



Request for use of Slateford Longstone Church premises

<i>Contact Name:</i>	
<i>Organisation (if applicable):</i>	
<i>Day(s) of use:</i>	
<i>Time of use:</i>	
<i>Rooms required (Activities hall/Meeting room /Church/Kitchen):</i>	
<i>Address of contact:</i>	
<i>Telephone of contact:</i>	
<i>Email of contact:</i>	
<i>Public Liability Insurance Details (if applicable):</i>	

Signed.....Date.....

Records are kept secure and can only be accessed by the Hall Lets convenor. No information will be disclosed to any other party unless Slateford Longstone church is legally obliged to do so. At the end of your hall let contract, all records will be safely disposed of, after a reasonable period.

Note.

- **We do not allow use of inflatables within the Church halls or grounds eg. Bouncy castles**

Return completed forms via email to grant.angie@btinternet.com (lets will be authorised by the Property Team).