

Conference & Events



DESTINY CENTRE Hire Booklet

Destiny Centre
395 Norton Road
Norton
Stockton-on-Tees
TS20 2QQ

Tel: 01642 559797
www.thedestinychurch.co.uk



.... *catering for your every need*

Welcome

Welcome to the Destiny Centre's Conference and Events services.

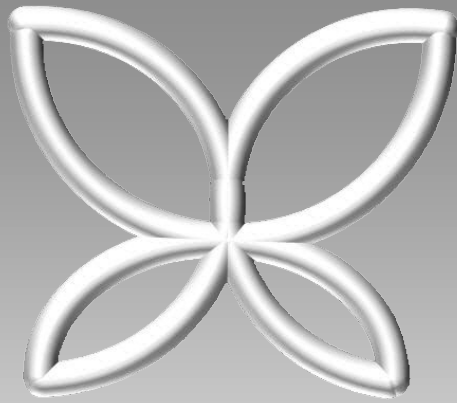
Our team has been carefully selected to give outstanding service.

They are professional and will work closely with you to ensure that your use of our facility meets your expectations.

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Destiny Centre

Committed to Excellence

The Destiny Centre is suitable for a wide range of events, such as:

- Large conferences (up to 300 delegates)
- Small conferences
- Business presentations
- Seminars
- Board meetings etc.

Car Parking: There is on-site parking for up to 30 vehicles at the rear of the premises in our secure car park, as well as off-street parking nearby. A bicycle rack is also available at the rear of the premises.

Public Transport: A frequent bus service stops outside the building; serving Hartlepool, Billingham, Stockton & Middlesbrough.

Reception: We can assist with delegate registration (hand out badges etc.) if required. Should you prefer your own staff to register your delegates/attendees, then we can make arrangements to accommodate this.

The Statement

Our aim at the Destiny Centre is to provide you with an excellent service.

Our staff are committed to providing a friendly, helpful service and will co-operate with you to ensure that your requirements are met.

