

Annual Report

**St Mary's Burwell
St Etheldreda's Reach**



Loving God, Loving People

Prepared for the Annual Parochial Church Meeting, April 2023

INTRODUCTION TO THE PARISH AND TO THE REPORT

Who are we? What has God called us to do?
Loving God, Loving People

Our Mission Statement

As the parish churches of Burwell & Reach we gather as people of all ages seeking to grow together in faith, hope and love, sharing the good news of God's love through:-

- Our prayer and worship
- Our daily lives
- Our service in our communities and in the world
- Our buildings being warm and welcoming centres of prayer and community life

A SUMMARY OF THE LIFE AND WORK OF OUR CHURCHES IN 2022 Prepared for Annual Meeting – April 2023

This Annual Report includes the reports which are required by the rules, and a few others. Please also see our website, which includes an introduction to the different groups and activities in our church community.

For **information** about the parish, visit: <http://www.stmarysburwell.org.uk/>

The **Parish** of Burwell with Reach is in the Deanery of Fordham and Quy and the Archdeaconry of Cambridge in the Diocese of Ely.

The full, formal, **name of the parish** is: The Ecclesiastical Parish of St Mary the Virgin, Burwell with St Etheldreda and the Holy Trinity, Reach.
Registered charity number: 1129567

Correspondence should be addressed to the Vicar, Revd Canon Dr Eleanor Williams:
22 Isaacson Road, Burwell, CB25 0AF Telephone: 01638 741262
email: vicar@stmarysburwell.org.uk

CentrePeace, our parish outreach centre run entirely by volunteers, is at:
38a The Causeway, Burwell, CB25 0DU Telephone: 07542 828801
Opening times 10.00am–12.30pm on Tues, Thurs, Frid, Sat; 2.00pm-4.00pm on Weds, Thurs.

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WHO'S WHO

CLERGY	VICAR	Revd Canon Dr Eleanor Williams	741262
		vicar@stmarysburwell.org.uk	
	ASSOCIATE PRIEST	Revd Paula Spalding	
		Duty days Wednesday, Friday, Sunday	
	PRIESTS IN RETIREMENT	Revd David King	
		Revd Dr Roger Williams	
LAY MINISTERS			
	LICENSED LAY MINISTER	Jo Proctor	
	LAY PASTOR	Sue Evans MBE	
CHURCHWARDENS		Steve Martin	
		Wendy Smith	
CHURCH WARDENS' ASSISTANTS		Tom Elton	
		Caroline Smith	
BELLRINGERS: TOWER CAPTAIN		Dee Smith	
"CENTRE PEACE" MANAGEMENT GROUP		Hazel Williams MBE	
CHURCH ADMINISTRATOR		Pat Chalmers	
"CONTACT" EDITOR		Pat Chalmers	
HOUSE GROUPS - new enquiries		Revd Canon Dr Eleanor Williams,	
MOTHERS UNION		Philip Baker	
PCC SECRETARIES		Val Badcock	
		Janine Stewart	
PCC TREASURER		Terry Chalmers	
PRESERVATION TRUST		Rob Harwood	
PARISH SAFEGUARDING OFFICER		Christine Fleming	
SAFEGUARDING ADMINISTRATOR		Dee Smith	

LETTER FROM THE VICAR

2022 was a year when many things gradually returned to 'normal', after the changes we had to make during the Covid-19 pandemic. It's hard to remember now, but in January, there were still many precautions in place. When national restrictions were lifted, we moved forwards cautiously, but confidently, mindful of those who were more vulnerable, and it really felt like a year of opportunity, with new ways of working and experimenting with new initiatives. However, the challenges and stresses that we had faced took a toll on the health and wellbeing of some of those in leadership positions, leading us to implement some changes in working practice. We continue to reflect on the lessons of the last few years, about humility and vulnerability, and about the need to care for each other, and work in partnership with others, as we see God at work and seek to join in.

February brought news of the invasion of Ukraine, and the devastating impact on that country and its people. It has been a special privilege to welcome Ukrainian visitors from time to time to worship with us, as we have continued to pray together for peace. The far-reaching repercussions of the war have been felt across the world, with increased energy prices and rises in the cost of living, and as 2022 went on, we became involved in various ways of offering support. In May, we joined the local Co-op's Foodshare scheme, to collect food that would otherwise be wasted, which is then distributed to support local families and individuals, and to provide free meals at St Mary's. During the summer, we held Fun Fridays, opening up Refresh Café to older children, ending with a simple sandwich lunch. This has continued each week since then, including older children in school holidays, thanks to the team, including Ena Hendry, Sue Evans, Sue Reynolds, and our head chef, Pauline Miller. The church received financial donations in the winter, specifically to support those struggling with energy bills and with hygiene poverty, and we were able to direct these gifts to those in need, as well as being part of the Burwell Christmas meal scheme, delivering Christmas dinners and food parcels.

It was a great joy to celebrate the Platinum Jubilee of Her Majesty Queen Elizabeth II, and a privilege to host the Jubilee Butterfly Displays, in the church and flowing down from the Tower, made by local crafters, in a wonderful partnership to mark this very special occasion. Later in the year, we were able to offer space for the grieving of our community at the death of the Queen, and we are grateful to Dee Smith and the other bell-ringers, for their very special part in our collective mourning.

Over the year, it was lovely to see more people return to meeting in person, and a joy to have others join us for the first time. Sadly, some familiar faces are no longer with us, as some have died, and others moved away. We miss them, but are thankful for what they have shared with us. Having continued for nearly two years, our Zoom services came to an end in March, with live-streaming to Facebook taking their place, to continue to offer online worship to those unable to meet with us, and for others to take their first steps in finding out about our services. In September, we began Café Church on the first Sunday of the month, which has proved very popular, beginning with refreshments, time to chat and explore the theme with activities and a play area for young ones, then coming together for a short service. We are grateful to David Poulter for continuing to play the organ for part of our service, most weeks, and to other local musicians supporting our worship, especially Simon Ogilvie and the church choir, who came together again for our Carols by Candlelight, with the support of visiting musicians and singers. During the year, services in Reach were held in the Village Hall, as the building work on the church began, and it was great to see each new development. By December, we were able to open the church for a very special funeral, and for our Christmas services, and we are very much looking forward to the church being fully open again. Our grateful thanks to the Reach Development Group, for a lot of hard work behind the scenes: Paula, Pat, Steve, Terry, Wendy.

