Volunteer Agreement

Volunteers are an important and valued part of the Church. We hope you enjoy volunteering with us and become a full part of our team.

This Volunteer Agreement describes the arrangement between All Saints Church, New Haw and _____ (Name of Volunteer).
We wish to assure you of our appreciation of your volunteering with us and hope you find your experience with us enjoyable and rewarding.

Role

Your voluntary position is:_____ and starts on_____(date).

Your ministry leader is _____

We have attached a role description to help clarify the work we are asking you to undertake. We will provide you with any training you need to fulfil your role, and ensure that your ministry leader meets with you regularly to discuss your volunteering and any concerns or problems.

Duration
It is hoped that after an initial trial period of 3 months, that volunteers will be willing to commit to their role for a period of 2 years. After this we will review with you whether you wish to continue.

Insurance
We provide adequate insurance cover for volunteers whilst they are undertaking voluntary work approved and authorised by us.

Code of Conduct
We expect all our volunteers to :

- Complete a Confidential Declaration Form and DBS Application where necessary.
- Work reliably, to the best of your ability, adhering to the requirements of the role and the guidance of your ministry leader.
- Give as much warning as possible if you are unable to work when expected.
- Always place the well-being and safety of those in your care first.
  - Read and understand the Diocesan Safeguarding Procedures and adhere to them at all times (Available on www.cofeguildford.org.uk).
  - Attend relevant diocesan safeguarding training when offered.
  - Discuss any concerns about children, young people and/or vulnerable adults with the Parish Safeguarding Representative and/or the Incumbent.

Signed: _____(Volunteer) Date _____

Signed _____ (Ministry Leader) Date _____

Signed: _____ (Incumbent) Date: _____

This agreement is in honour only and is not intended to be a legally binding contract of employment.