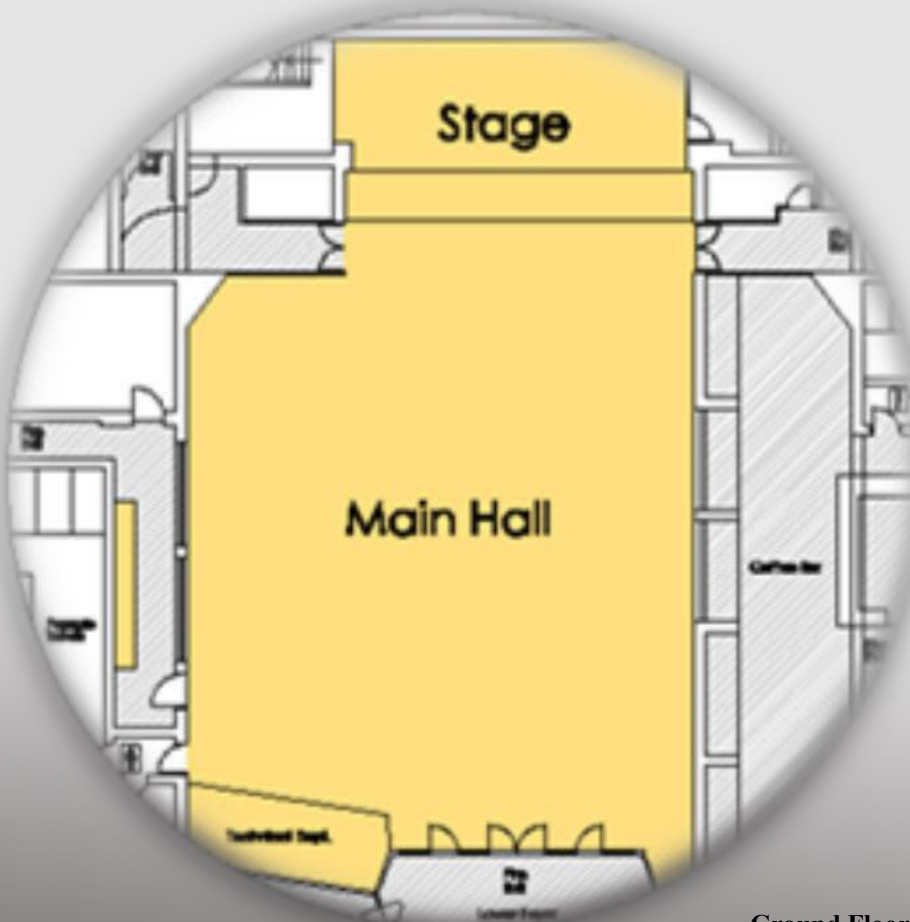


Main Hall



The Main Hall is a spacious 325 sqm and can accommodate up to 300 people theatre style or 120 seated at tables.

The hall has built-in PowerPoint facilities, plus if needed you can hire one of our technicians: see page 12 for the current hourly rate.



Ground Floor

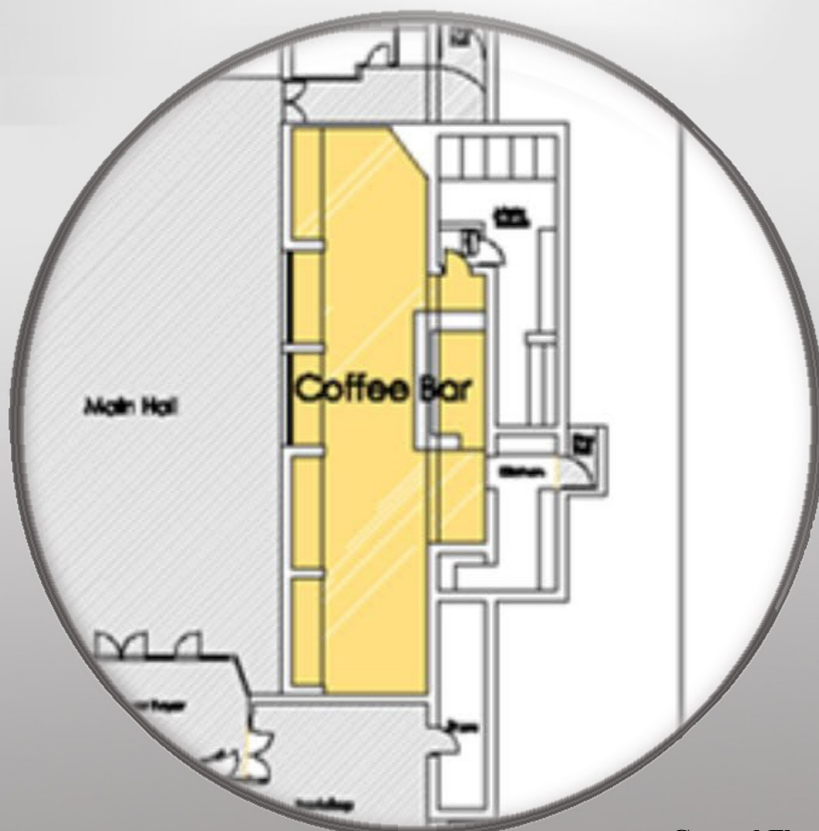


Coffee Bar



The Coffee Bar is a little over 90sqm in size and can comfortably seat up to 50 people.

It can be set out to facilitate an informal style for discussion groups around tables, or can be used as a breakout room for the larger conference in the main hall.