Now, for some other thank yous: to all who have continued to support the church financially – thank you for your fellowship in the gospel, supporting the mission and ministry of this parish and the wider church. Thanks to those who make the teas and coffees, at our services and cafés. Our pastoral team has been led by Sue Evans, as Lay Pastor, and our thanks go to her for her dedication and commitment to serving and supporting the most vulnerable in our community. Sue has decided to step back from this role, but will continue to be involved in pastoral care. Thank you to Terry Chalmers, our treasurer, for his hard work, dedication and skill. Thank you to all our PCC members, for their support and commitment. Thank you also to Val Badcock and Janine Stewart, for being our cheery PCC secretaries, as they step down after 5 years of faithful work, and to Janine for coordinating Sunday@7 and Village Green Prayers, and to Pat Chalmers, for giving a huge amount of administrative support to us all. Thank you to Wendy Smith, for all the supportive work as vergers and now churchwarden, and to Steve Martin, as churchwarden, for managing many of the building maintenance jobs in St Mary's and the Guildhall. Thank you to Rob Proctor, for all the techy bits involved in our services, and producing our radio programmes for the Churches Together slot on Burwell Radio. Thank you to Jo Proctor, our Licensed Lay Minister for her preaching and teaching, and to all those who lead our bible study and prayer groups. Thank you to Philip Baker, for his monthly reflections in Contact magazine, and for leading the Burwell branch of Mothers' Union, and to Hazel Williams for supporting CentrePeace, and leading the management group. Thank you to Kathy and Simon Ogilvie for prompting us to live more sustainably and work towards becoming Carbon Net Zero. Thank you to Angela Bellis and other members of the PMC team, for helping us complete that process, and continue to build partnerships in the community. Thank you to Caroline Smith and others for helping to maintain the churchyard as a wildlife friendly space, and to Tom Elton, for supporting that work, and other areas behind the scenes, as he steps back from being a Churchwardens' Assistant. Thank you to Christine Fleming, for taking on the role of Parish Safeguarding Officer, and Dee Smith for assisting her with safeguarding administration. And a very big thank you to Revd Paula Spalding, for her personal support for me, and for her creative contributions to the mission and ministry of this parish.

Moving forwards, I am reminded of the words of an old hymn: 'I do not know what lies ahead, the way I cannot see; yet one stands near to be my guide; he'll show the way to me. I know who holds the future, and he'll guide me with his hand.'

May we know the peace of God, that passes all understanding guarding our hearts and minds in Christ Jesus, as we put our trust in him.

Eleanor Williams
Vicar of Burwell with Reach



A Kaleidoscope of Butterflies, June 2022

DIOCESE OF ELY VISION – PEOPLE FULLY ALIVE

ely2025

We pray to be generous and visible people of Jesus Christ

Believing that God calls us to discover together his transforming presence in our lives and in every community, in Jesus Christ we pray:

- To **engage** fully and courageously with the needs of our communities, locally and globally
- To **grow** God's church by finding disciples and nurturing leaders
- To **deepen** our commitment to God through word, worship and prayer

STRATEGY – FIVE LEVERS FOR CHANGE

1. Nurture a confident people of God
2. Develop healthy churches and leaders
3. Serve the community
4. Re-imagine our buildings
5. Target resources to key areas

DIOCESAN STRATEGY PRAYER

We praise and thank you, God of the journey, for all your gifts to us in the past.

We look to you as fellow-traveller and faithful companion on the way ahead.

Shelter and protect us from all harm and anxiety;

give us grace to let go of all that holds us back;

and grant us courage to meet the new life you have promised us

in Jesus Christ our Lord. **Amen.**

REVIEW OF DEVELOPMENT ACTION PLAN 2022

The table below summarises progress towards achieving our aims and more details are given in separate reports elsewhere in this document.

Aim	Objectives	Progress
Continue Partnership of Missional Church process	To prayerfully discern God's priorities for us while participating in the PMC process	Our period of formal engagement with the PMC progress ended during the year, but we continue to find new ways to engage with the community and further our mission.
Progress development and reordering of both church buildings	Move forward with plans for reordering of Reach church and St Mary's	Work on Reach Church started in January and continued throughout the year. Although a few areas still await completion, we were able to use the building for services from mid-December. Everyone is pleased that the changes have fulfilled our aims to modernise the building for the whole community. Work in Burwell consisted of various repairs to the Church, the Guildhall and CentrePeace. A group was formed to consider ways of reducing our energy footprint.
Review resources, support and nurture for all in leadership roles	Monitor workloads, ways of working together and support	Early in 2022, it became apparent that the stresses of recent years had taken its toll on a number of people. Some revision of duties has taken place and a greater discipline in taking adequate time off will hopefully result in a better balance. A few people have come forward to help, but more are needed.

ACHIEVEMENTS AND PERFORMANCE

Our pattern of services in Burwell was restored this year, following the disruption caused by the Covid pandemic and numbers attending have gradually increased. Three regular events which make good use of our refreshment area have also proved popular. The new monthly Café church starts with time for chat, refreshments and craft activities and continues with a short service. The midweek communion service has been developed to include a time for socialising and coffee afterwards and Refresh Café, our weekly group for babies and toddlers with their parents and carers continues to thrive, with more than 50 attending on some occasions.

One of the highlights of the year was the late Queen's Platinum Jubilee. Crafters throughout the village made thousands of butterflies which were hung from the top of the tower as well as festooning the inside of the church. This was a wonderful way for the whole community to come together to create a symbol of peace and hope. Sadly, later in the year, we also marked the Queen's funeral, providing space for people to reflect and pay their respects.

Our partnerships within the community have continued to grow and we are involved in the distribution of excess food from the local supermarket and also with provision of assistance to those in need in these difficult times.

The building project in Reach was in progress throughout the year and services were held in the village hall. We are very pleased with the changes and we look forward to developing the use of the building The Guildhall and CentrePeace both required significant repairs this year, which were all successfully completed.

PARTNERSHIP FOR MISSIONAL CHURCH

Our aim for 2022 was to Focus on Missional Action to help us discern where we should say 'Yes' and what might need a 'No' or 'Not yet.'

In February 2022, we held Balloon Ride events, opportunities for groups to imagine how our churches might look in 5 years' time, what might be happening in the buildings and around them. This helped us to notice common threads such as the churches, churchyard and grounds continuing to be a visible sign in our villages of Burwell and Reach, both buildings and outside spaces being used to develop and deepen relationships with individuals and our communities, the Newmarket Road housing development and the need to plan for engagement with the people who will live there.

We learned about another spiritual practice, 'Announcing the Kingdom', to support us all in noticing where God is at work, flagging that up and telling others about it so that they can recognise it too.

Tasked with choosing a mission vocation statement expressed in one sentence, we agreed that our current strapline 'Loving God, Loving People' was the best representation of us as a whole church community.

As the PMC process drew to a close, we also drafted a 3 - 5 year plan to support and guide us into living out all that we have been learning together, and pray that we will continue to learn as we journey together, engaging the whole community in God's work here in Burwell and Reach.

Rev'd Paula Spalding
Assistant Priest

CHURCHWARDENS' FABRIC REPORT 2022

During the year 2022-23 progress has been made with work on both the church sites in the parish: at Burwell, this has been mainly maintenance tasks and inspections, while the re-ordering work at Reach is nearing completion.

