



All Saints New Haw PCC policy statement for:

Safe recruiting and working with children or pastorally vulnerable adults

Date: 22nd January 2018

In accordance with the Guildford Diocese safeguarding policy (2017), which is based on the Church of England 'Promoting a safer Church' policy adopted by the house of Bishops in May 2017, we (the PCC) are committed to implementing the following recommendations :

New appointments will require:-

- Application forms to be filled out by those who will be session leaders **or** volunteering regularly (ie more than once a month).
- Role description & code of conduct agreed and signed by every volunteer
- DBS & completed declaration form where necessary

Existing volunteers will be required to :-

- Agree to and sign a role description and code of conduct for their volunteer position

This commitment applies to each of the following roles within the church :-

- Childrens/youth leaders and volunteers
- Hearing Champions
- Approved pastoral visitors
- Healing/prayer ministry volunteers
- Volunteer drivers

The two documents attached are templates of the application form and the volunteer agreement/role description/code of conduct.

Ministry leaders will be accountable for ensuring forms are completed and filed. The safeguarding officer will check the paperwork termly and report back to the PCC in March as part of their annual safeguarding report.

