse, was built at the turn of the twentieth century. It opened in 1902, and can seat over 150 people.

The conduct and organisation of Chapel business is the responsibility of the Chapel committee which comprises the Chaplain, a Fellows' representative (usually the Chair), the Director of Chapel Music, the Organ Scholars and the Chapel Wardens. Currently the statute appropriate to the Chapel reads: 'Services in the Chapel shall normally be held in accordance with the practice of the Church of England, but other religious services may also be held there'. The College thereby attaches particular importance to the promotion of an ecumenical atmosphere, and to fostering co-operation and understanding between Christians of diverse backgrounds.

It is also important to the College that the Chapel is open to people of all faiths and of none, and that it is a resource for all members of the College at times of great joy, when tragedy strikes and for certain College events which are not religious services (and over which the Mistress or other College Officers may preside), in particular the annual Ceremony for the Commemoration of Benefactors in October.

Routinely the Chapel calendar includes:

- Choral evensong at 5.30 pm each Sunday in term, which is usually conducted in accordance with the Book of Common Prayer.
- Choral Compline at 9.00 pm on most Tuesdays in term.
- Sung Vespers at 6.45 pm (a 20 minute service) on most Fridays in term.

On Feast days and other special occasions the Sunday service may take the form of a sung Eucharist, sometimes using a setting of the Mass for voices and instruments. There are special services on some of the main Church feast and fast days, and -

importantly - an advent Carol Service (which is open to the Parish as a whole) on the last Sunday of the Michaelmas Term.

Chapel Music

Girton College is distinctive for its musical traditions and is particularly proud of its vibrant mixed voice choir. There are currently three professional 'musicians in residence', two of whom, together with the Girton College Music Society, also support instrumental music (strings and wind) which may from time to time be a resource for Chapel services.

The Chapel choir numbers about 24 students and is extremely active, under the direction of the Director of Chapel Music (Gareth Wilson) and the Director of College Music (Dr Martin Ennis). There are two organ scholars, a variety of instrumental award holders and most students who sing in the choir hold choral awards.

The choir normally sings all three services a week during term, performs regularly in College and in Cambridge, sings in cathedrals around the country and has an annual tour (in recent years to Hong Kong, Canada, Portugal, Israel and Palestine, Singapore and Italy). There is more information about the Chapel choir, its varied activities and its latest recordings here: <https://www.girton.cam.ac.uk/discover-girton/girton-today/music/choir/>

A recent BBC broadcast, *Christmas on the Edge*, recorded at Girton and featuring the Chapel Choir can be accessed here: <https://www.bbc.co.uk/programmes/m000cnbj>

The Role of the Chaplain

We seek to appoint an enthusiastic half-time College Chaplain who will maintain the highest standards of integrity and confidentiality and who, as a bye-fellow, will be fully involved in the life of the College.

The principal duties of the Chaplain of Girton College include:

- The preparation and conduct of a varied and inclusive programme of Worship in the College Chapel, following the Christian calendar.

This includes evensong on a Sunday (5.30 pm), Compline on Tuesday evenings (9.00 pm) and sung Vespers on most Fridays (6.45 pm) in term. It involves special services on some of the main Church feast and fast days, and the conduct, from time to time, of baptisms, weddings, blessings, funerals, memorial services and other services (such as the Service of Thanksgiving on the day of General Admission) in the College Chapel.

The Chaplain plays an important role in maintaining and encouraging the College's thriving choral tradition (see above). They are therefore involved in planning and

publicising the Chapel calendar in conjunction with the Director of Chapel Music in advance of each term, and sending reminders on a regular basis.

The College attaches particular importance to the promotion of a liberal, inclusive ecumenical atmosphere, and the Chaplain is encouraged to work with internal stakeholders, and to look outwards to the University, the Diocese and beyond, to find innovative ways to develop the College's spiritual life

Note that, while formally, it is the Mistress or other Officer who has responsibility in regard to services in the Chapel, in practice, the Chaplain has considerable autonomy to operate within the framework of the College statutes and expectations of the Council.

- Providing pastoral care for the Fellows, students and staff of the College.

Although working as part of an exceptional team supporting the health, welfare and wellbeing of College members, the Chaplain should be available to all members of the College - those of all faiths and of none - who seek their support. This requires the Chaplain to have visible presence and profile in College.

- Participating in the wider religious, social and intellectual life of the College.

It is hoped that the Chaplain will take a broad interest in the life and work of the College. The Chaplain will, with other Fellows from time to time, be invited by the Mistress and Senior Tutor to help host student events. The Chaplain is welcome to attend Fellows' events, including and perhaps especially, the Fellows' research seminars that occur on two or three Tuesday evenings (before dinner) each term. The Chaplain also hosts their own events and activities, such as tea for freshers, after-Compline conversations, discussion groups, and so on. There are opportunities here for both continuity and innovation.

- Oversight of the Chapel Committee, which reports to Council.

The Chaplain is responsible for ensuring that all legal and statutory requirements relating to the running of the Chapel and its services are fulfilled, and for the administration of Chapel affairs. The Chaplain is supported by two volunteer Chapel Wardens, and by the Chapel Committee. Working with the Chapel Committee and the Bursary the Chaplain determines, bids for, and manages the budget for the Chapel, making provision for the care of the fabric as well as the life of the Chapel, and (in liaison with the maintenance department) arranging remedial work where necessary

- Other duties

The Chaplain is a member of the Prevent and Freedom of Speech Committee and may be invited to attend other committees and meetings within the College and University from time to time.

The Chaplain will be required to undertake training designed to minimise occupational risks.

Depending on qualifications and availability, the Chaplain may be invited to contribute to undergraduate teaching or apply for other Offices, for which separate payment would be made. However, this is optional and unlikely to be feasible if the two half posts are held.

There may be other aspects of the life and work of the College that the Chaplain is asked to contribute to, or wishes to innovate, subject to agreement with the Chapel Committee and/or the Mistress and College Council.

Please note: the duties of the Chaplain extend across the calendar year, but cluster during term. Flexibility in assigning a higher proportion of time to College duties in term, and a lower proportion out of term, is therefore essential.

January 2020