At St Mary's, a quinquennial inspection was carried out in 2022, while that due for Reach has been deferred pending the completion of the re-ordering. St Mary's was found to be in generally good order with only two urgent items, namely a defective downpipe and ivy incursion into the churchyard wall, which have both received attention. A quotation has been obtained from Lodge and Sons for the remaining, relatively minor, works. The glazing works left over from the 2017 inspection are currently under way and are expected to be completed by Easter 2023.

The tower clock has again been repaired following further failures of the automatic winding mechanism: it is currently functioning properly, if somewhat prone to running fast.

The piano at St Mary's has been performing well and a similar model ordered to replace the organ at St Etheldreda's, as part of the re-ordering. Delivery of this instrument is imminent.

The heating system, despite proper routine servicing, again functioned poorly in the autumn of 2022 and as the year drew to a close became ineffective: a pressure cleansing procedure has been undertaken and the system currently appears to be functioning correctly. During the reporting period, a heating planning group has been set up to consider the issues around the current set-up and the church's goal for net-zero by 2030; a recent architects' consultation made it clear that this is a complex matter requiring integration with any long term strategy regarding the utilisation of our estate.

In the churchyard, East Cambridgeshire District Council have been consulted about the soundness of the church yard wall both in terms of ivy incursion and areas where winter weather has caused erosion.

The major repair work at the Guildhall appears to be satisfactory and no further issues have arisen. Further, the clunch and parapet on the toilet block have now been thoroughly repaired and treated with 'shelter coat' to complete the external preservation works. Various minor works inside and redecoration of the toilet area have been undertaken while considering how best to deal with recurrent damp issues. It is right to acknowledge once more the expert advice given by Mr Jeremy Lander in his role as one of the Feoffees and to praise the outstanding cooperation of the contractors in again executing the works on a tight schedule entirely within the constraints of school holidays.

At St Etheldreda's, the reordering is almost complete and services have already restarted while minor finishing work is completed.

As we emerge from the constraints brought about by COVID, we see many of the adjustments, originally borne of the pandemic, continuing to promote new growth in our common life in the church. It is to be hoped that this will continue to bear fruit in years to come. For this we owe a great debt of gratitude to Eleanor for her leadership and inspiration: such progress comes with a substantial workload, the extent of which we might only guess. As a parish we also must thank Paula and Jo for their ministry and support to our Lord's work. From all of us 'Thank you'.

Steve Martin

ECO PLANS

Prayers and sermons at St Mary's each week continue to remind us all to look after God's Creation. I have continued to put a few suggestions on how to 'green' your own life in each issue of Contact, together with a Bible verse to explain why it is so important for Christians to do so.

A small group has begun to discuss ways to reduce the carbon footprint of St Mary's with particular regard to the heating of the building. We have learnt lots about the different ways to heat an ancient and very large building, and have still got some way to go before making a proposal to the PCC.

Kathy Ogilvie (PCC Member)

ST MARY'S CHURCHYARD

This year has mostly been one of consolidation: building on the good practice which gained us the Bronze Churchyard Conservation Award for St Mary's in 2021, to work towards the Silver Award.

Our, originally "Covidtide," practice of using the churchyard for various "trails" has continued to be popular, particularly with families. Additionally, on 3rd June, to coincide with the Platinum Jubilee celebrations, we held a family-orientated Bug Hunt, with the expert help of a local entomologist and all-round "bug enthusiast".

This also coincided with the amazing Community Butterfly Display, hung from the church tower from 30th May onwards. Many thanks to all involved; this symbol of "growth, renewal and new beginnings" really brought the community together, whilst raising money for local causes including St Mary's.

In June, a local expert on East Anglian plants helped us carry out a survey of flowering plants in the churchyard; we combined this with a small group wildflower identification workshop for members of Wild Burwell. Her most exciting discovery was undoubtedly the pyramid orchid!

8 September marked the 295th anniversary of the horrific Burwell Barn Fire. A local family history enthusiast, in conjunction with the Burwell Museum and Churches Together in Burwell, organised a very moving commemoration of the 51 children and 27 adults who died; part of this remembrance ceremony took place by the gravestones in the churchyard.

With regards Reach, once the building work is entirely completed, we will commence implementing the biodiversity plan which was part of the planning application.

Finally, many thanks to all who have contributed to the events in and management of the churchyards. Extra help is always much appreciated: if you would like to spend more time in these tranquil surroundings, please let us know!

Caroline Smith

(Assistant to the Churchwardens with particular responsibility for the churchyard)

ST ETHELDREDA'S CHURCH, REACH

Work began as planned in January 2022 and continued as scheduled throughout the year.

All the building work inside has now been done, and the final protective coat applied to the floor. The servery, toilet and audio-visual system are finished and final coats of paint applied. The candelabra has been returned, complete with its pulley to raise and lower it, and the steps to the front door are in place along with the handrails. The curved, accessible path remains to be completed due to a delay in supply of stone from the quarry.

Delivery of the digital piano is still awaited, and the chairs will arrive in January. The servery will be equipped and final decisions made on the designs of the new altar rail and the plaque to commemorate Maisie Whitehead whose generous bequest has made the re-ordering possible.

We were informed that the church would be useable from early December, if not completely finished. This allowed us to hold a significant funeral there, and also the Christmas services, for which we were extremely grateful. It was great to celebrate Christmas in the church again and we look forward to it being in full use in early spring.

The spring will also bring the opportunity to put the Biodiversity Plan in place with the landscaping of the grounds around the church, and to follow up the plan to register with the Quiet Gardens movement.

There will be a celebratory service later in 2023, all the more fitting as we celebrate 1350 years of Ely Cathedral's foundation.

Rev'd Paula Spalding
Associate Priest
on behalf of the Reach Development Group

FORDHAM AND QUY DEANERY SYNOD

Following Rev'd David Cleugh's departure from the Three Rivers Group at the end of 2021, the new Rural Dean for Fordham and Quy Deanery is Rev'd Canon Dr Eleanor Williams.

Deanery Synod meetings this last year have been taken up with discussions on the Deanery Development Plan.

The Deanery Development Plan is a way we can look to shape the future of our churches over the next few years. Each Church in the Deanery had been asked to focus on a number of topics and to reflect on the things to celebrate (i.e. things that worked well), the things that may have not worked so well and to reflect on future visions for their church over the next 5 years. Topics included: Attendance at Worship, Discipleship, Ministry and Mission, Buildings, Leadership and Governance, Finances and Wider Community.

Two meetings were held:

A Deanery Vision morning – Saturday 9th July@ Wooditton Church in which Kathy Ogilvie spoke and on the 7th September at St. Marys Burwell in which we had two guests: Canon Andrew Read, Director of Education and of Mission and Ministry; Rev'd Peter Leach, Deputy Director of Mission and Ministry.

There were a number of items for discussion at the Deanery Vision Day, one of which included Eco church and churchyard conservation. It was suggested that a Deanery Eco group be set up to support local parishes on their way to Net Zero Carbon and Kathy Ogilvie agreed to organise this.