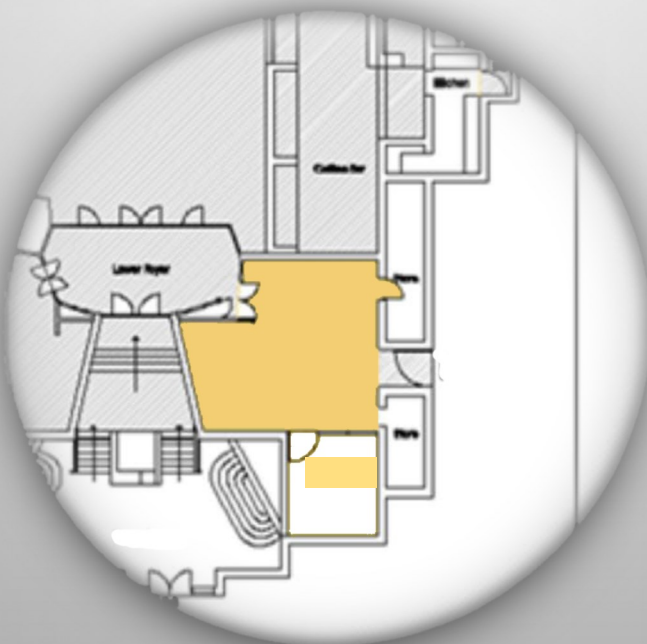
Ground Floor

Red Room



The Red Room is a cosy 50sqm conference room suitable for groups up to 20 people.

It can be used for boardroom style meetings, or as a breakout room for larger conferences in the main hall.



Ground Floor



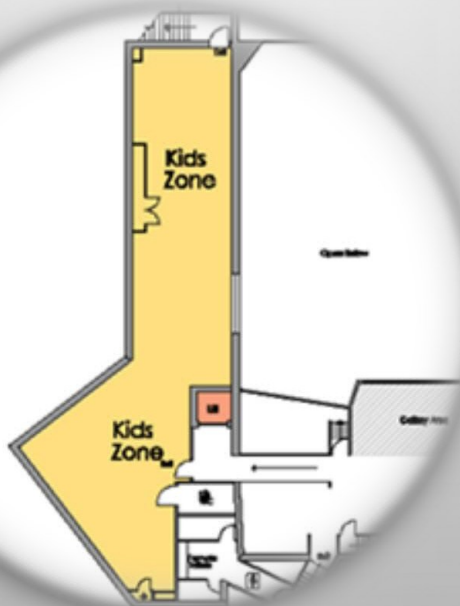
Kids Zone



The Kids Zone is a well proportioned room of some 150sqm in size.

It can be used as a conference room catering for up to 60 people.

It is also suitable for smaller conferences, business meetings and presentations.



First Floor

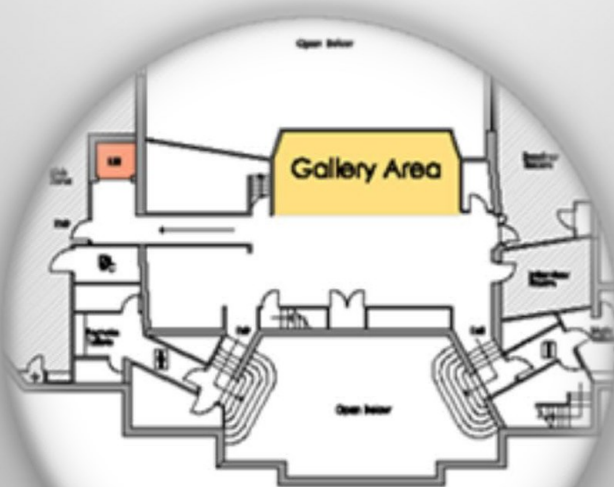
Gallery



The Gallery is an open plan location, 30sqm in area which will be completely private for the duration of the hire.

It is suitable for small business meetings, presentations etc.

It can also be used for boardroom style meetings.



First Floor



Interview Room



The Interview Room is a small private room 12sqm in size.

The room can seat up to 8 people and is suitable for planning, interviews or small business meetings.



Layout Styles

Theatre Style

- Appropriate for large numbers of delegates.
- Good for audience questions.
- Suitable where audience watches & listens but does not need to write copious notes.
- Ideal for receiving presentations.