At the September meeting a summary report from the completed questionnaires was circulated beforehand and questions invited from the floor. There were some common themes that came out of these questionnaires: finding volunteers and aging congregations for example but the immediate challenge for parishes as a whole was the increased costs of heating. Canon Andrew and Rev'd Peter are keen to build relationships with the Churches in the Deanery and work with us on our journey but understood the immediate concerns of heating our buildings over the winter. The next steps were to take away the summary report and the concerns raised and turn them into a format that could be taken to the Diocese for further discussion.

Parish Share was a topic of concern for the outgoing treasurer, David Swanney, and suggested that finances for 2023 will be very hard. David has resigned from the post of Treasurer but agreed to stay on until the end of 2022. A new treasurer is therefore required as soon as possible.

Christine Fleming and Jo Proctor (Deanery Synod Representatives)

CENTREPEACE

CentrePeace trade is gradually improving after the problems following Covid. More people are buying books, not to mention jigsaws and cards and certainly more people are bringing in books for us to sell. We still have visitors coming in for tea, coffee and a chat, although not so many as in the past. It is much better in the warm weather of the summer when we sometimes have quite a gathering at the table outside.

The management group have looked, this year, at other ways of generating sales by having a greater presence on Facebook and by taking our products outside of the shop. We had a stall at the Family Fun Day run by the carnival and also a stand outside of the Co-op before Christmas. We regularly take children's books to Refresh Café in Church.

Although not open as many sessions as in the past, we do not feel that it has made a great difference to our trade. It is important that our volunteers who man the shop have enough to do, as no-one wants to be there for a session with no customers. We have also had some work done on the outside of the front of the shop as well as the gutters. Well overdue!

Thanks go to the volunteers who keep the shop running as well as those who donate as part of their charitable giving. Like everyone else our bills are increasing - but we will always offer you a free cup of tea.

Hazel Williams (Chair of Management Group)

MOTHERS' UNION (MU)

What a difference a year makes! From meeting remotely via Zoom during "the Covid years" we are now enjoying a return to relative normality by meeting in person. Some of the benefits of remote access to meetings have continued however, with those members who have moved away, but who still consider themselves Burwell Branch Members, continuing to join our monthly meetings via Zoom, from far flung corners of the country (although I suppose you cannot describe Yorkshire as a "corner").

We meet monthly, usually on the last Wednesday of the month and generally at Mill Bungalow. Being a Christian organisation, with strong links to the Church of England, our meetings always include a time of prayer and we regularly join with some of the other 4 million members in 84 countries around the world in a "Wave of Prayer" when we all pray together for a nominated region from a Prayer Diary. In this way, any place where we have members is prayed for at some point in the year, annually. One of the aims of the Mothers' Union is to 'support those whose lives have met with adversity'. In this branch and diocese that includes the practical help we give to victims of domestic violence in Refuges, as well as those in hostels and hospitals. We also provide holidays for disadvantaged families as well as gifts for families of prisoners.

This year we have sadly lost a few members through age and from moving away. However, by the time you read this we will have enrolled at least three new members, for which we thank the Lord. Our campaigns around the world depend upon us have the strength of numbers, so enrolments are very important to us. If anyone has even a faint interest in us or our work, I would be pleased to talk with them. Although the name suggests this is an organisation for the ladies, there are a growing number of men joining, because the aims and objectives are widely shared by everybody.

With the return to near-normality, we have put together a full programme of activities for the year which, in addition to prayer and socialising over food, includes visits to and tours of local sites of interest with retail therapy thrown in the mix for good measure. Our meetings are lively, engaging and always good-natured. A wonderful way to spend an afternoon with the added bonus of doing something good for humanity in praise of God.

Philip Baker (Burwell Branch Leader)

ST MARY'S BURWELL BELLRINGERS ANNUAL REPORT

Burwell Bellringers have been very grateful to have a year when we can ring St Mary's Bells without restrictions. We have welcomed ringers from local churches to our practices and other events and a year full of ringing for many occasions has been undertaken.

We rang for seven weddings and for most Sunday services. Ringing the bells during Advent and Christmas is always a pleasure and we rang for all of the services.

We welcomed Gina and Neil Marshal to the band who were able to join us in the Platinum Jubilee ringing in June. It was with much sadness, but an honour to ring for the funeral of Queen Elizabeth II in September. On both occasions the ringers received a certificate and badge and their names were sent to Buckingham Palace as a record of who was ringing.

On Thursday 8th September we rang the bells for the 295th Anniversary of the Burwell Barn Fire. Any ringing for the Barn Fire is always an emotional event, especially as we are ringing the same bells that would have been rung in 1727 in memory of the 78 victims.

The ongoing concerns with the mess from birds nesting on the outside ledges of the belfry, was sorted by the church kindly paying for a local company to remove the debris and clean the belfry, clock chamber and staircase. We are looking into methods to prevent the birds nesting this Spring and hopefully will just need to Hoover up the dead flies that always build up in these areas.

In January we hosted the Ely District ADM, where over 50 ringers came to ring and attend a lovely service led by Paula.

The Burwell ringers have recruited several new members to the band, and we are all looking forward to ringing for the Coronation of King Charles III in May.

May I thank Eleanor and the members of the PCC for their continual support for our ringing of St Mary's bells throughout the year.

Dee F Smith
Tower Captain St Mary's Burwell Bellringers

“VILLAGE GREEN PRAY-ERS”

An ever-growing number of people from several different churches continue to meet every Saturday morning at 9am at the village Coffee Shop now called Village Green! We share in fellowship, support, and prayers within this busy hub of the community.

Increasingly, we have forged links and friendships with other Saturday morning customers, some of whom have links with the church through Refresh Café. The staff team have renamed us the “holy hooligans” particularly after we had a “Hen Morning” one Saturday for Senior Barista Chloe who was married this year. They know that we pray for them as well as many different situations - personal, local, national, and international.

This is an open group, and we would love it if you wanted to come along to be a part of it. All are welcome. This time together sets us up for the day and sometimes even the week ahead. We meet at 9am for about 45 mins - some stay on after we've prayed for a further cuppa and more chat. It would be lovely to see you too.

Janine Stewart

THE PCC SECRETARY'S REPORT

After the previous two years dominated by Covid-19, causing many restrictions and challenges for us all, 2022 has been easier. Whilst some restrictions remained in place and we have come to terms with the fact that some things may have changed permanently, we were at least able to meet in person for all our meetings.

The Annual Meeting took place, as planned, on 24th April 2022, in St. Mary's Church with a Zoom link in order that anyone who wished could take part. 30 people attended in Church and 2 on Zoom. This compared with 16 in Church and 11 on Zoom the previous year. Hopefully this was a sign that things were getting back to normal.

Before the 2022 APCM there were 3 meetings – January, February & March, all in person and NO ZOOM!! Since the APCM, there were 6 PCC meetings in the remainder of 2022 – May, June, July, September, October, November. All meetings were held in accordance with the Church Representation Rules, updated 2022, and were all held on the last Wednesday of the month. There were no meetings, as usual, in August and December. Out of a total of 14 members, there was an average of 11 members at each meeting.

Each meeting followed a similar set pattern beginning with an opening prayer and Dwelling in the Word or Vicar's reflections, apologies for absence, minutes of the previous meeting and matters arising, and the Treasurer's report. Items then varied, including review of recent services & events, and future planning. Then followed reports on the building and fabric of both St Mary's and St Etheldreda's, including the churchyard and Guildhall. Any safeguarding matters were then discussed followed by correspondence and any other business. The meeting closes with everyone sharing The Grace together.

On a personal note, and for various reasons, we have decided to stand down from our role as Joint secretaries after 5 years to hand the baton to someone new.

Val Badcock & Janine Stewart (PCC Secretaries)

ST MARY'S PRESERVATION TRUST
Registered Charity No 277633

Forecast Annual Statement for year ending 31st March 2023

Note: The Trust accounting year ends at 31st March 2023, but this report is prepared on 10th February 2023 to meet the requirements of the date of publishing the Report for the APCM.

Funds in hand at 31 st March 2022	£187,303	(2021 - £183,655)
Receipts in year to date – 10 th February 2023	£ 4,341	(2022 - £1,995)
Made up as follows:		
Gift Aided Income	£1,750	
Wall Safe	£ 26	
Other Income	£2,120	
Interest	£ 445	
Expenditure in year to date	£ 311	(2022 - £0)
Funds in hand at 10 th February 2023	£191,333	(2022 - £185,650)
Forecast Income from 10 th February to 31 st March	£ 1,667	(2022 - £1,454)
Made up as follows:		
Gift Aided Income	£ 350	
Other Income	£ 24	
Interest	£ 768	
Gift Aid Recovered	£ 525	
Forecast Expenditure from 10 th February to 31 st March	£ 20,000	(2022 - £0)
<u>Forecast Funds in hand at 31st March 2023</u>	£173,000	(2022 - £187,104)

Please note that the difference between the forecast year end-balance for 2022 is £199 less than it actually was because I underestimated the income from 10th February to 31st March.

The Preservation Trust has not funded any works on St Mary's during the year to date but anticipates payment for the work on the north aisle windows will come due in this financial year, ie before 31st March 2023.

The purpose of the Trust is to take care of the fabric of the church of St Mary's, so as to relieve the PCC of this financial burden and allowing it to concentrate on serving its Christian purpose in the Community of Burwell and Reach, and beyond. The Trustees are grateful to all who have helped the Trust and assure all who help that their support is greatly appreciated. Anyone reading this who would like to consider adding their support can find out more by contacting us, you would be most welcome.

Honorary Treasurer: Philip Baker

Chairman: Rob Harwood

Report prepared by Philip Baker

TREASURER'S REPORT AND ACCOUNTS

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees' Report and Accounts

For the year ended 31st December 2022

Vicarage Address: The Vicarage
22 Isaacson Road
Burwell
Cambridge
CB25 0AF

Registered Charity Number: 1129567

Independent Examiner: Mr Simon Rogers

Bankers:	Barclays Bank plc	CCLA Investment Management Ltd
	58 High Street Newmarket Suffolk CB8 8NH	CBF Church of England Funds Senator House 85 Queen Victoria Street London EC4V 4ET

The parish church of St Mary the Virgin stands in a prominent position in High Street, Burwell, Cambs, CB25 0HB. It is in the Parish of Burwell with Reach, within the Fordham and Quy Deanery. St Mary's is a very fine Perpendicular building and is Grade 1 listed. It also forms part of a conservation area. St Mary's Church stands on a site previously occupied by an Anglo-Saxon church in a conservation area at the south-western end of the village. It is part of a complex of ancient buildings including (the remains of) Burwell Castle, built by King Stephen in the C12th and itself on the site of a substantial Roman building, adjacent to a spring.

The Church of St Etheldreda and The Holy Trinity, Fair Green, Reach, Cambridgeshire CB25 0JD is a Grade II listed Victorian church. It occupies a prominent position on the east side of the green in the centre of the village, alongside the Village Centre and the village pub. Its Victorian architecture is completely in keeping with the overall ambience of the village.

The parishes of Burwell and Reach were combined in April 2004 to form the benefice of Burwell with Reach.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2022

Structure Governance and Management

The PCC confirm that the annual report and audited accounts comply with the requirements of the Charities Act 2011 and the Charities SORP 2005.

Governing Document

The Parochial Church Council is a corporate body established by the Church of England and the PCC operates under the Parochial Church Council Powers Measure.

Recruitment and Appointment of PCC

The appointment of PCC members is governed by and set out in the Church Representation Rules.

Risk Management

The PCC has carried out a review of the major risks to which the charity is exposed. Where appropriate policies have been established to mitigate the risks the charity faces. These policies are periodically reviewed to ensure they continue to meet the needs of the charity.

Organisational Structure

In order to carry out its aims and objectives, the PCC sets up sub-committees, which may include other church members. Among these are groups to manage the church shop and the Guildhall.

Related Parties

St Mary's Preservation Trust

The Preservation Trust is an independent charity, set up by the PCC in 1979 with the sole responsibility of conserving the fabric of the building of the church for the benefit of future generations. It is non-denominational and draws funds from both regular supporters and grant-making bodies.

Feoffees

Burwell Church Lands Charity dates back to the 16th century when land was donated for the benefit of the Poor and the maintenance of the Parish Church. It now makes modest grants to assist children and young people living in Burwell to pursue their educational needs, and supports the upkeep of the Guildhall and grants the Church use of the building.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2022

Objectives and Aims

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement, Achievements and Performance

Our mission statement and the achievements and performance of the parish this year may be found elsewhere in this document.

Financial Review

Unrestricted incoming resources were lower than last year at £107,934. The bulk of this income derives from the generous giving of Church members, but last year also benefited from a substantial legacy. Resources expended of £103,277 showed reductions from pre Covid levels, partly due to less use of Church buildings, but were affected by heavy expenditure on repairs to the Guildhall and CentrePeace shop. The PCC policy of making charitable grants of ten per cent of unrestricted income was maintained, and £7,235 was transferred to the restricted Mission Giving fund to support this. Both our Churches benefited from £600 heating Grant from the Diocese. The net deficit on unrestricted funds was £2,578 compared to the previous year's surplus of £3,941. Unrestricted reserves stood at £113,208 at the end of the year.

Restricted funds recorded total incoming resources including transfers of £12,738. Expenditures on the Reach re-ordering project which continued throughout the year totalled £357,127. Full advantage is being taken of the VAT recovery available from the Listed Places of Worship Grant Scheme. Mission giving grants were £8,562. Due to the uncertain economic situation, significant investment losses were recorded of £66,586 resulting in closing restricted reserves of £677,389.