Classroom Style

- Effective where delegates need to watch, listen, study & write.
- Ideal where delegates listen, but don't discuss together because they are all forward facing.
- Good where clear visibility of the screen or the presenter is needed.



Boardroom Style

- Effective if everyone needs to be able to see each other.
- Promotes good communication for individuals.



U-Shaped Style

- Good for training meetings encompassing presentations, study, writing and interaction with other delegates.
- Helps promote discussion.



Banquet Style

- Good for team discussions.
- Appropriate for team-work and group study.
- Ideal for viewing presentations (medium-sized group).
- Works well for more informal presentations and particularly for viewing entertainment.
- Less formal than a classroom style.



Booking Information

To arrange a booking or to obtain more detailed information regarding our conference facilities, please contact our office at:

The Destiny Centre

395 Norton Road

Norton

Stockton-on-Tees

TS20 2QQ

Telephone: 01642 559797

Email: enquiries@thedestinychurch.co.uk

Website: www.thedestinychurch.co.uk

Registered Company Number: 6261423



Hiring Information

- Seating in our conference and seminar rooms can be arranged to suit your needs. Please contact the office to discuss your requirements.
- Destiny Centre and its staff cannot accept responsibility for any valuables or property that may be lost or stolen during the event.
- Destiny Centre reserves the right to refuse permission for hirer's own equipment to be used within the building.
- Destiny Centre cannot be held responsible for failing to provide all or part of the service, due to reasons beyond its control. These would include, but not be limited to, flood, storm, fire, equipment failure and 'Acts of God'.
- The Destiny Centre does not allow any religious ceremonies (other than for our own members) to take place within the building.
- Destiny Centre require confirmation that the hirer has Public Liability cover for a minimum indemnity limit of £1,000,000.00
- No alcohol is allowed on the premises.
- A strict no smoking policy is in force throughout the building.
- Provisional bookings will be held for up to 14 days.

Hire Charges

The Destiny Centre has various rooms that are available to hire. Below you will find details and prices for the facilities we offer. Should you have any specific needs, please call our office and we can discuss your individual requirements.

Reception:

We can assist in the registration of delegates at your event, hand out badges etc. if required. Alternatively, we can ensure that facilities are provided for you to register your own delegates, arrange tables/provide registration area.

Secretarial:

We can offer internet access, email, photocopying services, telephone/fax facilities. If you require any other service, please ask, we will endeavour to help.

Parking:

We have on-site parking for up to 30 vehicles in our own private car park situated at the rear of the premises. There is additional off-street parking nearby in the surrounding area.

Catering:

We offer three menus to suit your means. The budget menu is £4.95, the standard bill of fare is available at £7.95 and the luxury menu at £14.95 per head. During the winter months a bowl of soup may be available at an additional cost.

Breakout Rooms

Various rooms available starting at £35.00 per hour.

Details of Charges

FLOOR	MEETING ROOMS	MAXIMUM NUMBER	HIRE CHARGES PER DAY
Ground	Main Hall	260—300 Theatre Style (120 Seated at Tables)	£375
Ground	Coffee Bar	Up to 50	£125
Ground	Red Room	Up to 20	£95
First	Gallery	Up to 30 (Open Plan)	£155
First	Kids Zone	Up to 60	£125
First	Interview Room	7—10	£45

Additional Information

Catering: Choice of three menus	£4.95 - £7.95 - £14.95
PA Technical Support	£25.00 per Hour
Hire of Equipment: Laptops	£25.00 per Item
Projectors	£25.00 per Item
Microphone	£25.00 per Item
Large Screen	£25.00
Television	£25.00 per item
Photocopying: Colour	20p per copy
Black & White	10p per copy
NOBO Boards	2 included in Hire
Extra Boards	£10.00 each
Flip Chart Pad	£10.00 per pad
Set-up Room (tables)	£25.00
Basket of Fruit	£13.00

N.B. Health & Safety pack to be given by hirer on day of hire.