Work on St Etheldreda's was not quite finished at the end of the year, but the Church has been used for several services, already demonstrating the large benefits of a warm and well insulated building together with new kitchen and toilet facilities all made possible by the funds provided from the generous Whitehead legacy.

In summary, although reserves are strong, it is becoming a challenge to maintain Church income at a level that does not deplete these reserves year on year. This is particularly so now that energy costs are set to rise hugely in 2023 as we move out of low fixed price contracts to today's inflated price levels.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2022

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from restricted fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

Investment Policy

The PCC reserves and endowment funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2022 unrestricted cash reserves were approximately £113,000, with annual unrestricted expenditure of £104,000.

Approved at the Parochial Church Council Meeting on 22nd March 2023

Revd Canon Dr Eleanor Williams
(Vicar)

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Independent Examiner's Report on the Accounts

Responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

This report on the accounts of the PCC for the year ended 31 December 2022 is in respect of an examination carried out under section 145 of the Charities Act 2011, following procedures laid down in the General Directions given by the Charity Commission. The report will state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- b) to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mr Simon Rogers

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	72,256	—	3,950	76,205	73,882
Activities for generating funds	1,647	—	—	1,647	645
Investment income	16,118	—	451	16,570	13,208
Other voluntary income	98	—	1,102	1,200	15,718
Incoming resources from charitable activities	17,684	—	—	17,684	12,716
Other incoming resources	131	—	—	131	2,051
Total income	107,934	—	5,503	113,437	118,220
Resources used					
Grants	625	—	8,562	9,187	7,560
Charitable activities	100,448	—	357,127	457,575	137,114
Charitable activities - support costs	2,179	—	—	2,179	1,214
Governance costs	—	—	—	—	—
Costs of generating funds	26	—	102	128	84
Total expenditure	103,277	—	365,791	469,068	145,972
Gains / losses on investment assets	—	—	(66,586)	(66,586)	109,104
Net income / (expenditure) resources before transfer	4,657	—	(426,874)	(422,217)	81,352
Transfers					
Gross transfers between funds - in	25,000	—	7,235	32,235	24,100
Gross transfers between funds - out	(32,235)	—	—	(32,235)	(24,100)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(2,578)	—	(419,639)	(422,217)	81,352
Total funds brought forward	115,786	—	1,097,028	1,212,814	1,131,462
Total funds carried forward	113,208	—	677,289	790,597	1,212,814
Represented by					
Unrestricted					
General fund	53,622	—	—	53,622	46,808
Reach Legacy Fund	34,081	—	—	34,081	32,076
Designated					
Capital Expenditure Fund	25,505	—	—	25,505	36,902
Restricted					
Agency collection	—	—	—	—	—
Bridgeman Trust Fund	—	—	1,322	1,322	1,499
Building Work Fund	—	—	47,084	47,084	43,677
Burwell Sunday School Fund	—	—	3,757	3,757	3,757
Capital Expenditure Fund	—	—	—	—	—
Mission Giving Fund	—	—	—	—	500
Reach Legacy Fund	—	—	333,047	333,047	717,332
St Andrew's Church Fund	—	—	289,260	289,260	327,853
Youth Work and Sunday School F	—	—	2,920	2,920	2,411

Balance sheet

Description	This year	Last year
Fixed assets		
Audio visual equipment	520	780
Kitchen equipment	360	480
Reach Legacy Acc	—	134,843
Reach Legacy Inc	162,599	184,293
St Andrew's mission church	289,260	327,853
Bridgeman trust	1,322	1,499
Burwell Sunday school	3,757	3,757
Total Fixed assets	457,817	653,505
Current assets		
Barclays current account	111,788	24,575
Barclays deposit account	22,619	12,598
CBF deposit account	143,728	467,630
Barclays current account - Bldg	17,170	14,102
Floats	260	260
CBF deposit account - Bldg	29,789	29,403
Gift aid tax recoverable	3,616	2,707
Stock - CentrePeace	200	200
Accounts Receivable	5,656	8,888
Total Current assets	334,826	560,363
Liabilities		
Post Box Account	—	—
Agency collections	—	—
Accounts Payable	2,047	1,054
Total Liabilities	2,047	1,054
Net Asset surplus(deficit)	790,597	1,212,814
Reserves		
Excess / (deficit) to date	(355,632)	(27,752)
Starting balances	1,212,814	1,131,462
Gains/(losses) on investment assets	(66,586)	109,104
Total Reserves	790,597	1,212,814
Represented by funds		
Unrestricted	87,703	78,884
Designated	25,505	36,902
Restricted	677,389	1,097,028
Endowment	—	—
Total	790,597	1,212,814

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>	
				<u>This year</u>	<u>Last year</u>
INCOME					
Incoming resources from generated funds - Voluntary income					
Bank giving – Bldg.	—	—	2,570	2,570	2,880
Bank giving	40,412	—	—	40,412	41,408
Envelope giving	4,433	—	—	4,433	4,508
Other planned giving	1,110	—	—	1,110	3,627
Plate collections	3,049	—	827	3,876	1,564
Gift aid tax recoverable – Bldg.	—	—	553	553	630
Gift aid tax recoverable	11,853	—	—	11,853	11,197
Wedding Funeral collections	170	—	—	170	10
Gift day donations	3,530	—	—	3,530	—
Donations	7,700	—	—	7,700	8,057
Total	72,256	—	3,950	76,205	73,882
Incoming resources from generated funds - Activities for generating funds					
Other fund-raising events	1,647	—	—	1,647	645
Total	1,647	—	—	1,647	645
Incoming resources from generated funds - Investment income					
Dividends	4,836	8,603	—	13,439	12,997
Dividends - Sunday School	—	—	64	64	42
Bank deposit interest – Bldg.	—	—	387	387	15
Bank deposit interest	2,680	—	—	2,680	153
Total	7,515	8,603	451	16,570	13,208
Incoming resources from generated funds - Other voluntary income					
Youth work and outreach income	—	—	1,102	1,102	145
Appeals	—	—	—	—	—
Legacies – Bldg.	—	—	—	—	—
Legacies	—	—	—	—	15,500
Wall safe	98	—	—	98	73
Total	98	—	1,102	1,200	15,718
Incoming resources from charitable activities					
CentrePeace takings	3,214	—	—	3,214	985
Guildhall lettings	8,057	—	—	8,057	7,221
Wedding Funeral fees	6,414	—	—	6,414	4,510
Total	17,684	—	—	17,684	12,716
Other incoming resources					
Other income	131	—	—	131	2,051
Total	131	—	—	131	2,051
<hr/>					
INCOME TOTAL	99,331	8,603	5,503	113,437	118,220

EXPENDITURE

Grants

Overseas missions	—	—	1,500	1,500	1,200
Overseas relief agencies	—	—	2,055	2,055	1,850
Home missions and Societies	120	—	5,007	5,127	4,510
Social Support	505	—	—	505	—
Total	625	—	8,562	9,187	7,560

Charitable activities

Ministry Share	58,021	—	—	58,021	59,112
Clergy expenses	2,184	—	—	2,184	1,566
Vergar and services costs	917	—	—	917	946
Choir and organ costs	1,213	—	—	1,213	1,575
Electricity	2,635	—	—	2,635	2,014
Electricity - CentrePeace	715	—	—	715	153
Electricity - Guildhall	1,811	—	—	1,811	574
Fuel oil and gas	1,035	—	—	1,035	613
Gas - Guildhall	1,605	—	—	1,605	1,320
Water - CentrePeace	178	—	—	178	158
Water - Guildhall	426	—	—	426	514
Rent - CentrePeace	4,160	—	—	4,160	4,160
General rates - CentrePeace	163	—	—	163	61
Insurance	4,941	—	—	4,941	4,903
Insurance - Guildhall	900	—	—	900	888
Maintenance and cleaning	3,366	—	—	3,366	3,134
Maintenance - CentrePeace	4,395	—	—	4,395	36
Cleaning - Guildhall	922	—	—	922	324
Repairs and renewals	3,158	—	—	3,158	4,336
Maintenance - Guildhall	5,270	—	—	5,270	12,872
Reach Church Re-ordering	—	—	356,470	356,470	34,897
Depreciation	380	—	—	380	655
Teaching materials	—	—	—	—	104
Youth Work and outreach	—	—	657	657	320
Stock purchases - CentrePeace	151	—	—	151	303
Miscellaneous expenses	1,445	—	—	1,445	1,564
Sundry expenses – CentrePeace	36	—	—	36	—
Sundry Expenses – Guildhall	420	—	—	420	—
Total	100,448	—	357,127	457,575	137,114

Charitable activities - Charitable activities - support costs

Printing and stationery	1,567	—	—	1,567	1,100
Books and publications	612	—	—	612	114
Total	2,179	—	—	2,179	1,214

Costs of generating funds

Costs of fund raising events	26	—	—	26	—
Other costs – Bldg	—	—	85	85	84
Other fund raising costs	—	—	17	17	—
Total	26	—	102	128	84

EXPENDITURE TOTAL	103,277	—	365,791	469,068	145,972
GRAND TOTAL	(3,946)	8,603	(360,288)	(355,632)	(27,752)

REFERENCE SECTION

Mission Giving 2022

The PCC agreed to continue our usual practice of donating 10% of voluntary income to charity this year. Using the forecast combined incomes of St Mary's and Etheldreda's for our calculation, this made the total sum to be donated this year £8,080.

Charity	Comment	Donation
Bible Society	Includes Bible Sunday donation	500
Christian Aid	Harvest donation	225
Ely Foodbank	Previously supported	350
Burwell Print Centre	Previously supported	300
Parish Nursing Ministries	Annual donation	350
Ridley Hall	Now annual donation	400
Christian Aid	Annual donation	1000
Eastern Region Ministry Course	Regular donation	450
Livability (formerly Shaftsbury Society)	Regular donation	500
Church of England Pension Board	Regular donation	350
Westcott House	Now annual donation	400
Church Mission Society	Previously supported	500
Yeldall Christian Centres	Previously supported	300
EACH	Previously supported	300
Embrace the Middle East	Now regularly supported	400
SGM Lifewords	Now regularly supported	500
Smile Train	Previously supported	300
Newmarket Open Door	Previously supported	350
BRF Messy Church	Now regularly supported	185
Cambs, Beds and Northants Wildlife Trust	Previously supported	300
Prospects Trust	Local Donation	120
Total		£ 8,080

Prepared by T. Chalmers

STATISTICS

The format of the statistics requested by the Church of England returned to normal this year, following the disruption of recent years. The average Sunday attendance was 57, gradually increasing through the year as most of the people coming before Covid returned and a number of new people joined. On average, about 7 people continue to engage with services via Facebook each week and another 6 or 7 people receive regular communion at home.

The number attending mid-week has markedly increased this year, with about 12 coming to Holy Communion on Wednesdays and about 30 coming to Refresh Café on Fridays, a number which can increase to over 50 on occasions. Attendance at Easter, Advent and Christmas was better than last year, with 69 people attending at Easter and a total of 240 people attending a service on Christmas Eve or Christmas Day.

There were 11 baptisms, 8 weddings and 21 funerals in Church, plus another 10 funerals at the crematorium.

The Church Worshipping Community, which is the total number of people who regularly attend any of our Services or Fresh Expressions, was 156. In total, 23 people joined our regular congregations and 38 left, of whom 7 died.

The number on the Electoral Roll in 2022 was 112, ie 110 in Burwell and 2 in Reach. Names from the Electoral roll are no longer included in this Annual Report in order to comply with Data Protection Regulations.

SAFEGUARDING REPORT

As you know I was given the job of Safeguarding Officer last year, which has been a quick learning curve for me.

Luckily for me the job has been split into two and Dee Smith is the DBS Officer.

It is very important that all training is kept up to date and you will all know that I have contacted you in this regard where required.

Dee Smith has trialled a Group Section Training Course for members of the Bell Ringers, who needed the Basic Training Course. She will be taking another one for people who help out at Centre Peace who need to do the retraining - it is every 3 years, which will be a great help.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Safer Recruitment and DBS checks have continued to be done as required. No safeguarding concerns have been raised during the year.

Christine Fleming
(Parish Safeguarding Officer)

PCC MEMBERSHIP 2022/23

Ex-Officio:

Vicar	Revd Canon Dr Eleanor Williams
Associate Priest	Revd Paula Spalding
Churchwardens	Stephen Martin (<i>1st elected 2018 1 year term max 6 years</i>) Wendy Smith (<i>1st elected 2022 1 year term max 6 years</i>)
Licensed Lay Minister	Joanna Proctor
Deanery Synod Representatives	Joanna Proctor (<i>Elected 2020 for 3 years</i>) Christine Fleming (<i>Elected 2021 for 3 years</i>)

Total ex-officio – 6

Elected Members:

2020	Tom Elton Caroline Smith Sally Swann	<i>Churchwarden's Assistant</i> <i>Churchwarden's Assistant</i>
2021	Valerie Badcock Janine Stewart Kathy Ogilvie Simon Ogilvie	<i>Joint Secretary</i> <i>Joint Secretary</i>
2022	Rob Proctor	

Total elected – 8 (maximum 12, retiring on rotation 2)

TOTAL OF 14 EX-OFFICIO and ELECTED MEMBERS.

STANDING COMMITTEE:

Vicar (chair)	Revd Canon Dr Eleanor Williams
Secretary	Janine Stewart or Val Badcock
Churchwardens	Two Churchwardens (if possible) or one Churchwarden and one Churchwardens' Assistant.
Treasurer	Terry Chalmers
PCC member	(<i>any 1 elected member</i>)

Total of 6 members

ANNUAL MEETING 2022

MINUTES FOR ANNUAL PAROCHIAL CHURCH MEETINGS held on SUNDAY 24 APRIL 2022 at 11.30AM in ST MARY'S CHURCH, BURWELL and via Zoom video conferencing (for those unable to attend in person)

The full Annual Report document had been distributed two weeks before the meeting, comprising all reports mentioned below.