Refreshments:

Tea/Coffee are available morning and afternoon at a charge of £1 per head.
Jugs of cordial Juice are provided at £2 per jug (approx 6 glasses).

Hire Charges for Events:

Our aim is to provide you with a service of excellence.
If there is any other way in which we can offer assistance, please ask.

- Provisional bookings are held for a maximum of 14 days.
- Seating in the Conference rooms can be arranged to suit your needs.
- Please contact the office to discuss your precise requirements.
- Overhead projector, Flip Chart, Pens, Nobo Board /Pens are included in the price.

Cancellation Charges:

Cancellation notified with more than 1 month's notice - 10% of total hire charge.
Cancellation notified with less than 1 month's notice - 20% of total hire charge.
Cancellation notified with less than 3 weekdays' notice - 75% of total hire charge.
Cancellation notified with less than 1 day's notice - 100% of total hire charge.

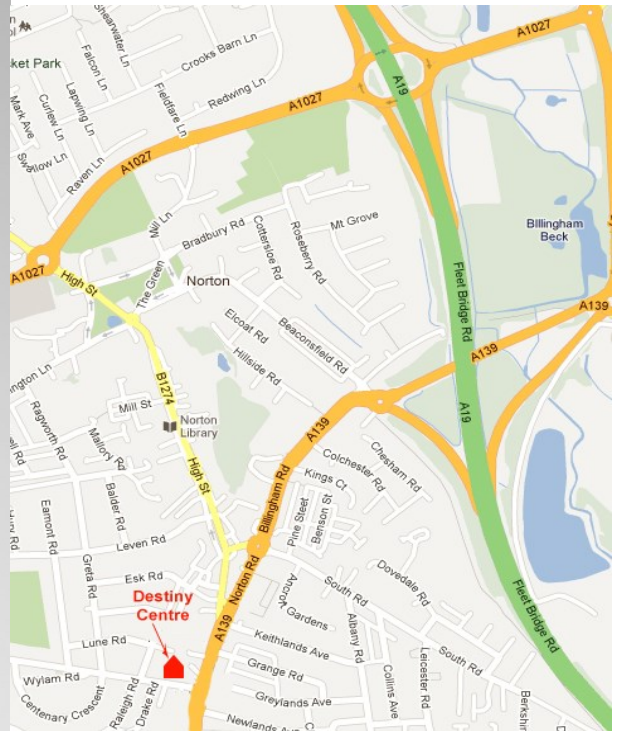
Maps and Directions

A19 (from) South

- Leave A19 at A139 Billingham Road junction to roundabout.
- Take A139 Norton Road.
- Destiny Centre is approx ½ mile ahead on the right hand side.

A19 (from) North

- Leave A19 at junction A1027.
- Turn right and proceed to 2nd roundabout.
- Turn left onto B1274 Norton Green.
- Destiny Centre is ¼ mile ahead on the right hand side.



A66 (M6)

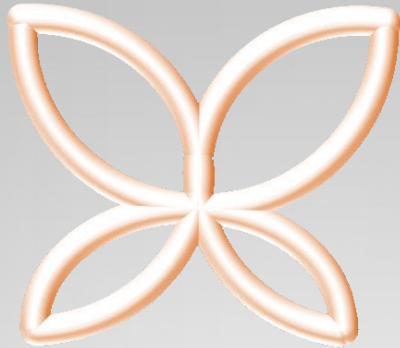
- Leave A66 at Scotch Corner and proceed North onto A1(M).
- (Directions below)

A1(M)

- Leave A1(M) at Junction 60.
- Turn Right onto A689 Wolviston Road by-pass.
- Turn Right onto A19.
- Leave A19 for A1027.
- Turn Right and proceed to 2nd roundabout.
- Turn left onto B1274 Norton Green.
- Destiny Centre is ¼ mile ahead on the right hand side.



Contact Information



OFFICE ADDRESS

**Destiny Centre
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TS20 2QQ**

CONTACT DETAILS

Phone 01642 559797

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