The Vicar welcomed attendees both in Church and on Zoom, opening the meeting in prayer.

There were 14 PCC members in church: and 1 on Zoom.

There were 16 congregation attendees in church and 1 attendee on Zoom.

Total 30 in church and 2 via Zoom, totalling 32 attendees.

Present in church: Val Badcock, Brenda Bellward, Ann Briggs, Lorraine Carlton, Pat Chalmers, Terry Chalmers, Tom Elton, Christine Fleming, Mary Hammond, Vivien Honeyborne-Martin, Dawn Hurrell, Ken Hurrell, Ysanne Leadon, Myrna Leech, Tina Lewis, Kathy Ogilvie, Steve Martin, Nicola Martin (Osborn), Roger Osborn, Avril Plume, Joanna Proctor, Sue Reynolds, Caroline Smith, Dee Smith, Wendy Smith, Paula Spalding, Janine Stewart, Sally Swann, Eleanor Williams, Sarah Wingate

Present on Zoom: Philip Baker, Rob Proctor

Apologies for absence received from:

Simon Ogilvie, Sue Evans, Angela Bellis, Hazel Williams

MEETING OF PARISHIONERS – MINUTES

- 1 The Minutes of last Meeting of Parishioners (19 May 2021) as printed in the Annual Report were approved and signed as an accurate record.
Proposed: J Proctor Seconded: V Badcock
The minutes were accepted unanimously by those in attendance in church and on Zoom.

- 2 Election of Church Wardens

Churchwardens

Stephen Martin Proposed: W Smith Seconded: M Leach

Wendy Smith Proposed: S Martin Seconded: V Badcock

There being no other nominations the candidates were declared elected unopposed.

Election of Churchwardens' Assistants to follow at inaugural meeting of PCC.

The meeting of parishioners closed at 11.27am

ANNUAL PAROCHIAL CHURCH MEETING – MINUTES

- 1 The minutes of the last Annual Parochial Church Meeting (19 May 2021) as printed in the Annual Report p28 were accepted, approved and signed as an accurate record.
Proposed: J Proctor Seconded: C Smith
The minutes were accepted unanimously by those in attendance in church and on Zoom.

2 Elections to the Parochial Church Council

The following member was proposed and seconded:

Robin Proctor Proposed: S Evans Seconded: S Rogers

There being no other nominations the member was declared elected unopposed.

3 Electoral Roll Officer's Report

The number on the Electoral Roll at last year's Annual Parochial Church meeting was 2 for St Etheldreda's and 114 for St Mary's. Sadly, two of those who were on the roll for St Mary's have died. Eight members have moved away or left the congregation.

Following the recent revision, six names have been added for St Mary's.

The final published Roll as at 8 April 2022 was 2 for St Etheldreda's and 110 for St Mary's.

4 PCC Secretary's Report

J Stewart confirmed that all the factual information required to be reported at the APCM was reported in the Annual Report Document for the meeting. Questions were invited but none received. The Vicar expressed her thanks to the PCC secretaries.

5 PCC Treasurer's Report and Adoption of Accounts

The Treasurer delivered the Finance Report to APCM and expressed his thanks for the very generous financial support given by the PCC and all church members. He added that PCC reserves also maintained their strong position, but with inflated costs likely in the coming year, 2022 would be financially challenging if income remains static. Additional fundraising may therefore be needed later in the year.

The PCC accounts for 2021 are set out in the Annual Report; these along with the reports and charity information are provided in the full Trustees' report as is required. These duly examined accounts were signed following approval at the March PCC meeting.

The Treasurer invited questions after which he asked that the meeting adopt the accounts.

Proposed: S Martin

Seconded: S Swann

The Accounts were adopted unanimously by those in attendance and on Zoom.

Appointment of Independent Examiner

The treasurer expressed his thanks on behalf of the APCM to S Rogers for completing the 2021 examination of accounts; S Rogers has expressed his willingness to continue and therefore the Treasurer proposed his re-appointment as Independent Examiner.

Proposed: K Hurrell

Seconded: D Hurrell

This appointment was unanimously accepted by those in attendance and on Zoom.

Grateful thanks were expressed to both the Treasurer and the Independent Examiner.

6 Church Warden's Fabric Report

The Church Warden's Report was detailed in the distributed Annual Report, Questions were invited. S Martin expressed thanks on behalf of the congregation to the Clergy, in what had been a particularly difficult and challenging year.

The Vicar expressed grateful thanks on behalf of the congregation to the Church Warden, for all his "behind the scenes" work.

7 **Deanery Synod Report**

J Proctor advised that the information from the Deanery Synod was shown in the Annual Report.

Thanks were expressed to C Fleming and J Proctor as Deanery Synod representatives.

8 **Vicar's Report**

The Vicar's letter is in the Annual Report document, along with reports of the activities of the parish, however she wanted to draw out two things. Looking back on 2021, at times we have felt weak and tired, and have learned much about humility and vulnerability, but we have also grown in our understanding and experience of partnership with others in our community, and about experimenting, particularly through the PMC process. Familiar faces have gone, as some have died, and others have moved away, and in many ways, we have changed significantly over the last two years. But we know that God is faithful, and his grace is sufficient, and so we move on in hope, in faith, and in love.

Particular thanks were expressed to S Martin, W Smith, P Chalmers, the Bell ringers, flower arrangers, P Spalding, J Proctor and R Proctor on technical side.

M Leach was thanked for her services as Church Warden's assistant and various other roles, including Verger and a small gift was given.

T Chalmers retired from the PCC and he was duly thanked for his services to the PCC and a small gift was given. He remains in the role of treasurer.

9 **Safeguarding Statement**

N Martin has been the Parish Safeguarding Officer for 4 years. The role has expanded hugely during this time and it is now proposed that the role be split into two. NM expressed huge thanks to P Chalmers for all her assistance and work in this area.

NM reported that "The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults)."

Safer Recruitment and DBS checks have continued to be done as required, complying with Covid-19 precautions. No safeguarding concerns have been raised during the year.

C Fleming has offered to be Parish Safeguarding Officer and D Smith has offered to be Safeguarding Administrative Officer. These two Officers were duly proposed and seconded.

Proposed: M Leech

Seconded: C Smith

Both were declared elected unopposed in Church and on Zoom.

Grateful thanks were expressed to the Parish Safeguarding Officer for all her work, and a small gift was given.

10 **Any other matters of parochial or general church interest**

Partnership for Missional Church Process and Deanery Developmental Planning continue.

No further comments or matters were raised.

11 **Closing prayers of thanks were led by the Vicar and attendees shared the grace together.**

The meeting finished at 11.50.